

ASHFIELD DISTRICT COUNCIL



Council Offices,
Urban Road,
Kirkby in Ashfield
Nottingham
NG17 8DA

Agenda

Council

Date: **Monday, 25th September, 2023**

Time: **7.00 pm**

Venue: **Council Chamber, Council Offices, Urban Road,
Kirkby-in-Ashfield**

For any further information please contact:

Lynn Cain

lynn.cain@ashfield.gov.uk

01623 457317

COUNCIL

Membership

Chairman: Councillor Dale Grounds

Vice-Chairman: Councillor Arnie Hankin

Councillors:

Kier Barsby
Will Bostock
Jodine Cronshaw
Anna Ellis
Paul Grafton
Oliver Hay
Tom Hollis
Dawn Justice
Trevor Locke
Sarah Madigan
Cathy Mason
Warren Nuttall
Matthew Relf
Dave Shaw
Helen-Ann Smith
Lee Waters
Jason Zadrozny

Jamie Bell
Ian Briggs
Samantha Deakin
Andy Gascoyne
Julie Gregory
Vicki Heslop
Christopher Huskinson
Sarah Lewsey
Rachel Madden
Gordon Mann
Andy Meakin
Nicholas Parvin
Phil Rostance
John Smallridge
David Walters
John Wilmott

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SUMMONS

You are hereby requested to attend a meeting of the Council to be held at the time/place and on the date mentioned above for the purpose of transacting the business set out below.



Theresa Hodgkinson
Chief Executive

AGENDA

Page

1. To receive apologies for absence, if any.
2. **Declarations of Disclosable Pecuniary or Personal Interests and/or Non-Registrable Interests.**
3. To receive and approve as a correct record the minutes of the meeting of the Council held on 24 July 2023. 7 - 12
4. To receive any announcements from the Chairman, Leader, Members of the Cabinet and the Head of Paid Service.
5. To undertake any presentations of awards and/or certificates by the Chairman.
6. To receive questions from the Public in accordance with Council Procedure Rule 11, if any.
 1. From Kerry Thornton:

“Leamington is recognised as the most deprived ward in our district and the Council's own Public Open Space strategy and Be Healthy Be Happy report identify the importance of green spaces in tackling inactivity. Given the level of deprivation, that impact on health and wellbeing and the Council's own Health and Wellbeing report about this area, can the Council explain how the plans to potentially build on the Rec at Hardwick Lane align with their policies?”
7. To receive and consider any petitions submitted in accordance with Council Procedure Rule 12, if any.

(None received for this meeting)
8. In accordance with Council Procedure Rule 2 (viii) to receive reports from the Cabinet in relation to the Council's budget and policy framework, reports of the Principal Select Committee for debate and reports from Officers of the Council:-
 - a Report on an Urgent Key Decision.
 - b Review of Polling Places and Polling Districts. 13 - 42

- c **Public Sector Decarbonisation Scheme - Additional Funding.** To Follow
- d **Changes to Committee Memberships.**

9. **In accordance with Council Procedure Rule 2 (ix), to receive recommendations from the Cabinet and the Council's Committees and resolve in accordance with the Council's rules of debate as per the attached schedule.** 43 - 172
10. **Updates from Members of the Cabinet on their Portfolio Activity.**
11. **Notices of Motion.**
(None received for this meeting)
12. **To answer any questions submitted in writing by Members in accordance with Council Procedure Rule 13, if any.**

To the Leader of the Council:

Question 1 – Councillor Kier Barsby

“Given that there are more people on our housing list than properties owned by this authority and with very few becoming available each year, does he agree with me that the prospect of building new council homes in Ashfield is a positive step forward.”

Question 2 – Councillor Sarah Madigan

“Given that here in Ashfield, we have many people who are older and many being dis-abled it follows that toilet provision is of the utmost importance. So many people have told me that before leaving their home they need to know that there is easy accessibility to toilets. This is the by far most common enquiry I’ve received. People of all ages and abilities from all over Ashfield use and enjoy Sutton Lawn, so I would like to ask the Leader for his assurance that this vital amenity whatever the outcome of the Rumbles affair will be kept open.”

Question 3 – Councillor Cathy Mason

“With the Asset of Community Value submission regarding Brierley House being acknowledged by the Legal department, which by all accounts suspends any action regarding the building while it is undergoing that procedure, is the Council prepared to lift the ban placed on booking the facility during this period which may be up to 2 months. So that those wishing to benefit from the health and wellbeing effects their meetings give, can continue for the time being, whilst also generating income to the council.”

- 13. To receive a list of minutes and a web link to access Cabinet and Committee meeting minutes that have been published since the last ordinary meeting of the Council for Members to give notice of their intention to ask a question of a relevant Chairman under Procedure Rule 13.2.** 173 - 174
- (None received for this meeting)*

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COUNCIL

**Meeting held in the Council Chamber, Council Offices, Urban Road, Kirkby-in-Ashfield,
on Monday, 24th July, 2023 at 7.00 pm**

Present: Councillor Dale Grounds in the Chair;

Councillors Jamie Bell, Will Bostock, Ian Briggs, Jodine Cronshaw, Samantha Deakin, Andy Gascoyne, Paul Grafton, Julie Gregory, Arnie Hankin, Oliver Hay, Vicki Heslop, Tom Hollis, Christopher Huskinson, Dawn Justice, Trevor Locke, Rachel Madden, Gordon Mann, Cathy Mason, Andy Meakin, Warren Nuttall, Matthew Relf, Phil Rostance, John Smallridge, Helen-Ann Smith, David Walters, Lee Waters, John Wilmott and Jason Zadrozny.

Apologies for Absence: Councillors Kier Barsby, Anna Ellis, Sarah Lewsey, Sarah Madigan, Nicholas Parvin and Dave Shaw.

Officers Present: Lynn Cain, Ruth Dennis, Theresa Hodgkinson, Peter Hudson, Jas Hundal, Mike Joy, Chris Stephenson and Shane Wright.

C.22 Declarations of Disclosable Pecuniary or Personal Interests and/or Non-Registrable Interests

No declarations of interest were made.

C.23 Minutes

RESOLVED

that the minutes of the meeting of the Council held on 25 May 2023, as now submitted, be received and approved.

C.24 Announcements from the Chairman, Leader, Members of the Cabinet and the Head of Paid Service

Executive Lead Member for Parks and Environmental Services

Thanks were given to the Environmental Services Team for retaining the Council's six green flags for another year with a seventh being awarded for Kings Mill Reservoir. An award ceremony had been held the previous week to celebrate the success.

Congratulations were also given to Forest Glade Primary School, an inner-town school who had worked tremendously hard over the past year to develop their limited green space and achieve a well-earned green flag. The Council was very proud of their achievements.

Leader of the Council

Further thanks were given to the Environmental Services Team for their green flag success.

In respect of the later agenda item regarding the annual Constitution Update and the new standing agenda item to allow presentation of awards and/or certificates by the Chairman, the Leader welcomed the addition and reiterated the importance of continuing to highlight the Council's achievements.

Reference was made to the Extraordinary Council meeting held earlier in the evening and recognition was given to the outstanding work and continued commitment of the new Aldermen, John Baird and Christian Chapman.

Acknowledgement was also given to former Councillors Ciaran Brown and David Martin for their work within the Council, the District and its local communities. They had both served with diligence and loyalty to improve the lives of Ashfield residents.

C.25 Questions from the Public

No questions were received for consideration.

C.26 Petitions

No petitions were received for consideration.

C.27 Hucknall Leisure Centre Car Park Extension

Council was requested to consider the allocation of funding for a car park extension at Hucknall Leisure Centre.

RESOLVED

that subject to consultation outcome, the allocation of funding for a car park extension at Hucknall Leisure Centre, be approved.

C.28 Constitution Update

Council was presented with further proposed updates to the Constitution for approval, having been considered by the Standards and Personnel Appeals Committee at a meeting held in July 2023.

RESOLVED

that the proposed changes to the Council's Constitution as detailed within the report and as recommended by the Standards and Personnel Appeals Committee, be approved.

C.29 Appointment of the Independent Remuneration Panel

Council was requested to agree appointments to the Independent Remuneration Panel for a four-year term and to approve the Terms of Reference and role descriptors for the appointed Panel Members, as outlined in the report.

RESOLVED that

- a) the appointment of Dr Declan Hall as the Chair of the Independent Remuneration Panel for a four-year term, be approved;
- b) the appointment of Paula Watkinson and Andrew Frogson as Lay Members of the Independent Remuneration Panel for a four-year term, be approved;
- c) the Independent Remuneration Panel Terms of Reference and role descriptors for the Chair and Lay Members, as appended to the report, be approved;
- d) delegated authority be granted to the Chief Executive to agree associated fees and expenses connected with the Independent Remuneration Panel.

C.30 Polling Places Review Working Group

Council considered proposals for ensuring that the Council fulfils its statutory obligation to review polling places and polling districts.

RESOLVED that

- a) the establishment of a Polling Places and Polling District Review Working Group, be approved;
- b) the Working Group to consist of 7 Members in accordance with Political Balance;
- c) the Leader of the Council be appointed to the Group as Chairman with the membership as follows:

Cllr. Samantha Deakin
Cllr. Tom Hollis
Cllr. Rachel Madden
Cllr. Andy Meakin
Cllr. Phil Rostance
Cllr. Helen-Ann Smith
Cllr. Jason Zadrozny (Chairman);
- d) the draft timetable, as outlined in the report, be approved.

C.31 Changes to Schedule of Meetings 2023/24

The Leader asked Council to consider a change to the start time of evening meetings from 6.30pm to 7.00pm.

RESOLVED

that the commencement time of evening meetings be changed to 7.00pm for the remainder of the municipal year.

C.32 Recommendations from the Cabinet and the Council's Committees

No recommendations were submitted for consideration.

C.33 Updates from Members of the Cabinet on their Portfolio Activity

The following Cabinet Members gave updates in relation to their portfolio activity:

Councillor Christopher Huskinson – Executive Lead Member for Leisure, Health and Wellbeing

Councillor Matthew Relf – Executive Lead Member for Growth, Regeneration and Local Planning

Councillor Tom Hollis – Deputy Leader and Executive Lead Member for Strategic Planning and Climate Change

Councillor Jason Zadrozny – Leader of the Council

Councillor Helen-Ann Smith – Executive Lead Member for Community Safety and Crime Reduction

Councillor Vicki Heslop – Executive Lead Member for Customer and Digital Experience

Councillor John Wilmott – Executive Lead Member for Governance.

C.34 Notices of Motion

No motions were received for consideration.

C.35 Questions received in accordance with Council Procedure Rule 13

No questions were received from Members.

C.36 Questions received in accordance with Council Procedure Rule 13.2 - In relation to Cabinet and Committee Meeting Minutes published since the last ordinary meeting of the Council

No questions were received from Members.

The meeting closed at 7.56 pm

Chairman.

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Report To:	COUNCIL
Date:	25 SEPTEMBER 2023
Heading:	STATUTORY REVIEW OF POLLING PLACES AND POLLING DISTRICTS
Executive Lead Member:	LEADER OF THE COUNCIL
Ward/s:	ALL WARDS
Key Decision:	NO
Subject to Call-In:	NO

Purpose of Report

This report seeks Council approval to commence public consultation on the amendments to polling places and polling districts as set out in the table below. The consultation period will begin on 2 October 2023 and conclude on 31 October 2023.

Recommendation(s)

That Council:

- a) note the information contained in the report;
- b) approves a public consultation exercise to commence on 2 October 2023 and conclude on 31 October 2023.

Reasons for Recommendation(s)

Under the Electoral Registration and Administration Act 2013 council's must complete a review of polling districts and polling places at least once every 5 years in a compulsory review period, the last full review was undertaken in 2018. The Polling Places and Polling District Review Working Group have therefore undertaken preparatory work to support the review.

Alternative Options Considered

As detailed in the report and considered by the Polling Place and Polling District Review Working Group.

Detailed Information

The Polling Places Review Working Group have met on three occasions to discuss the polling places and polling districts within Ashfield.

Members of the working group discussed possible alternative polling places and polling district boundaries. As a result of these discussions work has been undertaken by the Elections Team in contacting, reviewing and visiting viable locations taking into consideration;

- Size
- Accessibility
- Location
- Parking
- Availability

Based upon the feedback from these visits Members of the cross party working group have considered the most suitable locations based on the above factors for recommendation to Council. Additionally, some polling district boundaries have been adjusted to better support electors in accessing polling places.

Table 1. Polling Places/Boundary Changes

CARSIC: CAR2 Proposed new polling place				
Existing Polling District	Existing Polling Place	Proposed Change	County Division	Access Issues
CAR2	Aspley Court	St Marys Court	Sutton West	No access issues
<p>Comments:</p> <p>St Marys Court is an existing polling place for electors in CAR1. The creation of a double station at St Marys Court and the subsequent removal of Aspley Court as a polling place will help to support residents at Aspley Court.</p>				

KIRKBY CROSS & PORTLAND: KXP2, KXP3 & KXP4 Polling place and polling district boundary changes

Existing Polling District	Existing Polling Place	Proposed Change	County Division	Access Issues
KXP1	St Wilfrids Church Hall	No change	Kirkby South	No access issues
KXP2	The Hill Methodist Church	Take in additional properties from KXP3	Kirkby South	No access issues
KXP3	Urban Social Club	Merge into KXP2 New polling place: The Hill Methodist Church	Kirkby South	N/A
KXP4	Kingsway Public House	Becomes KXP3	Kirkby South	No access issues

Comments:

The rationalisation of the polling districts will assist electors in having better access to a polling place. All properties on the following streets will be transferred from KXP3 to KXP2:

- Alfred Street
- Austen Grove
- Bellamy Drives
- Bennet Drive
- Bingley Crescent
- Cobden Street
- Erewash Street
- Festus Street
- Greenholme Close
- Hodgkinson Road
- King Street
- Lime Street
- Lindleys Court, Lindleys Lane
- Lindleys Lane
- Meryton Grove
- Queen Street
- Ronchin Gardens
- Spring Close
- Station Street
- Urban Road

Subsequently the polling district previously known as KXP4 will become KXP3.

Please see appendices A, B & C

HUCKNALL CENTRAL: HCE2 Polling place and polling district boundary changes

Existing Polling District	Existing Polling Place	Proposed Change	County Division	Access Issues
HCE1	The John Godber Centre	Alteration of the polling district boundary	Hucknall South	N/A
HCE2	Watnall Road Community Centre	Holy Cross Catholic Church complex Additional properties placed in HCE2 from HCE1	Hucknall South	No access issues
HCE3	Royal British Legion	Additional properties placed in polling district HCE3 from HCE2	Hucknall South	N/A

Comments:

Watnall Road Community Centre is no longer suitable as a polling place. Holy Cross Catholic Church complex offers reasonable facilities to the rear of the church for electors and is within the polling district.

Additionally, the rationalisation of the polling districts across HCE1, HCE2 and HCE3 will assist electors in having better access to a polling place.

The following streets will be transferred from HCE1 to HCE2 and those electors will vote at Holy Cross Catholic Church – Community Room:

- Sandy Lane, Hucknall (even numbered properties 64a-118)
- Sandy Lane, Hucknall (odd numbered properties 49-79)
- Windmill Avenue, Hucknall (all properties)
- Windmill Grove, Hucknall (all properties)
- William Street, Hucknall (all properties)

The following streets will be transferred from HCE2 to HCE3 and those electors will vote at The Royal British Legion:

- Croft Avenue, Hucknall (odd numbered properties)
- Truman Drive, Hucknall (all excl Autumn Court)
- Orchard Street, Hucknall (all properties)

Please see appendices D, E & F

HUCKNALL NORTH: HNO2 & HNO4 Polling place and polling district boundary changes

Existing Polling District	Existing Polling Place	Proposed Change	County Division	Access Issues
HNO1	George Street Working Mens Club	No change	Hucknall North	No access issues
HNO2	Interchange (Young People Centre)	Removal of some properties to HNO4	Hucknall North	No access issues
HNO3	Interchange (Young People Centre)	No change	Hucknall North	No access issues
HNO4	Leen Valley Golf Club	Jamie Brough Pavilion Properties to be included in HNO4 from HNO2	Hucknall North	No access issues

Comments:

The transport links to Leen Valley Golf Club are inadequate. The Jamie Brough Pavilion offers reasonable facilities for electors, has good transport links and is within the polling district.

Additionally, the rationalisation of the polling districts across HNO2 and HNO4 will assist electors in having better access to a polling place.

The following streets will be transferred from HNO2 to HNO4 and those electors will vote at Jamie Brough Pavilion:

- Papplewick Lane, Hucknall (odd numbered properties)
- Rowan Court, Hucknall (all properties)
- Balmoral Grove, Hucknall (all properties)
- Buckingham Avenue, Hucknall (all properties)

Please see appendices G & H

HUCKNALL SOUTH: HSO4 & HSO5 Polling place and polling district boundary changes				
Existing Polling District	Existing Polling Place	Proposed Change	County Division	Access Issues
HSO1	The Grove	No change		No access issues
HSO2	St Johns Church Community Complex	No change		No access issues
HSO3	Bestwood Community Centre	No change		No access issues
HSO4	Broomhill Inn	Merge with HSO5 and change polling place to create a double polling station at St Johns Church Community Complex		No access issues
HSO5	The Grove	Merge with HSO4 and change polling place to create a double station at St Johns Church Community Complex		No access issues
<p>Comments:</p> <p>The rationalisation of the polling districts across HSO4 and HSO5 will see the two polling districts merge and will assist electors in having better access to a more suitable polling place at St Johns Church Community Complex.</p> <p>The following streets will be merged from HSO5 to HSO4 and become HSO4::</p> <ul style="list-style-type: none"> • Dallman Close (all properties) • Derwent Drive (all properties) • Farleys Lane (all properties) • Hazel Meadows (all properties) • Nursery Close (all properties) • Park Drive (all properties) • Torkard Court (all properties) <p>Please see appendix I</p>				

HUCKNALL WEST: HWE2 Proposed new polling place				
Existing Polling District	Existing Polling Place	Proposed Change	County Division	Access Issues
HWE1	West Hucknall Baptist Church	Transfer properties from HWE1 into HWE2		
HWE2	West Hucknall Baptist Church	Additional properties from HWE1 into HWE2 The Engine Rooms	Hucknall West	No access issues
<p>Comments:</p> <p>The Engine Rooms, sited on the Rolls Royce Site, offers better access links for electors living in the polling district HWE2.</p> <p>The rationalisation of the polling district boundaries will assist electors in having better access to a polling place. The following streets will be transferred from HWE1 into HWE2:</p> <p>Watnall Road, Hucknall (even numbered properties) Pilot Drive, Hucknall (all properties) Kingsway Road, Hucknall (all properties) Harrier Grove, Hucknall (all properties) Kingsway Gardens, Hucknall (all properties) Westville Drive, Hucknall (all properties) Merlin Drive, Hucknall (all properties) Westland Avenue, Hucknall (all properties) Royce Avenue, Hucknall (all properties) Wings Drive, Hucknall (all properties) Avon Avenue, Hucknall (all properties) Neve Close, Hucknall (all properties) Trent Drive, Hucknall (all properties) Conway Road, Hucknall (all properties) Spey Close, Hucknall (all properties) Watnall Lodge, Watnall Road, Hucknall (all properties) Olympus Court, Hucknall (all properties) Stubbing Wood Farm, Hucknall (all properties)</p> <p>Please see appendices J & K</p>				

HUTHWAITE & BRIERLEY: HBR2 Proposed new polling place and polling district boundary change

Existing Polling District	Existing Polling Place	Proposed Change	County Division	Access Issues
HBR1	Mansfield Hosiery Mills Sports & Social Club	Additional properties transferred from HBR2	Sutton West	No access issues
HBR2	Mill House Community Centre	Properties transferred from HBR2 to HBR1 Brierley Forest Park – Café	Sutton West	No access issues
HBR3	The All Saints Centre	N/A	Sutton West	No access issues

Comments:

Mill House Community Centre is no longer suitable as a polling place. Brierley Forest Park Café offers reasonable facilities for electors and is within the polling district.

The rationalisation of the polling districts will assist electors in having better access to a polling place. The following streets will be transferred from HBR2 to HBR1 and will cast their vote at Mansfield Hosiery Mills Sports & Social Club:

- Sutton Road, Huthwaite (even numbered properties 6-120)
- Elmhurst Drive, Huthwaite (all properties)
- Beech Avenue, Huthwaite (all properties)
- Crossley Avenue, Huthwaite (all properties)
- Lime Avenue, Huthwaite (all properties)
- Corner Croft, Huthwaite (all properties)
- Mill Close, Huthwaite (all properties)

Please see appendices L, M & N

SKEGBY: SKG3 Proposed new polling place

Existing Polling District	Existing Polling Place	Proposed Change	County Division	Access Issues
SKG3	Harwood Court	The Bridge Baptist Church Complex	Sutton North	No access issues

Comments:

Harwood Court is no longer a suitable venue for a polling place. The Bridge Baptist Church complex, whilst just outside of the polling district, offers reasonable facilities and good transport links for electors.

STANTON HILL & TEVERSAL: SHL2 Proposed new polling place

Existing Polling District	Existing Polling Place	Proposed Change	County Division	Access Issues
SHL2	Brand Court	All Saints Church Hall	Sutton North	No access issues

Comments:

The facilities at Brand Court are no longer considered adequate for electors, those offered at All Saints Church Hall meet all necessary requirements.

Implications**Corporate Plan:**

Enable thriving, prosperous and self-sufficient communities where people shape their own futures. Ensure effective community leadership, through good governance, transparency, accountability and appropriate behaviours.

Legal:

Every local authority is required to start and complete a review of its polling districts and polling places at least once every five years. The compulsory review period will commence on 1 October 2023.

Finance:

Budget Area	Implication
General Fund – Revenue Budget	Costs arising from the review can be met from existing budgets.
General Fund – Capital Programme	None.
Housing Revenue Account – Revenue Budget	None.
Housing Revenue Account – Capital Programme	None.

Risk:

Risk	Mitigation
<p data-bbox="108 779 580 920">Failure to comply with legislative requirements to review its polling districts and polling places every 5 years.</p> <p data-bbox="108 958 580 1032">Furthermore, failure to provide reasonable facilities for electors.</p>	<p data-bbox="619 779 1396 920">Review of polling places and polling districts to ensure that thorough consideration has been given to support accessibility for all electors and to comply with legislative requirements.</p>

Human Resources:

None

Environmental/Sustainability:

None

Equalities:

The purpose of the review is to ensure that all electors have such reasonable facilities for voting as are practicable in the circumstances and that, as far as is reasonable and practicable, polling places are accessible to disabled electors.

Other Implications:

None

Reason(s) for Urgency

None

Reason(s) for Exemption

None

Background Papers

None.

Report Author and Contact Officer

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Sponsoring Executive Director

Ruth Dennis
EXECUTIVE DIRECTOR - GOVERNANCE
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KXP1

Appendix A

LAR2
LAR1

KXP2

KXP1

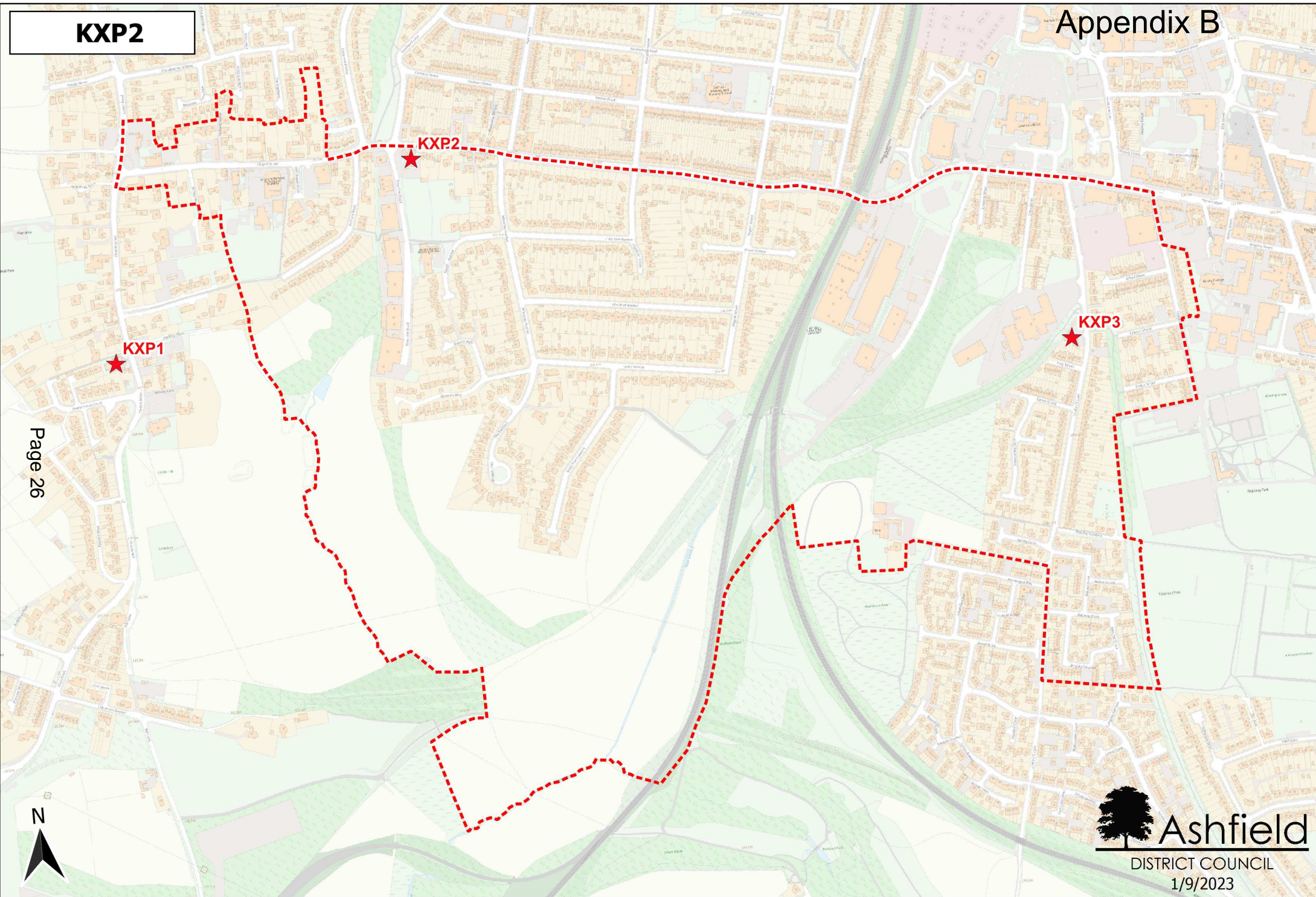
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Page 25



KXP2

Appendix B



Page 26

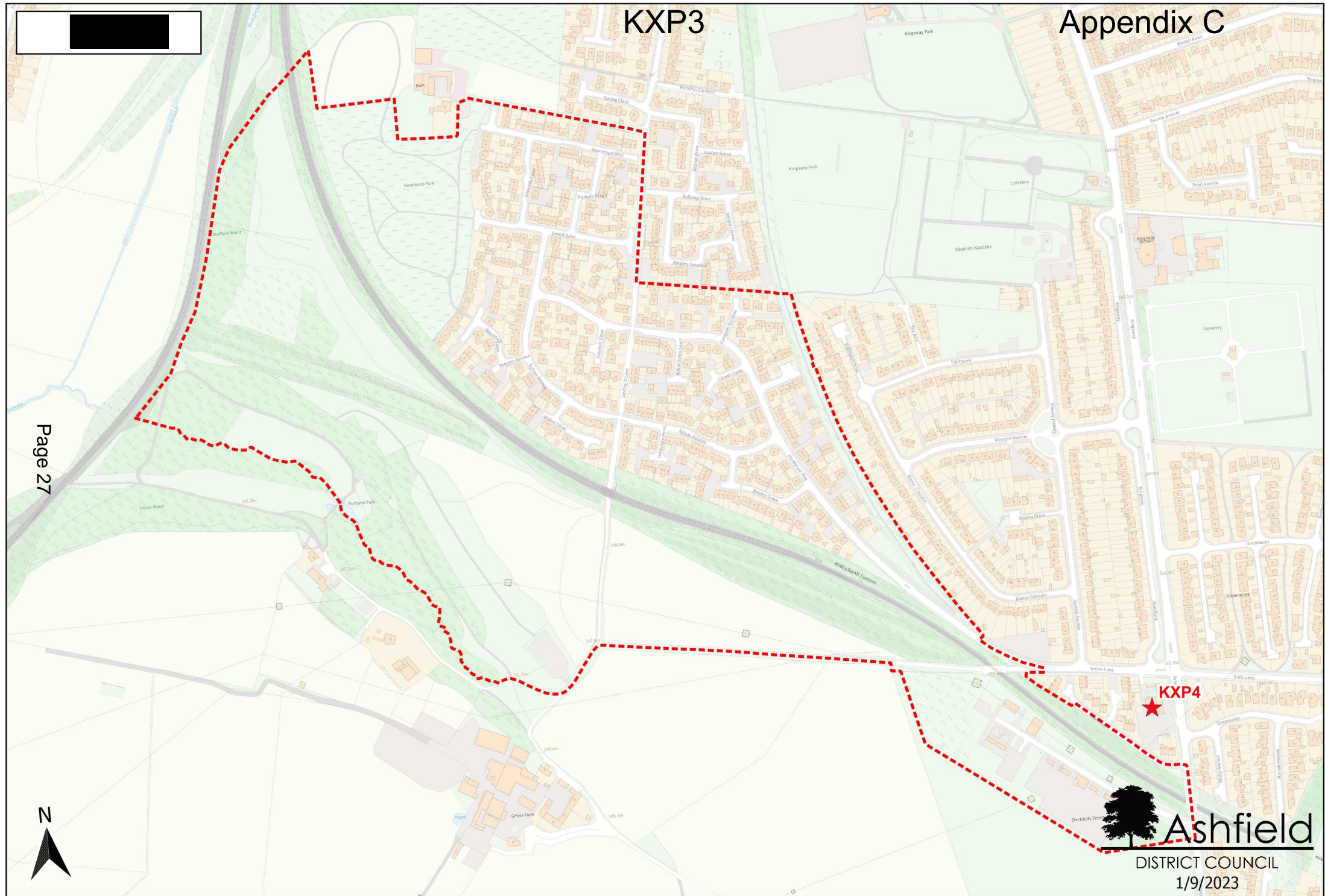


KXP3

Appendix C



Page 27



Ashfield

DISTRICT COUNCIL

1/9/2023

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HCE1

Appendix D

HNO3

HCE1

HCE2

HCE3

Page 29



HCE2

Appendix E

★ **HCE1**

★ **HCE2**

★ **HCE3**

★ **HWE4**

★ **HSO5**
★ **HSO1**

Page 30



Ashfield

DISTRICT COUNCIL

13/9/2023

HCE3

Appendix F

HCE1

HNO4

HCE2

HCE3

HSO2

Page 31



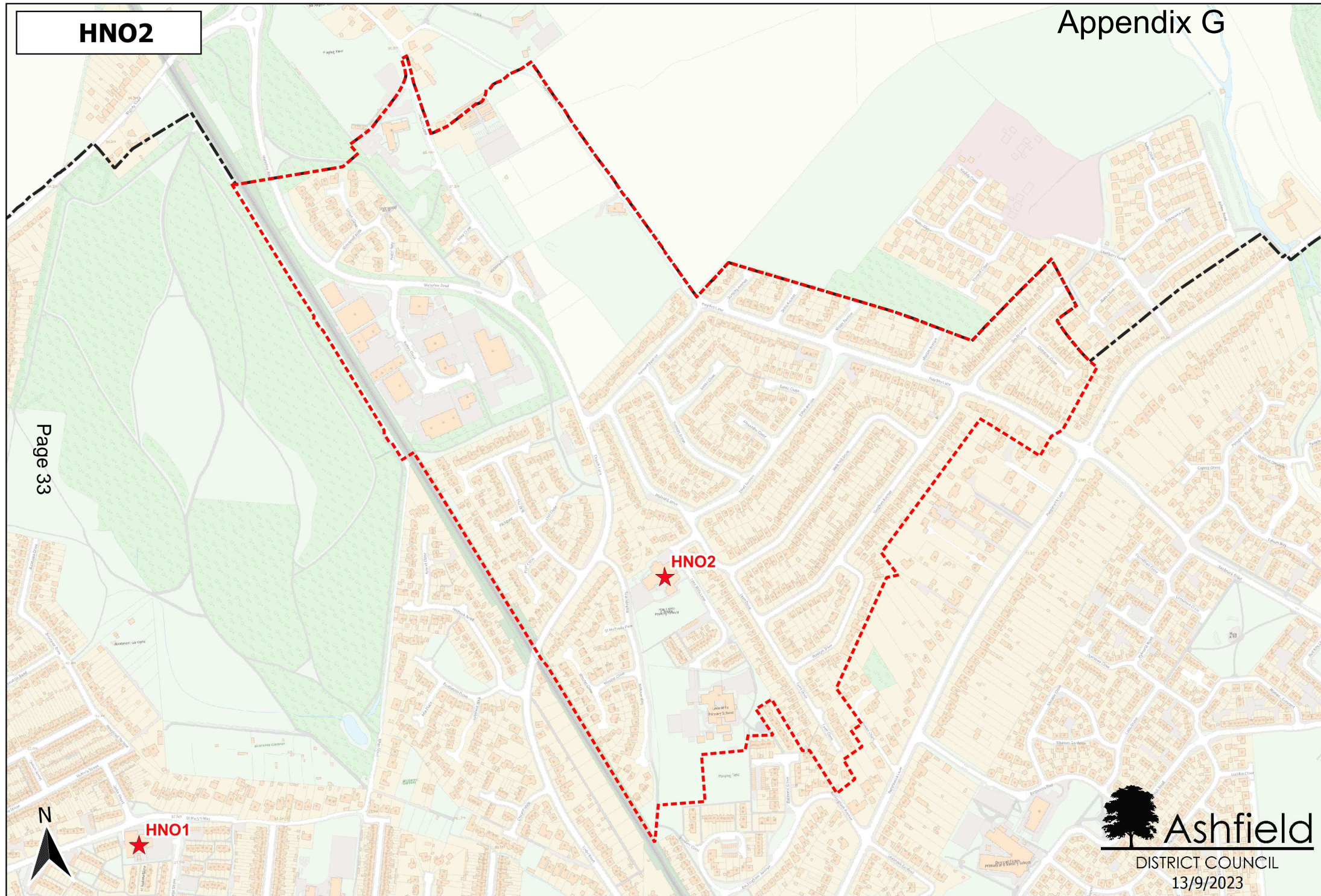
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DISTRICT COUNCIL
13/9/2023

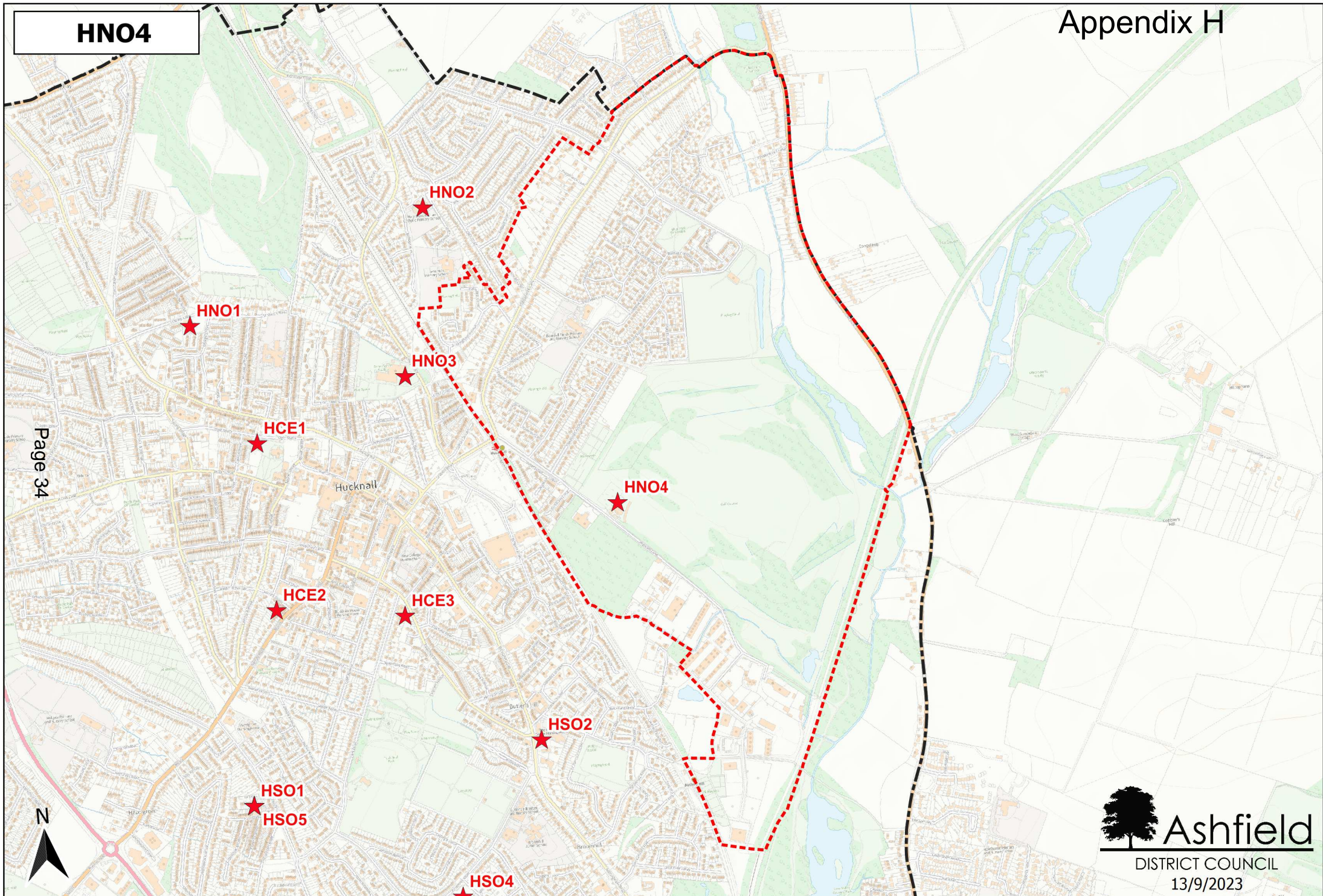
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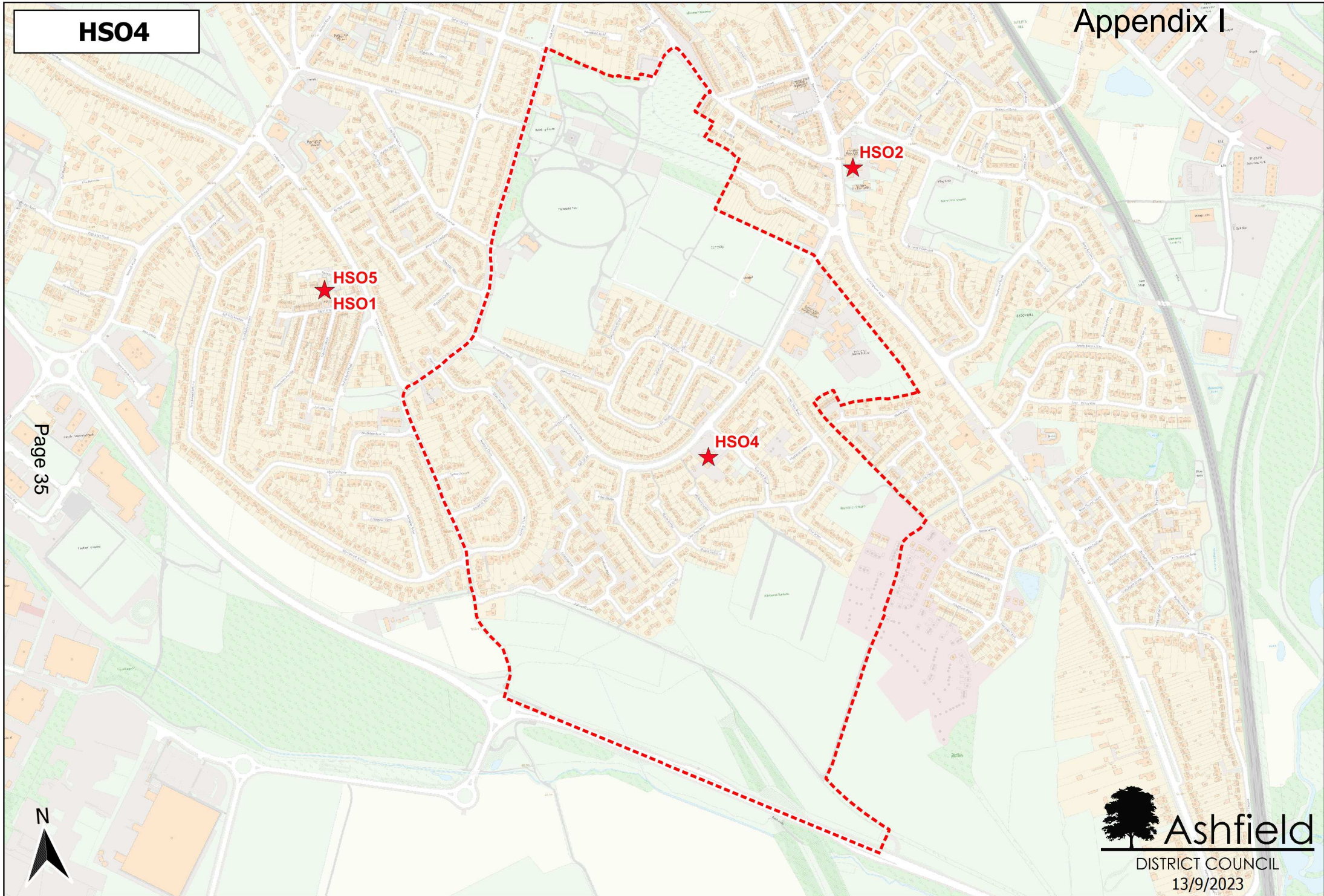
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Appendix G

Page 33







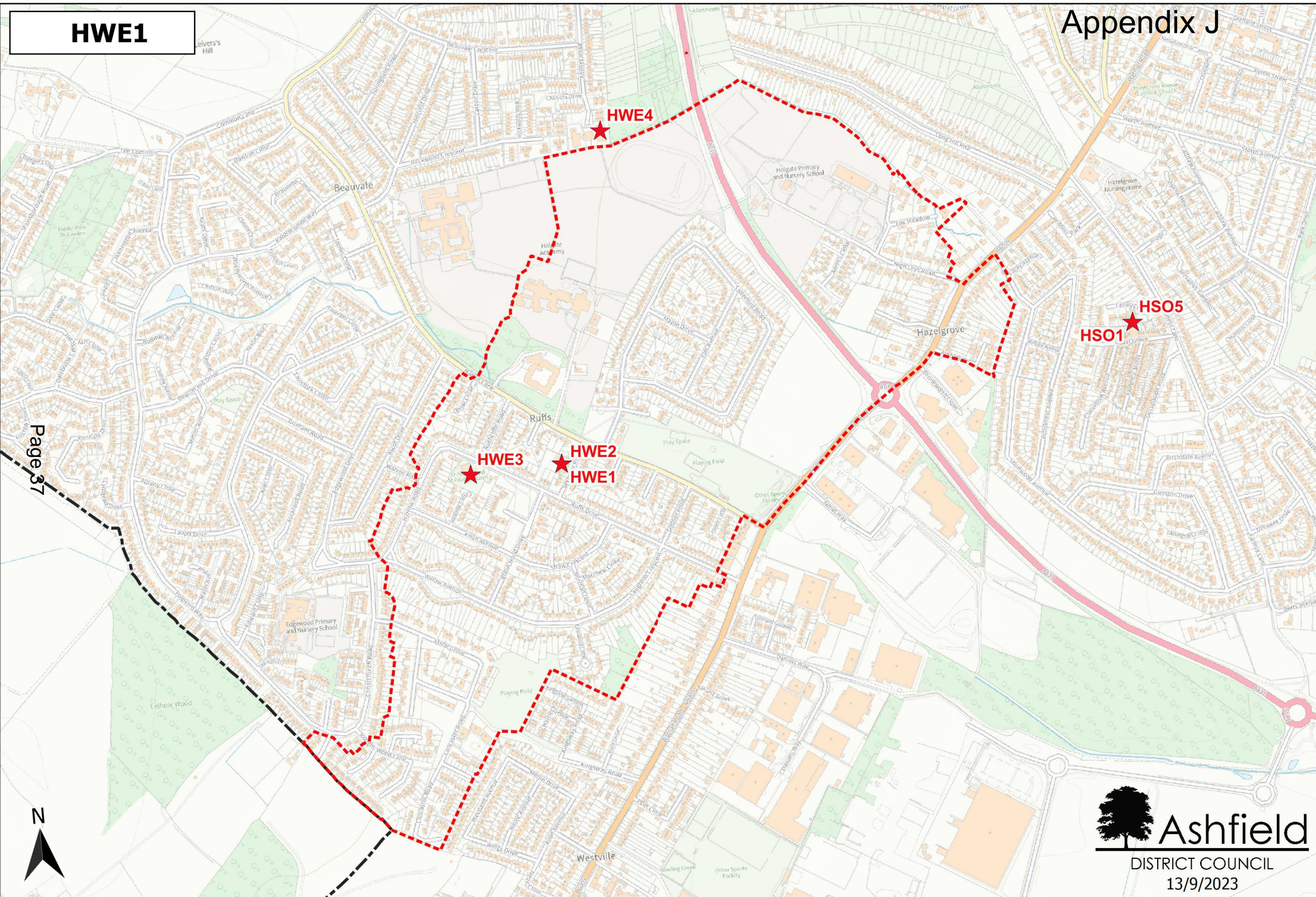
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HWE2

Appendix K

HWE3
HWE1
HWE2

HSO5
HSO1

HSO4

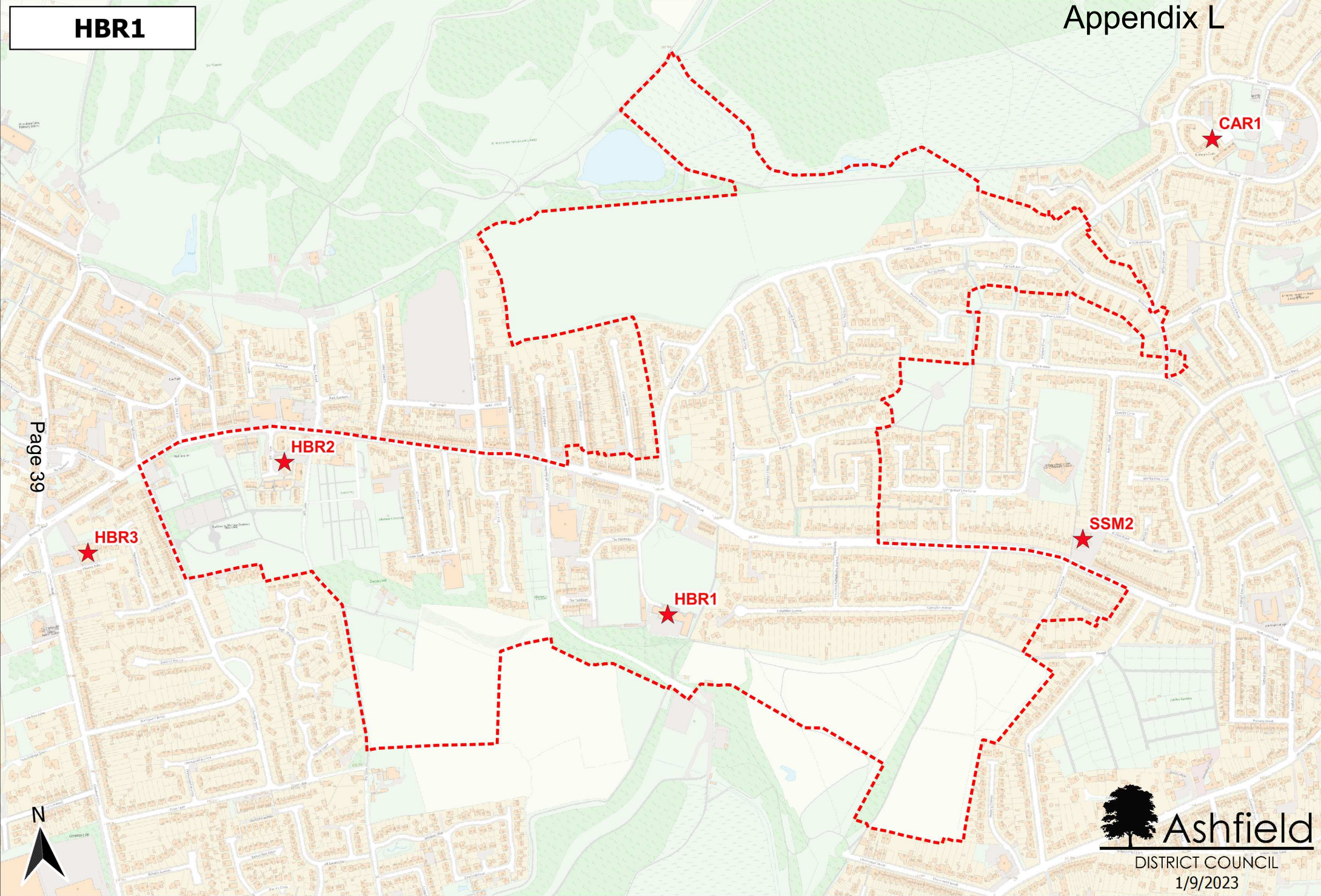
HSO3

Page 38



HBR1

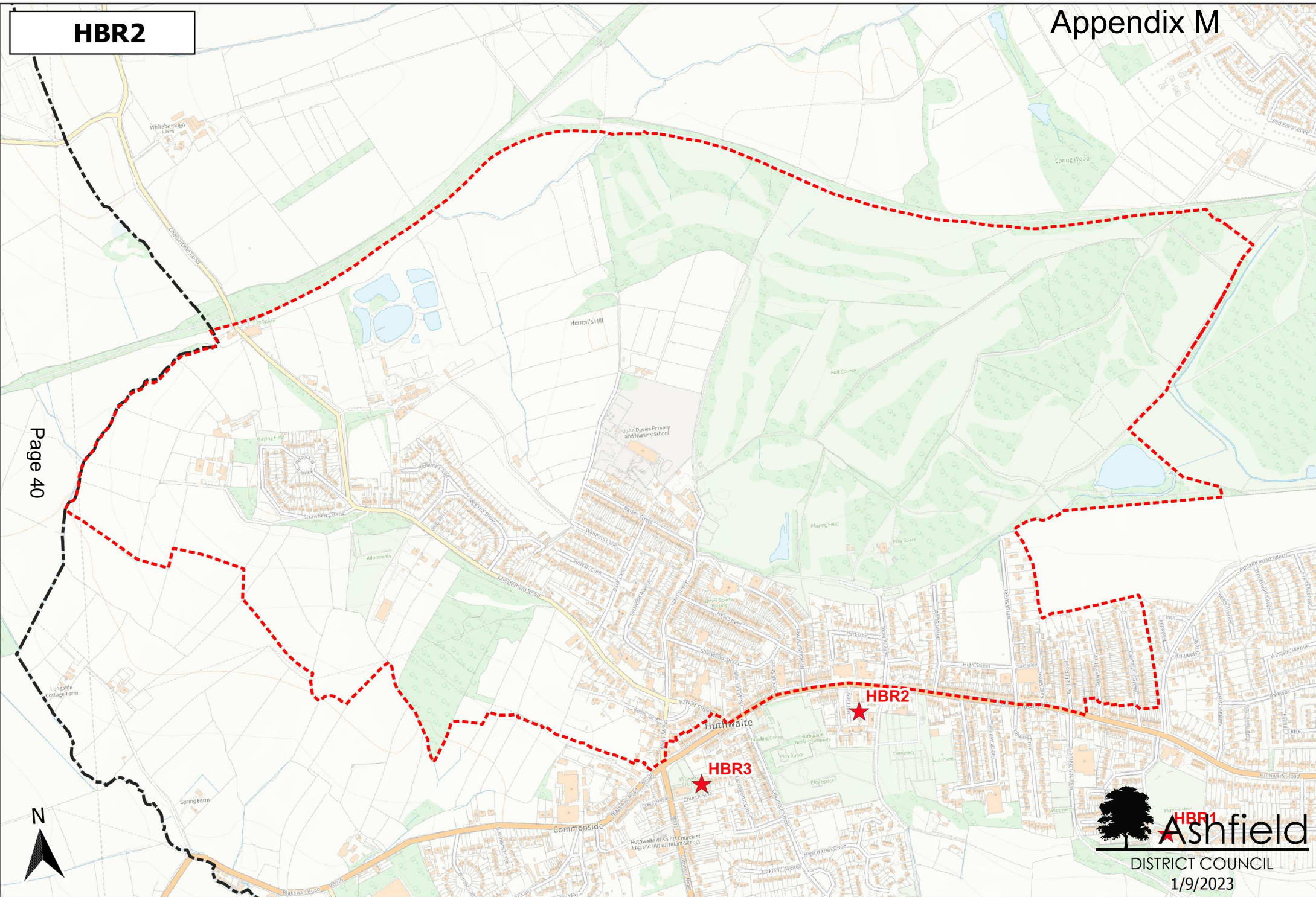
Appendix L



Page 39



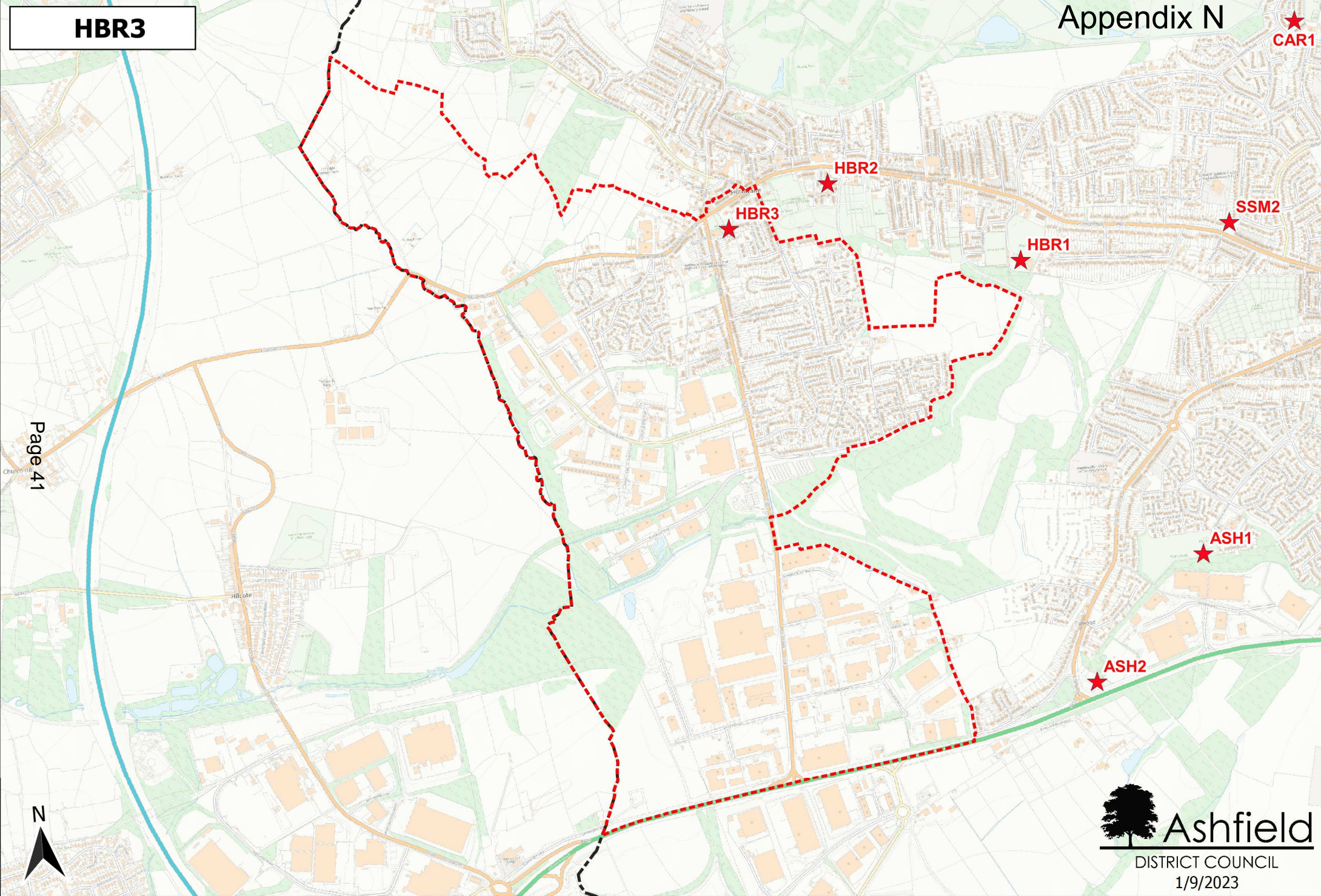
Ashfield
DISTRICT COUNCIL
1/9/2023



HBR3

Appendix N

CAR1



Page 41



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Meeting of the Council
25 September 2023
Schedule of Recommendations

N.B.
The Schedule sets out recommendations from the Cabinet and the Council's Committees upon which Council is required to reach a decision. During discussion of these items Council Procedure Rule 16 applies (Rules of Debate). Speeches must be relevant to the item being debated. Speeches do not have to be in the form of, or include a question. Members may speak for up to 5 minutes. The Chairman may allow a further 2 minutes at his/her discretion. A Member may only speak once on a motion but may also speak once on an amendment.

<u>Meeting:</u>	<u>Minute No:</u>	<u>Subject:</u>	<u>Recommendation(s):</u>
Cabinet 31 July 2023	CA.11	<u>Funding Update</u>	<p>b) Council be recommend to approve the revised Towns Fund re-profiled funding programme for the Capital Programme;</p> <p>c) the submission of an expression of interest to the Arts Council be noted and a recommendation be made to Council to accept the grant monies and to act as the Accountable Body should the bid be successful;</p> <p>d) a recommendation be made to Council, following receipt of funds, that Section 106 monies be included on the Capital Programme as outlined in the report.</p> <p>(Report attached at Appendix A)</p>
Cabinet 31 July 2023	CA.12	<u>Draft Financial Outturn 2022/23 for General Fund, Housing Revenue Account (HRA) and Capital Programme</u>	<p>c) Council be recommended to approve a carry forward of the £21.419m underspend on the Capital Programme to 2023/24 due to slippage (delays to schemes) included in the approved Programme shown at Section 4.</p> <p>(Report attached at Appendix B)</p>

<p>Cabinet 31 July 2023</p>	<p>CA.16</p>	<p><u>Proposed Demolition and Redevelopment of two Community Centres for Affordable Housing</u></p>	<p>RESOLVED that subject to planning consent and confirmation of Homes England funding:</p> <p>b) Council be recommended to approve the use of Housing Revenue Account reserves, and if needed commuted sums, to fund the site clearances and the development of 4 new Council homes;</p> <p>(Report attached at Appendix C)</p>
<p>Cabinet 18 September 2023</p>		<p><u>Corporate Plan 2023-2027</u></p>	<p>Council will be recommended to approve the following should Cabinet agree to the recommendations at its meeting on 18 September, 2023:-</p> <p>1) For Cabinet to approve the new Corporate Plan and recommend it to Council.</p> <p>(Report attached at Appendix D)</p>
<p>Cabinet 18 September 2023</p>		<p><u>2023/24 Forecast Outturn for General Fund, Housing Revenue Account (HRA) and Capital Programme as at July 2023</u></p>	<p>Council will be recommended to approve the following should Cabinet agree to the recommendations at its meeting on 18 September, 2023:-</p> <p>4) To recommend to Council the amendments and the addition of new schemes to the Capital Programme 2023/24 to 2027/28 and the funding of the Capital Programme as set out in Section 7 and Appendix 3 of the report.</p> <p>(Report attached at Appendix E)</p>

Cabinet 18 September 2023		<u>Approval to Purchase a Site at Lowmoor Road from Nottinghamshire County Council (NCC) by Ashfield District Council (ADC)</u>	Council will be recommended to approve the following should Cabinet agree to the recommendations at its meeting on 18 September, 2023:- 3) This report be referred to the next meeting of the Full Council for funding approval on 25th September 2023. (Report attached at Appendix F)
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Report To:	CABINET
Date:	31st July 2023
Heading:	FUNDING UPDATE
Executive Lead Members:	CLLR MATTHEW RELF, EXECUTIVE LEAD MEMBER FOR GROWTH, REGENERATION AND LOCAL PLANNING, CLLR SAMANTHA DEAKIN, EXECUTIVE LEAD MEMBER FOR PARKS AND ENVIRONMENTAL SERVICES CLLR HELEN-ANN SMITH, DEPUTY LEADER AND EXECUTIVE LEAD MEMBER FOR COMMUNITY SAFETY AND CRIME REDUCTION
Ward/s:	ALL WARDS
Key Decision:	No
Subject to Call-In:	No

Purpose of Report

To ensure that Cabinet is kept updated on funding allocations; progress of funded programmes and bids for external funding.

To add Public Open Space Section 106 contributions to the Capital Programme.

To note a potential future cost pressure for the Public Sector Decarbonisation Scheme (PSDS) programme which may require additional Council funding.

Recommendation(s)

1. To note the progress for Future High Streets Fund, Towns Fund, UKSPF and Community Safety funding programmes.
2. To note and recommend to Council, the revised Towns Fund re-profiled funding programme for the Capital Programme.
3. To note the submission of an expression of interest to the Arts Council and to recommend to Council the acceptance of grant monies and to act as the Accountable Body if the bid is successful.
4. To recommend to Council, following receipt of funds, that Section 106 monies be included on the capital programme as outlined in the report.
5. To note a potential future cost pressure in relation to the Hucknall Leisure Centre PSDS scheme which may require the allocation of additional Council funding in the future.

Reasons for Recommendation(s)

1. To ensure that Cabinet is kept updated on progress with the funding programmes and submission of funding bids.
2. To ensure that projects and spend within the funding programmes are achieved within the set timeframes and programme budget envelopes.
3. To ensure that if funding bids are successful grant monies can be accepted and project delivery begun.
4. To ensure delivery of the Council's Corporate Plan and improvements to parks and green spaces with a rolling programme of investment.
5. To ensure funding streams are delivered collaboratively and effectively.
6. To ensure Members are aware as early as possible about the potential cost pressures which may require additional Council funding in the future.

Alternative Options Considered

1. Not to approve the allocation of S106 funding on the capital programme. Not allocating the funds will mean that public open space improvement projects cannot be delivered. Not recommended.
2. Not to recommend the acceptance of funding if the Arts Council bid is successful. Not accepting the funds would mean that investment in the District could not be progressed.

Detailed Information

Across the Towns Fund, Future High Streets, Levelling Up Fund and UK Shared Prosperity Fund programmes we are delivering over £102 million of direct investment in Ashfield.

1. Future High Streets Fund

1.1 Finance:

The table below sets out the approved profiled income from DLUHC (Department for Levelling Up, Housing and Communities) and associated co-funding for each project. Where projects have been delayed, it has been reported to DLUHC and the funding carried forward.

Project	RDEL/CDEL	21/22 (£)	22/23 (£)	23/24 (£)	24/25 (£)	25/26 (£)	Total (£)
FHSF Sutton Academy Theatre / Cornerstone	RDEL (Revenue)	-	-	-	-	-	-
	CDEL (Capital)	48,545	143,287	2,155,287			2,347,118
		48,545	143,287	2,155,287	-	-	2,347,118
	Co-funding			100,000			100,000
TF18 Cornerstone	CDEL	-	1,496	-	498,504	-	500,000
TOTAL							2,947,118
FHSF High Pavement	RDEL						-
	CDEL	988,342	148,812	514,511			1,651,665
	Sub Total	988,342	148,812	514,511	-	-	1,651,665
	Co-funding		-	937,289			937,289
Total							2,588,954
FHSF Low Street 9-11 and No 14	RDEL						
	CDEL	86,920	1,081,310	581,770			1,750,000
	Co-funding			647,933			647,933
	Total						2,397,933
FHSF Fox Street pop-up food court and car park	RDEL						
	CDEL	67,314	44,397	419,378			531,088

	Co-funding	-		70,912			70,912
Total							
							602,000
						FHSF TOTAL	6,279,871
						CO-FUNDING	1,756,134

1.2 Progress

A progress and risk-based summary for each project is provided below.

Project	Achievements/ progress/next steps	Risk Level / programme and cost
Theatre Project	RIBA stage 2 has been completed. The design team are now progressing RIBA stage 3. A revised programme has been forecast to deliver the project. A revised delivery programme will be reviewed and agreed with DLUHC.	↑
Low Street	14 Low Street - Complete. 9-11 Low Street - Value engineering completed and due to be retendered late July. The project is behind the forecast programme due to delays in managing the inflation cost risk but remains on track for completion March 2024.	↔
High Pavement	Project commenced on site and remains on track to complete November. Negotiations are progressing with new tenants. Makerspace committee has been formed and they are now progressing the project awareness and equipment fit options for the new facilities.	↔
Fox Street	Two unsuccessful open procurement tenders have delayed the delivery of the project. The Council is now working with a framework contractor to establish a fixed cost for the scheme to enable it to proceed. It is anticipated that the project will progress on site in October.	↑

2. Towns Fund

2.0 Finance

The table below sets out the approved profiled income from DLUHC and associated secured and unsecured co-funding for each project. The funding profile has now been approved by DLUHC following the project adjustment request (PAR) submitted to DLUHC in January. The total Towns Fund and Levelling Up Fund funding from DLUHC is £65.7 million.

Project	RDEL/CDEL	21/22 (£)	22/23 (£)	23/24 (£)	24/25 (£)	25/26 (£)	Total (£)
TF-01 Ashfield Civil Engineering Centre	RDEL (Revenue)	-					-
	CDEL (Capital)	6,902	46,865	2,047,367	-		2,101,134

	Sub Total	6,902	46,865	2,047,367	-	-	2,101,134
	Co-funding		453,017	250,000	60,500		763,517
TOTAL							2,864,651
TF-02 Ashfield Construction Centre	RDEL	-	-	-	-	-	-
	CDEL	14,746	21,377	1,108,877	4,032,555		5,177,555
	Total	14,746	21,377	1,108,877	4,032,555	-	5,177,555
	Co-funding		-	1,837,500	-	-	1,837,500
TOTAL							7,015,055
TF-03 Automated Distribution and Manufacturing Centre	RDEL	-	-	500,000	375,000	125,000	1,000,000
	CDEL	17,035	153,724	19,079,241	233,141	-	19,483,141
	Sub Total	17,035	153,724	19,579,241	608,141	125,000	20,483,141
	Co-funding				467,000	934,000	1,401,000
TOTAL							21,884,141
TF-04 Cycling and Walking Routes	RDEL	-	-	-	-	-	-
	CDEL	1,142	30,000	1,808,138	97,000	-	1,936,280
	Total	1,142	30,000	1,808,138	97,000	-	1,936,280
	Co-funding			-	45,000		45,000
TOTAL							1,981,280
TF-05 Enterprise in Ashfield	RDEL	2,344	681,553	1,360,103	985,000	816,000	3,845,000
	CDEL	-	-	-	-	-	-
	Sub Total	2,344	681,553	1,360,103	985,000	816,000	3,845,000
	Co-funding						3,746,867
TOTAL							7,591,867
TF-06 Green Ashfield	RDEL	-	-	-	-	-	-






	CDEL	1,142	114,457	1,684,401	398,048		2,198,048
	Sub Total	1,142	114,457	1,684,401	398,048	-	2,198,048
	Co-funding			2,812,134	317,167	-	3,129,301
TOTAL							5,327,349
TF-07 High Street Property Fund	RDEL	-	-	-	-	-	-
	CDEL	18,265	4,631	876,305			899,201
	Sub Total	18,265	4,631	876,305	-	-	899,201
	Co-funding			100,000			100,000
TOTAL							999,201
TF-08 Kingsmill Reservoir Leisure Development	RDEL	-	-	-	-	-	-
	CDEL	23,196	459,422	2,059,125	810,257		3,352,000
	Sub Total	127,000	2,414,743	2,414,743	2,414,743		3,352,000
	Co-funding			192,000	456,000		648,000
TOTAL							4,000,000
TF-09 Kingsway Sports Hub	RDEL	-	-	-	-	-	-
	CDEL	5,640	87,059	1,398,977			1,491,676
	Total	5,640	87,059	1,398,977	-	-	1,491,676
	Co-funding	39,000			910,000		949,000
TOTAL							2,440,676
TF-10 Library Innovation Centres	RDEL	-	-	48,000	51,000	51,000	150,000
	CDEL		3,375	509,625	38,000	36,478	587,478
	Sub Total	-	3,375	557,625	89,000	87,478	737,478
	Co-funding				113,000		113,000
TOTAL							850,478
TF-11 North Kirkby Gateway	RDEL	-	-	-	90,000	90,000	180,000
	CDEL	7,935	83,605	1,520,583	4,630,797	3,786,727	10,029,648
	Sub Total	7,935	83,605	1,520,583	4,720,797	3,876,727	10,209,648
	Co-funding						

	Co-funding				-	2,155,000	2,985,999	5,140,999
	TOTAL	15,350,647						
TF-12 Portland Square Refurbishment	RDEL	-	-	-	-	-	-	-
	CDEL	65,000	400,000	264,352	-	-	-	729,352
	Total	65,000	400,000	264,352	-	-	-	729,352
	Co-funding	-	-	136,000	-	-	-	136,000
	TOTAL	865,352						
TF-14 Science Discovery Centre & Planetarium	RDEL	-	-	-	-	-	-	-
	CDEL	149,500	385,786	1,554,714	208,004	-	-	2,248,004
	Total	149,500	385,786	1,554,714	208,004	-	-	2,248,004
	Co-funding	-	29,000	-	956,000	-	-	985,000
LUF- Science Discovery Centre	CDEL	-	250,000	1,425,000	1,425,000	-	-	3,100,000
								4,085,000
	Total	6,333,004						
TF-15 Sutton Lawn Sports Hub	RDEL	-	-	-	-	-	-	-
	CDEL	5,661	113,904	651,435	1,247,633	-	-	2,018,633
	Total	5,661	113,904	651,435	1,247,633	-	-	2,018,633
	Co-funding	-	-	83,340	2,064,000	-	-	2,147,340
	TOTAL	4,165,973						
TF-16 Visitor Digital Offer	RDEL	-	-	-	-	-	-	-
	CDEL	11,474	58,539	144,797	-	-	-	214,809
	Total	11,474	58,539	144,797	-	-	-	214,809
	Co-funding	-	-	45,000	-	-	-	45,000
	TOTAL	259,809						
TF-17 West Kirkby Gateway	RDEL	-	-	-	-	-	-	-
	CDEL	6,908	250,128	1,459,965	2,741,041	-	-	4,458,041
	Total	6,908	250,128	1,459,965	2,741,041	-	-	4,458,041
	Co-funding	-	-	-	3,920,000	-	-	3,920,000

TOTAL		8,378,041
	TOWNS FUND TOTAL	62,600,000
	LUF FUND TOTAL	3,100,000
	CO-FUNDING	25,755,524

2.1 Project highlights report

A progress and risk-based summary for each project is provided below.

Project	Achievements/ progress/next steps	Risk Level / programme and cost
Be Healthy Be Happy		
North Kirkby Gateway	The realignment of the boundary will be submitted to DLUHC in July. We are developing the masterplan for the land across the Pond Hole and Ellis Street sites.	
Kirkby Sports Hub	A new project design team are being appointed to review and finalise RIBA stage 2 and address budget risks to ensure the scheme remains within the budget envelope. The target date for the Football Foundation submission has been moved to July 2024 to ensure sufficient time to meet the level of approvals required.	
Sutton Lawn Sports Hub	A new project design team are being appointed to review and finalise RIBA stage 2 and address budget risks to ensure the scheme remains within the budget envelope. The target date for the Football Foundation submission has been moved to July 2024 to ensure sufficient time to meet the level of approvals required. Improvements to the tennis courts are being progressed this summer through the Lawn Tennis Association (LTA) framework and funding.	
More to Discover		
Sutton Town Centre		
Portland Square	Nottinghamshire County Council (Via EM) team are progressing the S278 agreement review process. We are now working with a framework contractor to establish a fixed cost for the scheme to enable it to proceed. It is anticipated that the project will progress on site in January 2024.	
Sutton Academy Theatre	RIBA stage 2 has been completed. The design team are now progressing RIBA stage 3. A revised programme has been forecast to deliver the project.	
Visitor Economy		

Cycling and walking routes	The procurement of the design team is now progressing.	↔
Visitor digital offer	The web and app digital infrastructure are built and awaiting testing. The project team are now progressing the development of the content. Options are being developed for marketing content to support the launch.	↔
Science Discovery Centre and Planetarium	MSAS are finalising the fixed price costs with the appointed predevelopment phase construction contractor. The contracts are due to be signed in July.	↔
Kings Mill Reservoir leisure development	The enabling contract work for the new leisure building commenced on 28 th June. The initial stages will progress the demolition of the former club house and construction of a new car park.	↔
Succeed in Ashfield		
ADMC (Kirkby/Sutton)	The business case for the ADCMC project has now been approved by DLUHC. A formal offer has been submitted to the landowner for the preferred site and negotiations are ongoing. The Council is progressing further due diligence on an alternative site option.	↓
Ashfield Construction Centre and Satellite	Handover of the RIBA stage 2 development work undertaken by VWNC is underway. The procurement strategy and delivery model are being progressed for the agreement to proceed.	↔
Ashfield Civil Engineering Centre	Project development work is underway including site surveys – and assessments in preparation for the planning application. An assessment of land ownership is being reviewed to enable the legal agreements between ADC and Vision West Notts to be progressed.	↔
Enterprising Ashfield	<p>Delivery Achievements:</p> <p>Enterprise – HeadStart</p> <ul style="list-style-type: none"> • 7 clients on current cohort starting 7th July. • 32 clients assessed and confirmed Enterprise Ready • 32 Grant Agreements signed. • 32 grants paid to clients. • 7 clients being supported through 1:1 mentoring. <p>Enterprise – R&D Collaboration</p> <ul style="list-style-type: none"> • 3 enrolled. • 12 potential leads. We are supporting several eligible businesses through our Productivity through Innovation programme that will progress onto additional support through Enterprising Ashfield. • Supply Chain Management Event: 8 businesses registered to attend but only 3 businesses attended. 2 businesses have signed up for further support. <p>Enterprise – Growth</p> <ul style="list-style-type: none"> • 11 Total enrolments to date • 9 Clients currently undergoing support • 1 growth grant authorised. • 16 businesses in pipeline • Retail offer being developed as part of our Demonstrator projects. – Our Growth Business Adviser has met and facilitated tours around Kirkby in Ashfield and Sutton in Ashfield town centres with Ophelia Gamble and Wendy Walker 	↔

	<p>from The High Street Experts. As a result, options about potential delivery projects regarding our retail demonstrator are now being scoped.</p> <p>Talent – Graduate Placements</p> <ul style="list-style-type: none"> • 11 graduates placed since start of programme. • 9 Placements completed. • 9 Grant Agreements in pipeline <p>Talent – Apprenticeships</p> <ul style="list-style-type: none"> • 23 live apprenticeships • 28 potential leads • Range of apprenticeships – Level 5 Nursing Associate, <p>Skills</p> <ul style="list-style-type: none"> • 20 short courses completed: • 97 clients attended courses to date. • 69 enrolments for future courses • 52 places booked for 2nd/3rd courses. • 5 bespoke courses in pipeline/delivered with a potential of 123 participants: 	
Library Innovation Centres - Kirkby & Sutton	The official opening of the Kirkby Library project is on 15 th July. Project planning is progressing for the Sutton Project.	↔
Greener Ashfield		
West Kirkby Gateway & public transport hub	RIBA Stage 2 design development work has been progressed for the North side of Lane End and will be completed July.	↔
Green Ashfield	The first retrofit PV system has been completed at 14 Low Street with the second scheme underway at High Pavement House. A metering and data collection strategy is being progressed and the asset investment plan and procurement strategy is being finalised.	↔
High Street Property Fund	Development phase for the Moor Market flats is underway. The wider property market is being monitored for opportunities.	↔

3.0 UK Shared Prosperity Fund

The table below sets out the approved funding profile for the programme:

	Year 1 – 2022/23	Year 2 – 2023/24	Year 3 – 2024/25	Total
Allocated funding	387,395	774,790	2,029,950	3,192,135
Carry forward underspend to Year 2	(243,639)	243,639	0	0
Total	143,756 (actual)	1,018,429	2,029,950	3,192,135

Programme Update

On 2 May, the Council submitted its year-end report for UK Shared Prosperity Fund (UKSPF). On 28 June, DLUHC advised that the year-end report and Credible Plan were accepted. The year 2

allocation and year 1 carry forward fund are approved and we can implement our plans with confidence.

Risk is being actively managed with the risk register updated on a monthly basis. Whilst some projects are being or have been delivered, there are many projects that are being procured through joint commissioning and local procurement. The procurement process in some cases had taken longer than anticipated. The various processes highlight the pressures of affordability, competency, and quality.

For Year 2 (2023-2024) there is no guarantee that underspend will be able to be carried forward to Year 3 (2024-2025). Project managers have forecasted or are in the process of forecasting planned spend for Year 2 and are considering, where possible, how to accelerate, reduce, or reallocate, spending.

3.1 Communities and Place

Most Community infrastructure projects are either on track for delivery or have been delivered. The Hucknall High Street Improvement Fund will launch jointly with the High Street Grant on 31 July, using an online tool. There is already interest in both schemes. The Sutton Environmental Improvements have been procured and investment of Hucknall Safer Streets contributions are near completion. Other community programmes are at various stages of development and procurement.

3.2 Supporting Local Business

Many of the services are part of the Nottinghamshire County Council (NCC) joint procurement for services to Support Local Business. The NCC joint framework has been awarded to the East Midlands Chamber of Commerce. This will cover Business advice and support for digital technologies, workforce training, improving productivity and innovation, decarbonisation and overseas trade. Other initiatives to be delivered in-house are either in progress or being mobilised. These include High Pavement/ Low Street incentives, Makerspace coordination, ADMC pre-opening, Specialist events and a potential online trading support programme which is in development. Specialist events are being planned for Year 2, with an event to support the Hucknall and High Street Grants and a Net Zero event in early November. An 18-month graduate internship will also be recruited.

3.3 People and Skills

There are two key services that are being procured for delivery in year 2. A programme for support for the economically inactive. This is being procured through a People and Skills NCC joint procurement. The Council is procuring a second service to focus on supporting basic skills. These services are the step change from the NCC Multiply programme being offered by Inspire, Futures and West Nottinghamshire College.

4.0 Community Safety

Funding for Community Safety comprises of external funding interventions from April 2022 to present.

4.1 Hucknall Locality – Reduce crime & ASB and improve feelings of safety – £86,000

£86k of UK Shared Prosperity Fund is allocated to Hucknall for community safety interventions and the following is being delivered.

We have utilised £11k of this money on a Safe Point camera which has been installed, on a new, purposely erected white coloured column, situated at the junction of Station Street and Torkard Way, Hucknall. This has been strategically positioned at this location to offer a more visible support mechanism to women and girls that feel unsafe. It is hoped that the siting of this camera offers a safer environment for women and girls as they commute on foot to the tram and train station from the centre of town. This camera has a help button attached to the column that gives them instant access to the CCTV control room who will be able to monitor activity in that vicinity with 2 HD cameras which will cover the immediate and surrounding area. If required, this live footage can be patched through to the Police control to make an immediate decision on what will be the most appropriate action to take to give help and support to the individual pressing the button.

£31k has been spent on 5 x Deployable CCTV cameras including the installation costs through WCCTV. RE-Deployable CCTV cameras have been pivotal in supporting investigations and increasing feelings of safety and acting as a deterrent.

We have worked in close partnership with the Neighbourhood Police Team in Hucknall to identify 5 areas that are in priority need locations, to help women and girls feel safe in Hucknall. As a result the 5 cameras have been erected in the following areas:

- Chatsworth Drive
- Goodall Crescent at the corner of the Copse
- Linby Walk
- St Mary's Way / George Street
- Junction 27 of the M1 near to the ANPR Camera

These camera locations will help to detect and deter crime and assist with future operations. It is also worth remembering that these cameras can be moved to different locations of Hucknall should any new trends arise.

£10k has been gifted to ADC for environment equipment, which has been spent on QR code signage for easy environmental reporting. It also empowers our community to report environmental issues as they go about their day-to-day business across Hucknall. A breakdown of how the money has been spent is highlighted below with the actual QR code which you can test on your mobile telephone. These signs have been erected on columns across Hucknall, flooding the area with easy access to ADC environmental services at the touch of a button.

£15k has been used to employ a partner in Switch Up who are the experts in youth engagement. They support young people through sports, mentoring, counselling and training. This encourages social inclusion, breaking down barriers between groups in a local area who might not otherwise engage. Behaviour modification and a 'hook' for other interventions whilst providing a diversion from undertaking Anti-Social Behaviour and/or criminal activity. Council officers will meet on the 20th July, with their delivery officers, to get a firm understanding of what will be delivered throughout Hucknall.

£14k has been dedicated for the 'Shopwatch' Radio System for Hucknall Town Centre. Shop Watch allows retailers in the area to be in instant communication with each other, for a proactive approach to reducing and managing crime and ASB, particularly shop thefts. Retailers are also able to be in communication with the local police, Community Protection Officers, CCTV and various other

helpful initiatives to improve responsiveness and provide overall reassurance to local businesses. Currently, a list of shops that will be taking part in the project has been drawn up. Hucknall are still at the initial stages, with the radios being ordered and a launch date yet to be arranged.

4.2 Funding from the PCC - £63,333

Work has been completed in 2022/2023 through funding from the Prevention/Target Hardening bids of **£33,333** and Locality funding (previously SNB Locality Funding) of **£30,000** to support the following Community Safety interventions within Hucknall as below:

- Gating of Alleyway – Public Spaces Protection Order - **£5000**
- 3 x Upgraded CCTV Cameras - **£7833**
- Safe Point Camera **£20,000**
- Safe Space Accreditation Scheme **£30,500**

4.3 Safe Space Accreditation and CCTV

Previous audits for Sutton-In-Ashfield and Kirkby-In-Ashfield under the Safer Streets initiative concluded minimal places of safety for women and girls to go if they feel unsafe or threatened. Following a visual audit of Hucknall, it is apparent that there are also minimal places of safety for residents to go to, therefore, to support coverage of all key towns across the district, it is advised for additional CCTV and places of refuge are devised.

The Safe Space Accreditation Scheme is primarily designed for small local businesses. The SSF4 Female survey previously undertaken for Sutton and Kirkby reveals that a large proportion of female respondents say that there is a lack of overall safe spaces if they feel unsafe or in trouble. All key businesses in the target area will be invited to join the scheme and premises risk assessed and offered target hardening (outside business premises/shops where signage, lighting and CCTV and monitoring device will be installed deter offenders and make females and wider members of the public feel safer.

Businesses will receive vulnerability and safeguarding training for staff to increase their knowledge of what action to take if a person asks or appears to be seeking help to make them feel safer; a risk assessment of premises and suitable target hardening to make them look and feel safer and certification will be established.

The Police and Council have been involved in devising and delivering the training to local businesses. In addition, a safe point camera will be installed in the high street/square area of Hucknall and deployable and upgraded camera and gating of alleyway will be installed in prominent areas.

4.4 Domestic Abuse Funding - £93,761

The Council is White Ribbon accredited and has secured funding to address domestic abuse and violence against women and girls, the Council's Community Safety Team has been awarded over £90,000 for 2022/2023 which comprises of £33,761 for domestic abuse statutory duty funding for safe accommodation and £60,000 for supporting survivors of domestic abuse, and delivery of the Sanctuary Scheme. The scheme is a homelessness prevention initiative to enable survivors of domestic abuse to remain in their home by increasing the security of the premises.

The Council will be working in partnership with domestic abuse services and Nottinghamshire Police to deliver these activities over the course of the year and support mechanisms have been put in

place to assist vulnerable residents through a dedicated Vulnerable Adult Support Scheme. This is a multi-agency team established to support those at significant risk.

4.5 Prevent Funding – £20,000

Sutton-in-Ashfield was one of only two places across the whole of Nottinghamshire to be successful for £20,000 Home Office project work to help prevent radicalisation.

Whilst in its infancy, Ashfield District Council are working with key partners to secure the funding including Nottingham City Council, Nottinghamshire County Council and Nottinghamshire Police. Ashfield Community Safety Partnership and Nottinghamshire’s Prevent leads will be using the funding to help deliver services that tackle the causes of radicalisation. The work will build critical thinking and personal resilience with young people in the area as well as targeted intervention work with residents who are susceptible to being radicalised towards violent extremism.

The Prevent Programme - part of the Government’s Counter Terrorism Strategy, is designed to safeguard people at risk of being drawn into supporting terrorism, through tailored interventions designed to address the personal and social factors which can make people vulnerable to radicalisation.

4.6 Safer Streets – Kirkby-in-Ashfield - £375,000 (funding awarded to District Area)

Detail of works to date:

ANPR Cameras

ANPR cameras have been installed Kirkby as of March 2023. Activation information listed below:

During March 2023

	Total reads	VOI Activations	PNC Activations	Priority Activations
Ashfield - 5 Sites	1,455,824	2694	764	48

Burglary Reduction work

Interventions are being undertaken to risk assess residential properties and install CCTV and prevention devices in properties identified at most risk. Updates of work undertaken have been provided below:

LSOA AREA – KIRKBY (Home Security)	T o t a l
No. of Risk Assessments offered and/or accepted	1 0 2
No. of Risk Assessments undertaken and referred to Tomlinson’s for Target Hardening	2 4
GOLD	1

SILVER	1 6
BRONZE	7
DOORBELL ONLY	0

CCTV

Seven new cameras and two upgrades have been purchased covering the Town centre and Coxmoor area of Kirkby in Ashfield. Two CCTV Refuge cameras have been installed Kirkby areas – Morven Park and Kirkby Plaza.

Community Bystander Training Events

A third sector provider Equation has been commissioned to undertake this work across Kirkby-In-Ashfield commencing January 2023.

Gating Order (PSPO)

A Public Spaces Protection Order was enacted in March 2023 that seen gating of key areas across the District. The alleyways that will be closed are:

- Between Bentinck Street and Bramley Court, Sutton
- Between Downing Street and North Street, Sutton
- Between Welbeck Street and Portland Close, Sutton
- Between Bramley Court and Sutton Lawn, Sutton
- Rear of 34-37 Rockwood Walk, Hucknall
- Between Spruce Grove and Beacon Drive, Kirkby
- Adjacent 40 Rosewood Drive, Kirkby
- Between Spruce Grove and Poplar Avenue, Kirkby

Under the byelaw, any person found entering the alleyways could be issued with a Fixed Penalty Notice of £100 and/or face prosecution.

Healthy Relationships Programme (Schools and Businesses)

A third sector provider Equation has been commissioned to deliver this initiative. The bespoke programme is being delivered across Kirkby-in-Ashfield as part of the £750,000 Home Office funding secured by the Community Safety Partnership to help end violence against women and girls and make public spaces safer.

Ashfield District Council, Nottinghamshire Police and Nottinghamshire's Police Crime Commissioner have teamed up with Equation (a domestic abuse charity) and schools to deliver the course. The programme provides interactive and awareness sessions to address gender-based violence, domestic abuse and adverse behaviours towards women and girls.

The sessions will help build a young person's understanding of relationships, encourage young people to aspire to have healthy relationships and begin to recognise when relationships become unhealthy. The projects will also raise awareness of support services available for young people such as Juno Women's Aid and Childline.

Neighbourhood Capacity & Cohesion Building (Resident Participation)

Work to encourage residents on the Coxmoor estate to help each other/do small tasks for each other which in turn will help to increase their sense of wellbeing, reduce calls for service, and

increase feelings of belong/safety has achieved some significant outcomes and laid foundations for the work to follow.

Better Together is a part of the work that aims to encourage people to help each other, many residents already do things for others. Better Together wants to celebrate this and get even more people involved.

One of its advantages is that there is no need for residents to commit to a set day or amount of time, they can be part of this whenever it suits them.

Safe Spaces Accreditation Scheme and Shop Watch (Businesses)

This scheme pioneered in Sutton-in-Ashfield funded through SSF3 has now been established in Kirkby.

A network of businesses in Kirkby and Hucknall have been kitted out with state-of-the-art CCTV systems, signage, lighting and training for staff to enhance security and safety across the District. Residents and visitors to the towns can access the stores if they feel they are at risk or need help. The cameras will also be used to help deter retail crime and other offences as well as being used by the Police to assist with criminal investigations. The CCTV devices will be filming 24 hours a day, 7 days per week and are equipped with sensors and night vision.

In addition 15 businesses have signed up to the Business Crime Forum (shop watch Scheme). A project to enhance community safety and clamp down on shoplifting and anti-social behaviour across Kirkby in Ashfield, has been launched by Ashfield District Council and Nottinghamshire Police.

Ashfield District Council, Nottinghamshire Police and the Office of the Police and Crime Commissioner for Nottinghamshire have so far teamed up with 15 local retailers who have signed up to the Business Crime Forum (Shop Watch) Radio Scheme after retailers were issued with new radio systems that link directly to the CCTV control room situated at Police Headquarters. The radios can be used to warn other shops in the scheme of an individual or group causing trouble and alert control room operatives so immediate action can be taken.

Street Lighting

A total budget of £38k in Kirkby to be spent this year to complete a chain of lights in parkland that was previously devoid of lighting, in the interests of VAWG and feelings of safety. New lighting columns have been installed on Clumber Street and Coral Crescent. Two other locations have had power supplies upgraded. In Kirkby, the whole budget has been spent on lighting the Holidays Hill Park, again devoid of lighting and previous ASB hotspot.

Target Hardening ASB - Youth Work and Diversionary Activities

Diversionary activity is planned in Kirkby by a third sector provider Switch up implement the project. A detailed delivery plan which supports the bid submission has been approved which started in January 2023. The young people being targeted are aged between 10 and 24 years old, from the Coxmoor Estate in Ashfield who are at risk of being involved in anti-social behaviour / crime and disorder, who may have or currently experiencing childhood experiences (ACEs) or developmental trauma. Switch up will deliver 121 mentoring sessions per week (on average 6 hours) of, skills based, and tailored to individual needs over the two financial years.

4.7 Vulnerable Adult Support Scheme - Improved lives & Demand Reduction

The team comprises of specialist services covering domestic abuse, substance abuse, Anti-Social Behaviour, mental health, finance, and employment. The scheme has been successful in bringing together an array of professionals consisting of Police, Police Community Support Officers, Substance Misuse Services, Ashfield District Councils Anti-Social Behaviour team, Tenancy Services, Housing Options, Health & Well-being, Crime Reduction Lead, Nottingham County Council's Adult and Young Persons Social Care Service. The team also comprises of specialist services covering domestic abuse, mental health, finance, and employment.

The VASS scheme has 11 adults and 5 young people, of which 11 are actively engaging with VASS professionals. The reviews will look at progress made in key areas such as health, safety, influences, housing, community, coping, substance misuse, crime, anti-social behaviour, and relationships. A total of ten scoring documents have been completed which has resulted in establishing baselines from which bespoke care plans have been implemented. The midway review has provided evidence in a reduction in, anti-social behaviour, domestic burglary, theft from a person and robbery, drugs, violence, and sexual offences as a result. Trent University and the Home Office will also evaluate the scheme.

5.0 Arts Council Place Partnership bid

Ashfield is one of 54 priority places being supported by the Arts Council to develop the arts and cultural offer. Priority places are where fewer people are involved in creativity and culture, have received less Arts Council Funding, and have few places where people can get involved in creativity and culture.

The first meeting of the Ashfield Arts Partnership (a subgroup of the Discover Ashfield Board and which supports the Mansfield and Ashfield Cultural Compact) was held in April with a follow-up meeting in May. Partners agreed to develop funding applications to support enhanced arts provision and participation in the District, supporting the asset-based projects being delivered through the regeneration programmes, for example the Cornerstone Theatre in Sutton and the Science Discovery Centre and Planetarium.

An expression of interest has been submitted to Arts Council England for Place Partnership funding with 15 partners involved in the development and with input from local communities. Once feedback is received from the Arts Council development of the main bid will commence. The community-led bid will support increased creative engagement and activity and build skills and capacity in the cultural sector. The bid includes in-kind partnership contributions and projected revenue of c.£300k and together with UKSPF funding this will allow us to bid for the maximum grant of up to £1million. If the bid is successful delivery of the three-year programme would commence in April 2024.

The Council would act as the Accountable Body for the bid which would support arts and educational partners to deliver activity across the District.

6. Capital Programme – Public Open Space/ Public Realm Income

The table below sets out income received to be included on the Capital Programme.

The income has been received from:

	Income Source	Amount (£)	Capital Programme Budget Allocation	Funding Type
A	S106 Contribution V/2016/0487	£204,000.00	C00255012	S106
B	S106 Contribution V/2018/0082	£105,237.50	TBC	S106
C	S106 Contribution V/2016/0487	£102,000.00	TBC	S106

A - Under the terms of the S106 agreement the funding is to be used for Sutton Town Centre Public Realm improvements.

B & C - Under the terms of the S106 agreement the funding is to be used for Huthwaite Welfare Park, the project is included in the five-year Green Space Investment Plan which was approved by Cabinet on 21st February 2023 and Council on 2nd March 2023.

7. Potential future funding pressure – Hucknall Leisure Centre PSDS Scheme

The PSDS Round 3b (Public Sector Decarbonisation Scheme) to make enhancements to the Urban Road offices and Hucknall Leisure Centre is at a point where proposals have been designed up to RIBA Stage 2 concept designs.

A procurement approach has been chosen through a framework, EEM, with 7 suppliers, 1 of which would be awarded to, who would fully design proposals out and deliver them by the end of March 2024. Market engagement with the suppliers, whittled the initial 7 down to 4, then down to only two parties who showed interest. One of these suppliers, who showed the most engagement, knowledge and expertise has unexpectedly gone into administration. There is now a significant concern, that due to the diminished lack of suppliers and competition in the market, costs resulting from the tender process might be higher than expected and higher than the current approved budget. Further options for procurement routes are being tested to explore implications and to ensure best value can be achieved. However, the funding for PSDS has very tight delivery timescales and entering into a new procurement process has additional risk associated with it. All options will continue to be reviewed, but all are likely to lead to an additional increase in costs and therefore a shortfall in approved budget, based on the pressing need to meet funding contract requirements.

Members are asked to note this and the potential that a future request for Council funding may be requested if the cost pressures materialise as expected. This is expected to apply to the Hucknall Leisure Centre scheme only. It is anticipated that the Urban Road scheme will be delivered within the current approved budget.

Implications

Corporate Plan:

Economic Growth and Place

Town Centres

1. Deliver key masterplans, including town centres and railway stations

2. Revitalise and re-purpose town centres by:-
 - a. Bringing empty buildings back into use
 - b. Diversifying the town centre economy
 - c. Capitalising on external funding

District Wide Physical Regeneration

Support economic growth by:

1. Delivering the Future High Streets and Towns Fund programmes

Health and Happiness

Arts, Culture and Events

1. Work with partners to develop Ashfield’s arts and cultural offer
2. Deliver the annual events programme
3. Facilitate community-led events

Cleaner and Greener

Parks and Open Spaces

1. To ensure delivery of the Council’s Corporate Plan and continue to improve parks and green spaces with a rolling programme of investment.

Safer and Stronger

Anti-social Behaviour and Hot Spots

3. Working in collaboration with partner agencies to improve positive activity and tasking

Working in Partnership to Deliver Outcomes

4. Maximise external funding opportunities to deliver initiatives including Safer Streets 4 for Coxmoor.

Legal:

The Legal Team and Executive Director of Governance are actively supporting and advising in relation to all Regeneration projects where required.

Where required specialist external legal advice is being obtained to advise on the funding programmes to ensure all risks to the Council are fully considered. [RLD 11/07/2023]

Finance: As set out in the body of the report. [PH 12/07/2023].

Budget Area	Implication
General Fund – Revenue Budget	As set out in the programme budget tables above
General Fund – Capital Programme	As set out in the programme budget tables above

Housing Revenue Account – Revenue Budget	No implications
Housing Revenue Account – Capital Programme	No implications

Risk:

Risk	Mitigation
Programme budget pressures from market changes.	Risk is mitigated by the due diligence work undertaken and approved through a gateway process. Monitoring of market trends and budget forecasting to reduce risks.
Resourcing and delivery risks associated with multiple project/programme delivery	Corporate Risk identified. Appointment and engagement of staff and consultants to support the programmes where necessary. Project Management for each programme.

Human Resources:

There are no direct HR implications contained in the report in relation to the funding. However, the projects relating to the funding may have a HR implication which would be identified in subsequent reports.

Environmental/Sustainability:

Not applicable for this report. Sustainability is a priority of the Towns Fund programme.

Equalities:

No issues identified for this report. Equality Impact Assessments will be undertaken to support delivery of the Towns Fund and FHSF programmes and Public Open Space projects.

Other Implications:

None

Reason(s) for Urgency

Not applicable

Reason(s) for Exemption

Not applicable

Background Papers

None

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Report To:	CABINET
Date:	31ST JULY 2023
Heading:	DRAFT FINANCIAL OUTTURN 2022/23 FOR GENERAL FUND, HOUSING REVENUE ACCOUNT (HRA) AND CAPITAL PROGRAMME
Executive Lead Member:	EXECUTIVE LEAD MEMBER FOR FINANCE, REVENUES AND BENEFITS – CLLR RACHEL MADDEN
Ward/s:	ALL
Key Decision:	NO
Subject to Call-In:	NO

Purpose of Report

This report sets out the details of income and expenditure incurred in 2022/23 in respect of the General Fund, the Housing Revenue Account (HRA) and the Capital Programme, how this compares to the revised budgets and provides explanations for significant variances.

This is the unaudited position and is therefore potentially subject to change. The audited Statement of Accounts will be presented to the Audit Committee on 23 November 2023.

In summary the 2022/23 unaudited Outturn position was:

- General Fund – a surplus of £0.231m (and an underspend of £1.583m compared to the revised budget);
- HRA – a surplus of £0.374m (and an underspend of £3.051m compared to revised budget);
- Capital Programme – a £21.419m underspend in 2022/23.

Recommendation(s)

Cabinet is requested to note:

- (1) The 2022/23 unaudited draft Outturn for the General Fund, the Housing Revenue Account and the Capital Programme.
- (2) The in-year movements to and from reserves (Appendix 2).

Cabinet is requested to recommend to Council:

- (1) Approval to carry forward the £21.419m underspend on the Capital Programme to 2023/24 due to slippage (delays to schemes) included in the approved Programme (Section 4)

Reasons for Recommendation(s)

To report to those charged with governance, the Council's unaudited draft financial outturn for 2022/23 and comply with the Council's Financial Regulations.

Alternative Options Considered

The financial outturn position is as reported within the 2022/23 draft Statement of Accounts. Therefore, there are no other options to consider. The transfers to and from earmarked reserves will provide funding to facilitate the delivery of specific projects for which allocations were already given.

Detailed Information

1. General Fund Outturn 2022/23

- 1.1 The General fund supports the day to day running of the Council's services, excluding the provision of Council Housing. Table 1 shows the draft General Fund Revenue Outturn by Directorate compared to the revised budget for 2022/23.

Table 1 – Draft General Fund Outturn 2022/23 by Directorate

	Revised Budget	Draft Outturn	Variance
	£'000	£'000	£'000
By Directorate			
Chief Executive Officer	670	645	(25)
Legal and Governance	1,973	2,066	93
Resources and Business Transformation	(392)	291	683
Place and Communities	9,791	8,394	(1,397)
Housing and Assets	2,426	2,226	(200)
Divisional Expenditure	14,468	13,622	(846)
Corporate Cost – Provision for Credit Loss	0	400	400
Recharges	(2,927)	(3,290)	(363)
Financing and Investment Income and Expenditure			
Net Interest Payable /(Receivable)	20	67	47
Minimum Revenue Payment	2,844	2,327	(517)
Capital Expenditure Financed from Revenue	0	88	(88)
Net Revenue Expenditure	14,405	13,214	(1,191)
Funding			
Government Grants	(1,135)	(1,153)	(18)
Business Rates	(7,443)	(7,252)	191
Council Tax	(6,695)	(6,695)	0
Total Funding	(15,273)	(15,100)	173
Net General Fund Deficit/(Surplus) for the year before transfers to/(from) Earmarked Reserves	(868)	(1,886)	(1,018)
Net Contribution to/(from) Earmarked Reserves	2,220	1,655	(565)
Net General Fund Deficit/Surplus for the year after transfer to/(from) Earmarked Reserves	1,352	(231)	(1,583)

- 1.2 Appendix 1 provides details of the variances for each Directorate, Corporate Costs (Financing and Investment Income and Expenditure) and Funding.
- 1.3 Appendix 2 provides details of the final earmarked reserves movements for 2022/23 and the impact on earmarked reserve balances.
- 1.4 The final position including the reserve transactions is a surplus of £231k.

1.5 The surplus of £231k is transferred to the General Reserve, increasing the General Reserve balance to £9.234m as at 31st March 2023.

2. General Fund Budget Adjustments 2022/23

2.1 As reported to Cabinet on 21st February 2023, there have been no further budget adjustments in 2022/23, since those reported to Cabinet on 13th December 2022.

3. Housing Revenue Account (HRA) Outturn 2022/23

3.1 The HRA is a ring-fenced landlord's account for the management and maintenance of the Council's housing stock. This account funds both day to day revenue costs as well as funding borrowing costs for capital work to maintain and improve Council properties.

3.2 Table 2 shows the draft Outturn compared to revised budget for the HRA. The Outturn HRA shows an in year surplus of £0.131m before movement in reserves, bringing the total HRA balance at 31st March 2023 to £43.344m.

Table 2 – HRA Outturn 2022/23

	Revised Budget £'000	Actual Outturn £'000	Variance £'000	Note
<u>Income</u>				
Rents, Charges & Contributions	(25,838)	(26,214)	(376)	1
Interest & Investment Income	(10)	(867)	(857)	2
Total Income	(25,848)	(27,081)	(1,233)	
<u>Expenditure</u>				
Repairs and Maintenance	8,062	8,320	258	3
Supervision and Management	4,386	4,987	601	4
Interest payable and similar charges	3,548	3,547	(1)	
Rents, Rates, Taxes and other charges	149	131	(18)	
Depreciation and impairments of fixed assets	3,947	4,053	106	
Debt Management Costs	44	43	(1)	
Contribution to the Bad Debt Provision	200	177	(23)	5
Transfer to Major Repairs Reserve	0	0	0	
Capital expenditure funded by the HRA	8,333	5,692	(2,641)	6
Total Expenditure	28,669	26,950	(1,719)	
Surplus for the year	2,821	(131)	(2,952)	
Net contribution to / (from) Earmarked Reserves	(144)	(243)	(99)	7
Net HRA Deficit/(Surplus) for the year AFTER transfers to/from Earmarked Reserves	2,677	(374)	(3,051)	

Income

- (1) Rents, Charges & Contributions higher than budget from additional income from the service charges that were introduced in this financial year, partly offset with the additional costs reported below in Supervision and Management. Increases to the communal heating charges to recover the costs from the energy price increase from October 2022, again additional costs reported in Supervision and Management.
- (2) Increased Interest rates in the banking sector increased the average annual interest rate on the HRA balances.

Expenditure

- (3) Repairs and maintenance budgets are overspent by £258k mainly due to:
 - Increased salary costs from the higher-than-expected pay award £124k.
 - Increased costs incurred from building usage and support services from inflationary rises £44k.
 - Increased use and inflation costs of material expenditure in the day-to-day repairs £65k.
 - Waste transfer, equipment maintenance and purchase £5k.
 - Increased fuel costs in 2022/23 £20k.
- (4) Supervision and Management costs are £601k higher than budget mainly due to:
 - Increased salary costs from the higher-than-expected pay award £75k.
 - Increased repairs and maintenance costs of the Housing Court Schemes £75k.
 - Increase in Utility prices led to costs over budget of £313k.
 - Extra costs incurred in managing tenancy services income recovery after Covid. Funded from Welfare reform reserve (see note 7) £30k.
 - Extra costs incurred in delivering digital transformation. Funded from the Corporate Change Reserve (see note 7) £192k.
 - IT maintenance and development costs underutilised (£29k).
 - Reduced costs of operating and managing Community Centres (£21k).
 - Reduced equipment purchase & maintenance and waste skip requirement (£27k).
 - Other minor variances (-£7k).
- (5) Contribution to the Bad Debt Provision top up calculations show less contributions required.
- (6) Reduced capital expenditure funded by the HRA largely due to the delay on some housing capital schemes and replacement vehicles, these capital funds will carry forward into the next financial year.
- (7) The transfer from earmarked reserves represents the use of (£20k) of the HRA Insurance reserve, (£20k) from the Eco Funding Reserve, (£30k) from the Welfare Reform reserve and (£192k) from the Corporate Change Reserve. There was also an addition of £20k to the Revenue Grant Reserve.

4. Capital Programme 2022/23

4.1 Details of the main 2022/23 Capital Schemes and how they were funded are shown in Table 3. The notes below the table provide explanations for key variances compared to the revised budgets.

Table 3 – Capital Programme 2022/23

Scheme	Revised Budget £'000	Outturn £'000	Variance £'000	Note
Housing Revenue Account				
Management Fee	591	579	(12)	
Catch Up and Future Major Works	4,443	5,078	635	1
BEIS Social Housing Decarbonisation Fund	1,203	1,203	0	2
Service Improvements	1,503	1,232	(271)	2
Contingent Major Repairs	183	147	(36)	
Exceptional Extensive Works	5	63	58	
Disabled adaptations - Major adaptations	300	107	(193)	3
Disabled adaptations - Minor adaptations	350	355	5	
Affordable Housing Developments Sutton In Ashfield	257	265	8	
Davies Avenue Housing Project	1,980	1,936	(44)	
Development of Unviable Garage Sites Kirkby-in-Ashfield	856	1,097	241	4
Investment in New or Existing Dwellings	1,000	899	(101)	5
Green Homes Grant (HRA)	50	7	(43)	
Green Homes Grant (HRA) (2)	421	407	(14)	
Hucknall Infill Sites	250	251	1	
Housing Vehicles	389	0	(389)	6
Maun View Sutton-in-Ashfield	3,088	2,413	(675)	7
Warwick Close, Kirkby-in-Ashfield	3,000	1,281	(1,719)	8
Other Housing Revenue Account Schemes (less than £100k)	137	32	(105)	
Total	20,006	17,352	(2,654)	
General Fund				
Depot Roof Repairs	100	127	27	
Discovery Centre and Planetarium	250	50	(200)	9
Fox Street pop-up food court and car park	535	44	(491)	10
Green Homes Grant (GF) (2)	203	191	(12)	
Health and Safety works for Kirkby Offices	142	115	(27)	
Hucknall Leisure Centre - Fixtures, Fittings and Equipment	357	(132)	(489)	11
Hucknall Leisure Centre - New Pool	3,390	2,971	(419)	12
Improvement Grants 1996 Act Disabled Facility Grant	1,108	951	(157)	13
In District Regeneration	3,000	0	(3,000)	14
Kings Mill Reservoir (The King and Miller to Kingfisher)	168	48	(120)	15
Kirkby Leisure Centre	5,914	4,594	(1,320)	16

Lammas Leisure Centre - Fixtures, Fittings and Equipment	716	1,052	336	17
Low Street vacant units	3,177	1,081	(2,096)	18
New Kirkby LC - Fixtures, Fittings and Equipment	440	91	(349)	19
Public Space Protection Order	337	8	(329)	20
Purchase of Vehicles	3,681	1,562	(2,119)	21
Rurals and Open Space	140	20	(120)	22
Sutton Academy Community Theatre/Cinema	398	143	(255)	23
Sutton Maker Space and Business Hub	1,117	149	(968)	24
Towns Fund Projects	8,073	2,027	(6,046)	25
Other General Fund Schemes (less than £100k)	885	274	(611)	26
Total	34,131	15,366	(18,765)	
Grand Total	54,137	32,718	(21,419)	
Funding				
Major Repairs Reserve	4,735	5,253	518	
Borrowing	22,176	1,991	(20,185)	
Government Grants and Other Contributions	14,643	17,048	2,405	1
Revenue Contributions	8,403	5,692	(2,711)	
Reserve Contributions	640	104	(536)	
Capital Receipts	3,540	2,630	(910)	
Total Funding	54,137	32,718	(21,419)	

- (1) Budget included BEIS Social Housing and Decarbonisation Fund grants income. Outturn shows gross spending with grants income included in funding.
- (2) Planned spending included with BEIS Social Housing and Decarbonisation Fund budget.
- (3) The underspend is due to a delay in the completion of a number of extension projects which was exacerbated by some contractual difficulties.
- (4) Project started earlier than anticipated and kitchen items purchased in advance of need and subsequently held in storage to mitigate against price increases.
- (5) Lack of suitable properties available for purchase.
- (6) Delivery issues and excessive lead times due to production issues.
- (7) Planning delays and delays caused by weather conditions.
- (8) Planning delays and delays caused by weather conditions.
- (9) The project commenced later in the year due to delays in DLUHC sign off and funds not being received until March 2023.
- (10) Very low contractor availability and inflation risk requiring further value engineering has delayed the project.
- (11) The deliverables of this budget have been delivered in a cost effective way by the operator which has identified the overall underspend against this specific budget line. There remains a single investment commitment that will be completed in the 2023/24 financial year which is the installation of the pool view system.
- (12) Works delayed; completion expected in June 2023.
- (13) During the year there was a high number of large-scale projects, property extensions, etc. These projects take a significant amount of time from commencement to completion and a number started in 2022/3 but will be finished and fully paid in 2023/24.

- (14) No appropriate properties available to purchase have been identified during the year.
- (15) Cost inflation has made the project unaffordable. New options are being explored delaying the delivery of the project.
- (16) The underspend is partly due to the phase 2 works (demolition & car park construction) stretching into the 2023/24 financial year along with the prudent financial management of the project which sees it remain within the overall budget envelope.
- (17) The overspend is directly related to increased costs incurred by the operator in completing these works.
- (18) Very low contractor availability and inflation risk requiring further value engineering has delayed the project.
- (19) Works delayed; completion expected in June 2023.
- (20) Delayed start to this project.
- (21) Budget includes electric vehicles due to limitations with the depot's charging infrastructure; purchases of these vehicles has been delayed.
- (22) Changes to the Council procurement process have delayed the project.
- (23) Project constraints have delayed the project whilst solutions are developed.
- (24) Very low contractor availability and inflation risk requiring further value engineering has delayed the project.
- (25) Projects have commenced later in the year due to delays in DLUHC sign off and rolling projects being delivered over multiple years.
- (26) Changes in the council's procurement process / site adoptions and rolling projects being delivered over multiple years.

5. Earmarked Reserves

5.1 Movements in earmarked reserves are shown in Appendix 2. Table 4 shows a summary of the movements and balances as at 31st March 2023.

Table 4 – Earmarked Reserve Movements Summary 2022/23

	Balance 1st April 2022 £'000	Contributions £'000	Withdrawals £'000	Balance 31st March 2023 £'000
General Fund				
Earmarked Reserves	(17,166)	(7,950)	6,200	(18,916)
Housing Revenue				
Reserves	(821)	(59)	302	(578)

Implications

Corporate Plan:

The Revenue and Capital Budgets and Outturn position reflect delivery of the priorities in the Corporate Plan.

Legal:

This report ensures compliance with the Council's approved Financial Regulations. [RLD 28/06/2023]

Finance: [PH 28/06/2023].

Budget Area	Implication
General Fund – Revenue Budget	As set out in the detailed information section of the report.
General Fund – Capital Programme	As set out in the detailed information section of the report.
Housing Revenue Account – Revenue Budget	As set out in the detailed information section of the report.
Housing Revenue Account – Capital Programme	As set out in the detailed information section of the report.

Risk:

Risk	Mitigation
Failure to spend within approved budgets could impact the financial sustainability of the Council.	Regular financial monitoring reports to SLT and Cabinet. Financial Regulations. Finance training for Budget Managers and Budget Holders

Human Resources:

No implications

Environmental/Sustainability

Environmental implications are considered when capital schemes are developed and included on the Capital Programme.

Equalities:

No implications

Background Papers

Annual Budget and Council Tax 2022/23 and Medium-Term Financial Strategy Update to Council 3rd March 2022

Draft Outturn Report 2021/22 to Cabinet 19 July 2022

2022/23 Forecast outturn for General Fund, Housing Revenue Account (HRA) and Capital Programme as at July 2022 to Cabinet 27 September 2022.

2022/23 Forecast outturn for General Fund, Housing Revenue Account (HRA) and Capital Programme as at September 2022 to Cabinet 13 December 2022.

2022/23 Forecast outturn for General Fund, Housing Revenue Account (HRA) and Capital Programme as at December 2022 to Cabinet 21 February 2023.

Report Author and Contact Officer

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General Fund

Directorate:	Chief Executive's Department		
Outturn as at	31/03/2023		
	Underspend OR Income over- recovery (-)	Overspend OR Income under- recovery (+)	Key reasons for forecast variance
Service Area	£'000	£'000	
CEO	-19		CEO Section had a vacancy
	-4		Membership and Subscriptions - East Midlands Chamber, no longer used
	-2		Net of small underspends
Superannuation Backfunding	-15		Actual Cost less than budget for the NCC Pension Recharge
			2 Costs of Civic Events
Public Accountability		13	External Audit Fees increase
Total	-40	15	
Net Under/Overspend	-25		

Directorate:	Legal & Governance		
Outturn as at	31/03/2023		
	Underspend OR Income over-recovery (-)	Overspend OR Income under- recovery (+)	Key reasons for forecast variance
Service Area	£'000	£'000	
Legal Services		31	End of Shared Service with MDC. Payment to agency to recruit ex locum. Other costs not reduced pro-rata.
Risk & Emergency Planning - Corporate Safety	-23		Vacant post
Democratic & Scrutiny Services		33	Vacancy factor not achieved, extra cost of temp arrangements to cover Elections
Electoral Services		50	District Election funded from reserves £40k. Ward by election funded from reserves £11k
		2	Governance Admin net small variance from customer services review budget change
Total	-23	116	
Net Under/Overspend	93		

Directorate:	Resources & Business Transformation		
Outturn as at	31/03/2023		
	Underspend OR Income over- recovery (-) £'000	Overspend OR Income under- recovery (+) £'000	Key reasons for forecast variance
Service Area	£'000	£'000	
Director	-41	2	Vacancy factor not achieved. Mansfield Crematorium increase in surplus
HR & Payroll		6	Occupational Health Costs
		100	HR & Payroll Shared Service - Budgets were set prior to inflation and pay award increases
		10	Training
ICT		20	Vacancy factor not achieved.
	-1	13	Equipment Purchase
	-5		Materials - Toners required less frequently
			Licences - Microsoft Help Desk no longer required
		8	Telephones - an error was made when setting the budget and historical issues with the supplier resulted in higher costs than the estimate
	-4		Net underspend between Maintenance and System Software
Printing	-16		Underspend due to new contract, the budget was set under the old contract figures
DLUHC Local Cyber Fund	-124		Grant underspend - Moved to Revenue Grant Reserve
Performance Planning & Improvement		202	Vacancy Factor and Agency costs - £98K funded from New Burdens, £110K funded from Corporate Transformation Reserve
	-1		Procurement Shared Service invoiced less than budget
		2	APSE Energy - Charge not budgeted for

GIS		3	Vacancy factor not achieved.
	-13		Street Naming & Numbering - one off fee Barratt Homes
Digital Services	-24		Vacancy
		2	Purchase of Equipment
		3	Application Software
Innovations & Solutions		9	Vacancy factor not achieved and agency costs - £9400 funded from Corporate Transformation Reserve
		126	Application Software - £139500 funded from Corporate Transformation Reserve
Publicity		6	Overspend on publication of Ashfield Matters (One additional version produced in 2022/23 in relation to informing residents on support available for the cost of living crisis). Three instead of four editions to be published in 2023/24.
Communications General		5	Agency
	-5		Publicity Underspend
Revenues & Benefits	-28		Increase in IBS Sundry Debtors income
		367	HB & DHP variances actual to budgets - this is out of our control
		25	Annual Increase in Giro Fees
	-3		NNDR Government Grants
	-1		Increase in NNDR Contributions
	-2		Decrease in Court Costs
		5	Reduction in Admin Grant - Budget based on previous year as the notification received after the budgeting process
		20	Reduction in Income for Council Tax Court Reimbursements
		12	Increase in Housing Benefit Audit Fee
	-55		Vacancies within the Section
	-300		Net New Burdens monies moved to Revenue Grant Reserve
Customer Services		22	Agency work funded from New Burdens Funding through movement in Reserves at year end

Finance		40	Agency cover for Chief Accountant role - £28k funded from Corporate Transformation Reserve
		3	Legal Expenses
	-1		Unbudgeted commission received
	-1		Membership & Subscriptions
		1	Audit Fees
		22	Increase in Insurance Costs
	-8		Government Grant - Moved to Revenue Grant Reserve
	-155		Restructuring Costs - Budget not utilised
Insurance		132	Funded from Insurance Reserve
Investment Properties		131	Reduction in Hotel income, agreed to continue with 10% of turnover until 31-03-2023. To be funded from Covid Reserve.
		23	Net reduction in rental income
		11	Increased Payments to Contractors - Jones Realty
	-29		Professional & Consultancy Service budget not used
	-6		Reduction in Rail Fares & Car Mileage
Commercial Properties	-1		Reduced pay costs
		62	Agency Costs - Funded from Corporate Transformation Reserve
		102	NNDR Costs - Funded from Economic Reserve
		79	Increased costs over all Commercial Properties. The main increased costs were on Towns Fund Properties for utilities of £44k, one off repairs to Bentinck Workshops of £23k. Other variance were small amounts over numerous commercial properties.
	-67		Unbudgeted/increase in rental income. The main increase was in Kirkby Town Centre Redevelopment and Watnall Road Offices
Total	-891	1574	
Net Under/Overspend	683		

Directorate:	Place & Communities		
Outturn as at	31/03/2023		
	Underspend OR Income over- recovery (-)	Overspend OR Income under- recovery (+)	Key reasons for forecast variance
Service Area	£'000	£'000	
Service Director	-2	7	Increased employee costs (Interim covering substantive post) Other savings
Community Safety	-13	39	Net saving from staff costs as a result of vacancies Safer Streets Kirkby employee costs (Grant funded)
	-8	8	Reduced car mileage and car allowances Net overspend on supplies & services - Community Protection Officers (various cost headings)
	-15		Underspend on Safe Accomodation Coordinator (Grant funded)
	-16	8	Underspend on Supplies & Services in respect of Community Safety Partnership (Grant funded) Other Supplies & Services
	-51		Income - higher than budgeted grant for Safer Streets Kirkby
	-10		Other net income
Neighbourhood Services	-17	5	Higher Water charges - Allotments Reduced spending on Asset Maintenance
	-50	30	Higher Utility costs in respect of changing rooms and pavilions Lower fuel costs - budgets were increased in response to higher prices, but prices subsequently fell back during the year
	-19		Lower Vehicle Maintenance costs
	-7		Savings on Car mileage and Car Allowances
	-16		Reduced Public Health funerals
	-23		Spring Clean costs - expenditure was incurred on Employee costs in Waste & Environment
	-47		Higher income from Cemeteries than budget
	-174		Increased Developer contributions towards maintenance of open spaces, due to receipt of new contributions, and adjustment to previous years. The adjustment relates to Papplewick, where the contribution was initially being drawn down over thirty years (in the absence of the agreement). However, the agreement was subsequently obtained, and the contribution is to be spent over a fifteen year period.
	-12		Higher income from Pest Control than anticipated
	-5		Increased income from Allotments & Grazing

Waste Services	-66		Higher income from Trade Waste than budget.
	-39		Higher income from Glass recycling than budget
		22	Lower income from Bulky waste collections than anticipated
		41	Increased Waste disposal costs
		128	Increased employee costs largely due to vacancy factor not achieved
		11	Increased material costs
	-80		Lower fuel costs - budgets were increased in response to higher prices, but prices subsequently fell back during the year
		36	Higher vehicle maintenance costs
		20	Purchase of Bins
		7	Other costs
Transport			Engaged Agency staff to cover vacancies, and payment of market supplement as a result of inability to recruit to Vehicle Technician posts
		38	
		15	Premises Expenses - higher Gas & Electricity (21), partly offset by lower Water and Other (-6)
		42	Higher Parts & Tyres costs
	-10		Lower fuel costs
			Increased Supplies & Services costs, including Diagnostic equipment, Standpipe for Electric Sweepers, repairs to vehicle wash
		33	
	-49		Higher income, due to sale of vehicles under £10k
Place & Wellbeing	-65		Net saving from employee costs as a result of vacancies
	-13		Premises Expenses - NNDR credit at Edgewood (-8), other savings (-5)
	-100		Reduced spend on Towns Fund revenue (100), grant funded
		397	Towns Fund grants paid (Enterprise Ashfield)
	-69		Lower Liquidated damages paid to Everyone Active due to delays in opening Kirkby Leisure Centre and Hucknall Pool
		156	Spend on UKSPF revenue projects (grant funded)
		17	Other costs (grant funded)
	-642		Towns Fund grants (Enterprise Ashfield)
	-38		Towns Fund grants (Library Innovations Centres)
	-241		Contributions from SLM under Leisure transformation programme
	-330		UKSPF Revenue grants
	-2		Net other grants/contributions

Markets		108	Lower income from Indoor Markets than budget
	-7		Net increase in rents from Outdoor Markets
		10	Increased employee costs mainly due to vacancy factor not achieved
		12	Increased Premises Expenses, mainly due to costs associated with Idlewells Indoor Market
Licensing	-5		Reduced employee costs mainly due to vacancy
	-15		Supplies & Services costs - DBS checks no longer performed by ADC (-20), partly offset by Other costs (5)
	-196		Higher income from increased number of Licences issued - income is ring fenced for reinvestment in the Licensing service, or to cover future deficits
Regeneration		7	Increased employee costs due to vacancy factor not achieved
	-47		Supplies & Services - Economic Stimulus funding not spent (-34), lower refund of Covid grant (-6), reduced spending on Memberships, systems and other costs (-7)
Planning & Regulatory Services		53	Increased employee costs due to Agency staff engagement to cover vacancies and demand
	-166		Increased income from Planning applications
		75	Appeal costs
	-66		Lower costs of Local Plan
	-8		Higher income from Land Charges
	-11		Other income
	-1		Other savings
Environmental Protection		23	Increased employee costs due to Agency staff to cover vacancies
		6	Net reduced income, other costs
Total	-2,751	1,354	
Net Under/Overspend	-1,397		

Directorate:	Housing & Assets		
Outturn as at	31/03/2023		
	Underspend OR Income over- recovery (-)	Overspend OR Income under- recovery (+)	Key reasons for forecast variance
Service Area	£'000	£'000	
Private Sector Housing	-40		Licensing Income for Private Sector Housing of which £16k will move to reserves.
Assets & Investments	-82		Reduced employee costs due to vacancies.
		9	New contracts for Legionella monitoring software and best practice health equipment around the offices.
	-27		Asset Maintenance Repairs
		94	Decarbonisation Plan funded from Reserves.
		24	Increase in utility costs
	-9		Car Park Income
	-11		Rent of Buildings
Homelessness	-51		Additional Homeless Prevention Grant.
	-53		Home for Ukraine Grant moved to Grant Reserve for 2023/24.
	-18		Sanctuary Scheme Grant moved to Grant Reserve for 2023/24.
Strategic Housing	-12		Postholder reduced hours on return from maternity leave.
Supported Housing Service		12	Apprentice commenced mid year to assist in workload and future planning funded from additional income raised.
	-30		Increased income changing to digital sets and reduction in costs in promoting and running the service.
	-6		Other minor Variances
Total	-339	139	
Net Under/Overspend	-200		

Corporate Costs	Corporate Costs		
Outturn as at	31/03/2023		
	Underspend OR Income over-recovery (-)	Overspend OR Income under- recovery (+)	Key reasons for forecast variance
Service Area	£'000	£'000	
Loan Interest payable	-119		Interest saving due to managing borrowing need through internal borrowing not taking on external debt. This has been achieved due to the increase in reserve levels and working capital.
Minimum Revenue Provision (MRP)	-348		Slippage and switch funding on 2021/22 Capital Programme funded by borrowing reducing the MRP charges in 2022/23
Capital Expenditure Financed from Revenue		86	£34k External Health and Safety, £49k Windmill and £3k Shop fronts - All funded from reserves
Net investment income		70	Higher interest rates increasing the interest received on investments and the interest payable on borrowing. The balances held on behalf of others was greater than the cash balances due to internal borrowing, resulting in a net interest cost.
Increase in Provision for Credit Loss		401	Economic conditions have resulted in higher levels of debtors. An increase in provision has therefore been applied. This is impossible to accurately budget for.
	-467	557	
Net Under/Overspend	90		

Funding			
Outturn as at:	31/03/2023		
	Underspend OR Income over- recovery (-)	Overspend OR Income under- recovery (+)	Key reasons for forecast variance
Service Area	£'000	£'000	
Government Grants	-18		Additional Lower Tier Service Grant receipt
Business Rates		191	Higher levy payable than anticipated (£224k); Levy Account surplus received from Government (-£33k)
	-18	191	
Net Under/Overspend	173		

Movement in Reserves Summary as at 31st March 2023

Appendix 2

General Fund

Service Earmarked Reserve	Opening Balance at 1st April 2022	Approved	Approved	Approved Balance as at 31 December 2022	Requiring Approval	Requiring Approval	Forecast Closing Balance as at 31 March 2023
	£	Contributions £	Withdrawals £	£	Contributions	Withdrawals	£
Earmarked Reserves							
Elections	(118,858)	(74,000)	0	(192,858)	(10,000)	51,000	(151,858)
Insurance Related Funds (Inc Risk Mngt)	(361,995)	(75,000)	0	(436,995)	(6,785)	104,248	(339,533)
Revenue Grant Reserve	(2,949,418)	0	543,000	(2,406,418)	(2,918,081)	2,160,704	(3,163,794)
District Planning Enquiry Fund	(232,773)	(39,000)	183,000	(88,773)	(112,367)	0	(201,140)
Asset Renewal	(646,776)	0	0	(646,776)	0	6,300	(640,476)
Leisure Maintenance Reserve (joint Use Pre 2021)	(388,678)	(753,000)	0	(1,141,678)	0	0	(1,141,678)
Local Authority Mortgage Scheme (LAMS) Reserve	(15,899)	0	0	(15,899)	0	15,899	0
NNDR Equalisation Reserve	(3,210,791)	(1,649,000)	0	(4,859,791)	(1,122,318)	0	(5,982,109)
Supported Housing Trading Fund	(53,377)	0	0	(53,377)	0	0	(53,377)
Corporate Change Reserve	(1,327,804)	0	15,000	(1,312,804)	(200,000)	465,015	(1,047,789)
Commercial Property Investment Reserve	(3,500,000)	(700,000)	0	(4,200,000)	0	0	(4,200,000)
Economic Development and Place Reserve	(383,759)	0	0	(383,759)	0	132,000	(251,759)
Joint Crematorium Reserve	(540,738)	0	0	(540,738)	(94,297)	0	(635,035)
Selective Licencing	(56,794)	0	0	(56,794)	(16,250)	0	(73,044)
Licensing Reserve	(214,621)	0	0	(214,621)	(134,418)	101,194	(247,845)
Brexit Reserve	0	0	0	0	0	0	0
Covid-19 Grant Reserve	(886,000)	0	374,000	(512,000)	0	130,763	(381,237)
Legal Reserve	(10,000)	(15,000)	0	(25,000)	0	0	(25,000)
Winter Maintenance Reserve	(10,000)	(5,000)	0	(15,000)	0	0	(15,000)
Commercial Property Dilapidations Reserve	(20,000)	(10,000)	0	(30,000)	0	0	(30,000)
NNDR/Ctax S31 & Compensation Reserve	(2,235,918)	0	1,683,111	(552,807)	0	232,334	(320,473)
	0	0	0	0	0	0	0
Harold Farr Bequest	(2,181)	(4)	2,184	(0)	0	0	(0)
IT Reserve	0	(15,000)	0	(15,000)	0	0	(15,000)
Total Earmarked Reserves	(17,166,380)	(3,335,004)	2,800,295	(17,686,088)	(4,614,516)	3,399,457	(18,916,147)
General Reserve	-9,004,256			-9,004,256	-230,614		-9,234,870

Housing Revenue Account

	Opening Balance 1 April 2022	Approved		Balance as at 31 March 2023	Requiring Approval 31-Mar-23		Closing Balance as 31 March 2023	Comments
		Contributions	Withdrawals		Contributions	Withdrawals		
HRA Revenue Grants Reserve	-25,130			-25,130	-19,642		-44,772	Grant received 31/3/2023 for 2023/24 Tenant Satisfaction Measures
HRA Eco Funding Reserve	-263,430		20,000	-243,430			-243,430	
HRA Insurance Reserve	-144,237	-30,000	50,000	-124,237			-124,237	Estimated amount of insurance claims to be funded for 23/24.
HRA Corporate Change Reserve	-192,450		111,000	-81,450		81,450	0	Reserve used for Digital Transformation project.
HRA Technology Investment	-25,566			-25,566			-25,566	
HRA Welfare Reform Reserve	-170,399		40,000	-130,399	-10,000		-140,399	Still awaiting full migration across to Universal Credit. Funding used towards work that had been suspended under the Covid restrictions.
Total Housing Revenue Account Reserves	-821,212	-30,000	221,000	-630,212	-29,642	81,450	-578,404	

Report To:	CABINET
Date:	31ST JULY 2023
Heading:	PROPOSED DEMOLITION AND REDEVELOPMENT OF TWO COMMUNITY CENTRES FOR AFFORDABLE HOUSING
Executive Lead Member:	CLLR TOM HOLLIS, LEAD MEMBER FOR STRATEGIC HOUSING AND CLIMATE CHANGE
Ward/s:	HUTHWAITE AND BRIERLEY, CARSIK
Key Decision:	YES
Subject to Call-In:	YES

Purpose of Report

To advise Members about the opportunity to develop a small number of Council owned sites within Sutton in Ashfield for the purpose of affordable housing and to seek approval of the development proposals.

The sites in question are as follows;

1. Brierley House, Brierley Road, Sutton in Ashfield
2. Mill House, Mill Lane, Huthwaite

A plan of each site along with site photographs are included within the background papers.

Recommendation(s)

The following would be subject to Planning consent and confirmation of Homes England funding:

- 1) To approve the demolition of two community Centres, namely Mill House and Brierley House, for the purpose of redeveloping the land for much needed housing let on an affordable rent basis.
- 2) To recommend that the council approves the use of Housing Revenue Account reserves, and if needed commuted sums, to fund the site clearances and the development of 4 new Council homes.
- 3) To grant delegated authority to the Executive Director of Operations, in conjunction with the Corporate Resources Director and the Executive Director of Place, to negotiate and formalise fees, scheme costs, specification, delivery and any other aspect of the development.
- 4) To grant delegated authority to the Executive Director of Operations, in conjunction with the Executive Director of Place, to procure and appoint a contractor to develop the site.
- 5) To grant delegated authority to the Executive Director of Operations, in conjunction with the Executive Director of Place, to contract, on behalf of the Council, with Homes England, for the purposes of receiving subsidy to ensure that developments are viable and fall within a maximum payback period of 40 years.

Reasons for Recommendation(s)

To enable a project that will increase the Council's housing stock in order to meet significant levels of demand for affordable rented properties within the District

Alternative Options Considered

The alternative is to do nothing with the centres. This was rejected as the centres are expensive to run, require ongoing investment and demand for the facilities is very low.

Detailed Information

In 2021, as part of ADC's new affordable housing development programme, under-utilised community centres at the Beeches and Poplars, Sutton in Ashfield were closed and earmarked for affordable housing development. Two pairs of wheelchair adapted bungalows were subsequently built and in November 2021 they were let to applicants in housing need.

The remaining Housing Revenue Account (HRA) community centres have been kept under review as concerns remain about usage, costs and long-term investment needs.

A recent review conducted by the Assets Team has highlighted a further 2 centres that are assessed as being unsustainable in their current form and where consideration should be given to

closing the centres and finding an alternative use for the site. The sites in question are Brierley House, Sutton in Ashfield and Mill House, Huthwaite.

Community Centre usage

The table below shows usage levels for 2022/3.

Demand from local groups has failed to recover following the pandemic. In 2019/20, Brierley House had 568 hours of use (26% of time used) compared to 5 hours (0.2%) in 2022/3, Mill House has seen a similar decline, but now has zero use.

Centres	Free Use Hrs	Paid Use Hrs	Total Hrs	% Free Use	% Space Used*
Brierley House	0	5	5	0%	0.2%
Mill House	0	0	0	0%	0%

Community Centre costs and income

During 2022/23 neither community centre generated any income.

In respect of costs, each centre incurs day to day running costs, typically utilities, caretaking costs, cleaning and reactive repairs. In 2022/23 the annual maintenance and running cost for each court exceeded £8,000.

The above figures do not include long-term investment requirements. Both courts require investment over the next 5 years to ensure they remain fit for purpose, the investment requirement figure for Mill house is £36,000 and £37,000 for Brierley House. Costs to improve the facilities would be significantly higher.

Community Centre options

The community centre review has concluded that the 2 centres in question are not sustainable. Demand is limited, income negligible and costs are on the rise.

Investing in the centres, improving facilities, connectivity, etc so they are modern and attractive was not considered viable as there is little evidence to suggest usage levels and income will increase sufficiently to pay back the money invested. In view of this, both sites are recommended for closure and the sites to be repurposed for affordable housing.

Affordable housing development

A feasibility and viability assessment of both sites has been conducted. They are both considered to be potentially suitable for development and the development is financially viable.

Following the demolition of the current building, the intention would be to build a pair of 2 bedroom bungalows on the Brierley House site, with a pair of semi-detached homes being built at Mill House. The difference reflects the limitations of the Mill House site and the lack of space for bungalows.

The cost to demolish and build 4 new homes is estimated to be in the region of £743k. Homes England funding would be sought to help cover costs, assuming a minimum contribution of £48,000 per unit, the cost to the Council (HRA) would be circa £551k. Having put the figures through the cost model, payback would be in 35 years, within the Council's 40 years limit.

Implications

Corporate Plan:

The Corporate Plan identifies a need to ensure there is sufficient housing available in the District of the right size, type and quality, ensuring an adequate supply of affordable housing.

Legal: [RLD 10/07/2023]

Legal advice and support will be provided throughout the process.

Contract Procedure Rules allows procurement through Framework agreements.

Finance: [PH 10/07/2023].

Budget Area	Implication
General Fund – Revenue Budget	N/A
General Fund – Capital Programme	N/A
Housing Revenue Account – Revenue Budget	Rental income from the properties will ensure payback of the capital investment within the 40 year maximum.
Housing Revenue Account – Capital Programme	To be funded from the Housing Revenue Account with Homes England funding (subject to successful funding application)

Risk:

Risk	Mitigation
Homes England funding not secured	None. Scheme will not progress
Planning Permission not granted	None. Scheme will not progress
Land proves unsuitable without significant remediation	Topographical and ground surveys produced before contract commitment.
Unexpected costs	Risks to be minimised through robust contractual arrangements.
Material and/or building supply delays	Risk sits with contractor, offset through a longstop clause.

Human Resources:

Officers affected by the proposal will be consulted with as per existing ADC HR policies and procedures.

Environmental/Sustainability:

As part of the Strategic goals we are looking to maximise the use of carbon reduction measures in new build Council housing developments.

Equalities:

No implications. No person or group is being displaced by the proposal or will be detrimentally impacted in any way, as determined by an Equality Impact Assessment screening. The new homes will provide much needed accommodation for older households and those with mobility difficulties and disabilities.

Other Implications:

None

Reason(s) for Urgency

Not applicable

Reason(s) for Exemption

Not applicable

Background Papers

Not applicable

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Additional Information – Community Centres

Brierley House location:



The existing Community Centre:



Potential for Brierley House:



Mill House location:



The existing Community Centre:



Potential for Mill House:



Report To:	CABINET
Date:	18TH SEPTEMBER 2023
Heading:	CORPORATE PLAN 2023-2027
Executive Lead Member:	LEADER
Ward/s:	ALL
Key Decision:	YES
Subject to Call-In:	YES

Purpose of Report

This report presents to Cabinet the proposed new Corporate Plan for approval prior to being presented to Full Council on 25th September 2023.

Recommendation(s)

1. For Cabinet to approve the new Corporate Plan and recommend it to Council
2. To authorise the Chief Executive in consultation with the Leader to review and revise the Corporate Scorecard, aligned to the Corporate Plan
3. To authorise the Chief Executive in consultation with the Leader to make minor amendments to the document and finalise design work prior to publication, if required.

Reasons for Recommendation(s)

The Council's ambitions for the next four years are clearly identified in a set of revised and updated Corporate Priorities which are presented in the new Corporate Plan. These have been developed by Cabinet.

The Corporate Plan sits above a wider strategic context which includes the Corporate Project Management Framework, Corporate Performance Indicators and a range of strategic documents relating to the Council and its services. The Corporate Plan aligns to the Council's overarching Strategic Direction.

Our priorities for the future, as identified in the new Corporate Plan, have been translated and cascaded into specific projects and initiatives, the successful delivery of which will be monitored

through our Performance and Strategic Planning Framework, and into Service Plans to facilitate focussed delivery.

The Council remains ambitious, and as such, the new Corporate Plan captures and reflects our ongoing ambitions for the next four years.

Alternative Options Considered

To extend and refresh the current corporate plan. A robust review of the Council's future priorities will ensure the new Corporate Plan best captures and reflects the strategic direction of the Council for the next four years.

Detailed Information

The Council's previous Corporate Plan covered the period 2019 - 2023.

The proposed new Corporate Plan sets out our revised priorities for the future and the key projects and initiatives we intend to deliver. The Corporate Plan sits above a wider strategic context which includes the Corporate Project Management Framework, Corporate Performance Framework and a range of strategic documents relating to the organisation and its services.

A balanced scorecard methodology is used to enhance the organisation's performance framework and ability to understand how successfully the Corporate Priorities are being delivered, the approach providing a more rounded view on performance with a greater emphasis on customer satisfaction and quality.

The Corporate Plan has been reviewed and refreshed to ensure alignment to the Council's future ambitions and Corporate Priorities for the next four years (2023-2027).

Implications

Corporate Plan:

The report presents the content of a new Corporate Plan for approval by Cabinet prior to endorsement by Full Council. The new Corporate Plan sets out the Council's proposed priorities for the period 2023 to 2027, and intended deliverables which will be monitored and managed through the Corporate Performance Framework.

Legal:

The Council's new Corporate Priorities and strategic plans have been developed in consideration of current and forthcoming legislative requirements. [RLD 22/08/2023]

Finance: [PH 18/08/2023]

Budget Area	Implication
General Fund – Revenue Budget	The Corporate Plan has been developed in alignment with the Medium-Term Financial Strategy and the

General Fund – Capital Programme	financial sustainability of the organisation. The 'Innovate and Improve' Priority proposes key programmes and projects which will be focussed on identifying and delivering efficiencies and more effective working practices to support financial sustainability, whilst concurrently delivering improved customer focussed services.
Housing Revenue Account – Revenue Budget	
Housing Revenue Account – Capital Programme	
Financial performance during the 4-year term of the Corporate Plan will be considered on a regular basis via financial monitoring reports to both Cabinet and Council.	

Risk:

Risk	Mitigation
Absence of a Corporate Plan would result in a lack of prioritisation and focus on delivering what matters	Agreed Corporate Plan every four years which is delivered via the organisation's project management framework
Poor performance would potentially result in inability to deliver the corporate priorities as specified in the corporate plan	Regular monitoring of performance and robust performance management through the Authority's performance framework

Human Resources:

The 'Innovate and Improve' Priority proposes key programmes and projects which will be focussed on delivering the Organisational Development Strategy and developing employees. [KB 25/08/23]

Environmental/Sustainability

The 'Cleaner and Greener' Priority proposes key programmes and projects which will be focussed on delivering environmental improvement.

Equalities:

There are no direct implications on equality and diversity as a consequence of the proposals and recommendations outlined in this report.

Other Implications:

Not applicable

Reason(s) for Urgency

Not applicable

Reason(s) for Exemption

Not applicable

Background Papers

Corporate Plan 2023-2027

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Look to the Stars mural in Sutton town centre

Page 107

CORPORATE PLAN 2023-2027

OUR PLAN TO BUILD A GREAT ASHFIELD





Leisure building in progress
at Kings Mill Reservoir

Introduction

Our ambition is to be 'Great' across all our services. Our focus is to look forwards. To make positive change and market our new offer. Building on our successes in securing over £100m external funding for the District, we remain ambitious for the future. We will continue to seek further investment for our towns, leisure, parks and open spaces, housing and homes, decarbonisation, safer communities, and skills and learning, to create high-wage, high-skill jobs of the future.

We are driving local growth through innovation and by adopting a 'can-do' attitude. So, we're diversifying our local economy and maximising the benefits of our location - right next to the M1 sitting between the core cities of Nottingham and Sheffield.

We want to be known as the 'future UK centre of excellence in automated technology and distribution.' Major investments will finance 20 key projects which will genuinely transform Ashfield over the next three years, including our flagship Automated Distribution and Manufacturing Centre (ADMC), due to open in 2024, and a new Planetarium and Science Discovery Centre at Sherwood Observatory (the biggest publicly accessible telescope outside Greenwich).

We are ambitious and are working with our partners to make a difference for the people of Ashfield. Working in partnership including the emerging East Midlands Combined Authority (EMCCA), we are committed to delivering excellent services supporting community safety, addressing health inequalities and net zero targets.

We know that in many areas we already excel, but we want all our services to be the best. We are doing it through sheer determination and the belief that Ashfield and our residents and businesses deserve more. We know there are tough challenges ahead, like in many other places some families are struggling and need more help to lead their best lives. We are determined to provide the right kind of support for everyone and that's why we're harnessing our skills, energy, and passion to deliver a brighter future for the District.

Our ambition is for everyone who lives, works, and visits Ashfield to be proud to do so. We are continuing our positive journey and writing our new story. It's the people that make Ashfield, and community is at our heart.

We're raising our sights, looking to the stars.



Theresa Hodgkinson
Chief Executive Officer



Cllr Jason Zadrozny
Leader of Ashfield
District Council

Our Priorities

Our priorities have been developed based on knowledge and understanding of the needs of Ashfield residents and businesses.

1

**HEALTH AND
HAPPINESS**

4

**CLEANER
AND GREENER**

Page 109

2

**HOMES AND
HOUSING**

5

**SAFER AND
STRONGER**

3

**ECONOMIC
GROWTH
AND PLACE**

6

**INNOVATE
AND
IMPROVE**

Our Values

To ensure we deliver high-quality public services we have adopted a set of corporate values which underpin the successful delivery of our priorities. How we work is as important as what we do.

Page 110



People Focussed

Putting people at the heart of what we do

Honest

Being honest with people in an open and transparent way

Proud

Being proud that Ashfield is a positive place to live, work and visit

Ambitious

We are ambitious about Ashfield's future



Kings Mill Reservoir



HEALTH AND HAPPINESS

Our vision is to enable everyone to live healthier and happier lives, to prosper in their communities and remain independent throughout life. Working with our partners, we are focussed on four key ambitions: -

Best Start – we will give every child the best chance of maximising their potential, because we know that a good start shapes lifelong health, wellbeing, and prosperity.

Living Well – we will create healthy and sustainable places, promoting good health and happiness so that everyone in our communities can live healthier for longer.

Ageing Well – we will ensure everyone can access the right support to improve their health and to maintain their independence.

Health Inequalities – we will keep our communities safe and healthy, addressing key health inequalities and prioritising areas and people in most need.



We will achieve this by: -

Best Start

- Developing a more connected, cohesive partnership network offering services and support for children, young people, and families
- Increasing access to leisure services and activities for children, and young people.

Living Well

- Ongoing enhancement and continuing transformation of our leisure provision and health offer across the District
- Provision of support to families resettling in the District to help integrate successfully into our communities
- Provision of financial advice and support to families to maximise income.

Ageing Well

- Working with partners to consider how we integrate local care, health and housing services.

Health Inequalities

- Co-ordinating and influencing organisations and service providers in our priority places: Leamington, Coxmoor, and Broomhill/Butler's Hill
- Increasing the awareness and take up of healthy and affordable eating for families in priority places.

Success means: -

- Narrowing the gap in health inequalities
- Social value achieved through our leisure transformation programmes
- Increased attendance at events and our leisure centres
- Improved leisure offer in the Rurals

Leading delivery with others (partnerships and networks)

- We will continue to build a person-centred approach across our Council services and with partners, working together to better understand service needs
- We will work closely with local Place Based Partnerships, closely aligning our delivery plans and influencing improvement
- In partnership, we will continue to work towards improved health provision within Hucknall.



Films in the Park on Selston Country Park



Ashfield Food & Drink Festival at Hucknall



2

HOMES AND HOUSING

Affordable, warm, safe housing contributes to making Ashfield a great place to live. Our vision is for everyone to have access to a suitable and appropriate home. We are therefore focussed on six key ambitions: –

Housing development – Since 2019 we have delivered 120 affordable housing units; our aim for the next five years is to significantly increase the overall supply of affordable and appropriate houses across the District so that everyone has somewhere to live.

Tackling disrepair and poor housing conditions – we will ensure residents have a safe and healthy place to live and that their accommodation is being correctly managed.

Suitable and appropriate housing – we will improve property conditions and the thermal comfort of properties, reducing levels of fuel poverty.

Reducing and preventing homelessness – we will tackle homelessness and rough sleeping providing good quality advice and support services.

Compliance with the Housing Regulator – we will ensure our homes meet all applicable legislative and regulatory standards.

Customer focus – we will ensure a customer-first approach.



We will achieve this by: -

Housing Development

- Developing a pipeline of land suitable for a 5-year Council house building programme
- Delivering provision of affordable housing developments
- Delivering an acquisitions programme aimed at maximising the number of open market and Section 106 purchases
- Ensuring homes are thermally efficient to minimise carbon footprint in line with government targets ensuring homes remain affordable for tenants.

Tackling Disrepair and Poor Housing Conditions – Maximising the use of enforcement powers to improve property conditions in the private sector.

Suitable and Appropriate Housing

- Maintaining as a minimum the Decent Homes Standard in all homes owned by the Council
 - Maximising grants to improve thermal efficiency and reduce carbon emissions for social and private sector housing, with the aim of helping to reduce energy demand and fuel costs for households
- Gaining a better understanding of energy efficiency and decarbonisation requirements of private sector housing to assist with better targeting of future initiatives.

Reduce and Prevent Homelessness

- Improving levels of homelessness prevention through better early detection and focus on key trigger points
- Developing a clear strategy and action plan to ensure there is sufficient temporary accommodation for households applying as homeless
- Ensuring homeless households have access to long-term safe and suitable housing.

Compliance with Social Housing (Regulation) Act 2023 – Ensuring that the necessary compliance is in place to meet the new standards and regulations coming into force for the Council's social housing stock.

Customer Focus

- Further enhancing active tenant engagement and the ability for tenants to help shape and improve the housing services that we offer
- Ensuring customer data is up to date and we have a robust understanding of vulnerable tenants and hard to reach groups
- Delivering a modern, digital service to improve accessibility and service response
- Ensure compliance with the Consumer Standard (Neighbourhood and Community Standard).



Success means: -

- Increased supply of affordable housing - new build and acquisitions
- Increased thermal efficiency and reduced fuel poverty
- Reduction in empty homes and quick void to re-let turnround times
- Meeting decent homes standards
- Increased tenant satisfaction
- Reduced levels of homelessness.

**Leading delivery with others
(partnerships and networks)**

- Delivery of the countywide Rough Sleeper Initiative (RSI). Ensure partners are fully engaged and delivering on agreed interventions
- Private sector stock condition survey
- We will work closely with partners through our direct alignment to the new EMCCA Land and Housing priority workstream focussed on affordable housing, better mix of tenures, new housing sites and sustainable homes. Initial focus on retrofit/net zero and opportunity to build a pipeline of housing sites, working with Homes England.



Kids helping plant flowers in Jacksdale



A happy tenant of one of our new build Council homes

3

ECONOMIC GROWTH AND PLACE

Ashfield is a location and destination of choice. It is well connected, offering a great environment to live, work, learn and visit.

The Local Plan will give certainty for future sustainable investment and demonstrate the vision for the place Ashfield wants to be, planning for growth and investment in housing, employment, and town centres, whilst protecting the environment and nature.

Across a wide variety of programmes, we are working with partners to deliver over £102 million of direct investment with a range of projects focused on: Skills and Employment; Business and Investment; Regeneration; Visitor Economy, Infrastructure and Connectivity and Town Centres and High Streets.

We will continue to drive local growth through innovation via our six key ambitions:

- Skills and employment
- Businesses and investment
- Regeneration
- Visitor economy, arts and culture
- Infrastructure and connectivity
- Towns centres and high streets



Plans for Portland Square redesign

We will achieve this by: -

Skills and Employment

- Skills development realignment through delivery of the Education and Skills Plan
- Attracting and retaining talent to work in Ashfield
- Encouraging young people to raise their aspirations, showcasing opportunities through education and business collaborations.

Businesses and Investment

- Developing and delivering a business investment strategy
- Working with businesses across the District to improve business resilience and sustainability
- Support businesses to access new markets
- Providing support and information to businesses, for example available grants and tendering opportunities.

Regeneration

- Delivering the Regeneration programme
- Developing, securing funding, and delivering new programmes for Hucknall and the Rurals and other areas.

Visitor Economy, Arts and Culture

- Developing the area's visitor economy through existing and new assets and raising the profile and identity of the three towns and rural areas
- Supporting arts organisations and the development of cultural assets
- Delivering our Events Programme for 2023/24 and considering an expanded programme from 2024 onwards
- Developing and delivering a Visitor Economy Strategy.

Infrastructure and Connectivity

- Maximising the District's employment land and transport corridors to connect people to work and leisure offers
- Identifying sufficient future land availability/allocations across the District through an adopted Local Plan.

Town Centres and High Streets

- Developing and implementing masterplans and improvement plans
- Delivering initiatives and events
- Supporting diversification of town centres and high streets e.g., property purchase and repurpose, grants etc.



Plans for the Science Discovery Centre & Planetarium at Sherwood Observatory

Success means: -

- Maximising external funding for regeneration projects
- Improving:
 - Average workplace earnings by residence
 - Employment levels
 - Skills levels
 - Talent retention apprenticeships and graduates
 - Gross Domestic Product (GDP).
- Vibrant town centres and high streets with increased footfall, dwell time, spend and occupancy levels.

Collaborating with others (partnerships and networks)

- We will work closely with partners through our alignment to the new EMCCA Skills and Education, and Business Growth and Innovation priority workstreams focussed on improving qualification levels, upskilling, employment opportunity, growth of key business sectors and local supply chains, and inward investment. Working with partners initially focussed on Skills Strategy, marketing of place, visitor economy, business support, growth and innovation, and digital connectivity.
- Discover Ashfield



4

CLEANER AND GREENER

Ashfield is a unique environment with a mixture of towns and villages; and a beautiful landscape made up of award-winning parks and open spaces. A nice environment, clean streets and well-maintained parks and open spaces matters to our residents. We are therefore continuing to focus on having green spaces to be proud of. With improved quality and access, and have an ongoing commitment to maintaining high standards and continued improvement in green spaces.

We want residents and visitors to enjoy living in and visiting Ashfield, taking a proactive approach in how we keep it clean, sharing information with residents on what we do. We will also continue to take action against those who continue to litter and fly tip waste.

We recognise the scale and urgency of the global challenge from climate change and that local action on global warming can make a difference. We are keen to have a local leadership role, leading by example, maximising available grants and successfully delivering externally funded projects, decarbonising our social housing and assets as much as possible.



We will achieve via 3 key ambitions: -

Climate Change and Sustainability

- Ensuring the green agenda is at the centre of our decision making, leading by example, and working together across the organisation to reduce carbon impacts from our own assets
- Enhancing and restoring the natural environment, introducing biodiversity net gain, and improving the environment via planning applications, and where appropriate, development briefs and masterplans
- Maximising available grants and successfully delivering externally funded projects, decarbonising social and private sector housing, and our own assets as much as possible.

Parks and Green Spaces

- Ensuring our parks and green spaces are well-maintained
- Delivering our five-year green space improvement programme
- Developing and delivering our transformation programme for outdoor sports facilities and visitor centres/ cafés
- Aligned to a Cemetery Strategy, ensure required infrastructure and investment in our cemeteries.

Cleanliness of the District

- Having excellent street cleansing and grass cutting services with reduced fly tipping
- Making information about our programmes of work easily accessible to residents
- Delivering preventative, educational and enforcement initiatives to address environmental crime
- Continue to support Ashfield residents and businesses in managing their waste sustainably, reducing the impact it has on our environment
- Assessing the impact of the Environment Bill on waste collection and recycling services.

Success means: -

- District-wide reduction in carbon emissions with reduced carbon footprint from Council operations
- Increased public satisfaction with street cleanliness, our parks and green spaces and cemeteries
- Improved street cleanliness and reduced fly-tipping
- Improved recycling rates
- Increased tree coverage across the District
- Increase in green homes/ exemplar schemes and decarbonisation.

Leading delivery with others (partnerships and networks)

- We will work closely with partners through our alignment to the new EMCCA Net Zero priority workstream focussed on decarbonisation, reducing air pollution, green spaces, new green economy and technology. Working with the Midlands Net Zero Hub initially focussed on developing a Local Area Energy Plan for the region
- We will continue to work closely with our regional and national partners through the Joint Waste Management Board, collaborating on policies and practises to ensure that waste within Nottinghamshire is managed sustainably with a focus on the implications of the Environment Bill.



SAFER AND STRONGER

We will work with our partners to ensure people feel safe and are safe by tackling crime and anti-social behaviour (ASB). Our vision is to provide a safer Ashfield where residents, businesses and visitors feel safer in the District.

The Council, alongside partners has been successful in securing over £1.5 million of external funding to support community safety projects in Ashfield. The funding is being used to address longstanding community concerns relating to feelings of safety, domestic abuse, neighbourhood crimes and anti-social behaviour in public places.

Continuing to work in collaboration with our partners, we will follow a neighbourhood management approach, coordinating multi-agency problem solving, and identifying and supporting high-risk individuals across the District.

We have a strong commitment to addressing domestic abuse and violence against women and girls, and as such will ensure survivors of domestic abuse and vulnerable residents are supported.

We will provide an evidence-based, performance-led approach to help drive activity where it is most needed and most effective.



We will achieve this via our 4 key ambitions –

Our communities feeling safe.

- Understanding and improving feelings of safety

A Safer District

- Working with partners to tackle and reduce levels of crime and ASB
- Deliver community safety initiatives that focuses on preventative, educational and enforcement interventions across areas of most prominence
- Target areas most impacted by crime and anti-social behaviour by designing out trends and emerging issues

Supporting Vulnerable People

- Work in partnership to support vulnerable victims of crime and anti-social behaviour
- Protect our most vulnerable residents by identifying vulnerabilities and safeguarding those at risk of abuse and/or harm
- Provide support for high-risk survivors of domestic abuse and high harm offences through bespoke interventions and support plans.

Community Safety Strategy

- Work in partnership to develop and deliver a robust strategy.

Success means: –

- Increased perception of people feeling safe
- Increased perception that ASB has reduced
- Reduced levels and types of ASB reported/recorded
- Encourage reporting for high harm offences i.e. domestic abuse, hate crime and serious violence.

Leading delivery with others (partnerships and networks)

- Completing a strategic assessment of crime and disorder across the District and refresh the Community Safety Partnership priorities
- Working in partnership to maximise external funding opportunities to deliver initiatives such as Safer Streets
- Maximise multi agency responses to tackle crime and anti-social behaviour and reduce vulnerability such as Complex Case Panels, Neighbourhood Tasking and the Vulnerable Adult Support Scheme
- Police and Crime Commissioner initiatives.

5

Safer Streets patrols on Coxmoor Estate, Kirkby



Engagement at Holiday Hills Park, Kirkby



6

INNOVATE AND IMPROVE

We are proud of Ashfield and our achievements. We are positive, transformational, and are continuing to be innovative and customer focussed.

Through positive messaging, promotions and engagement with customers and the community, our aim is to continue to build pride in the area.

We want every customer to have a great experience when engaging with the Council. We will continue to improve service design and offer a more personalised experience.

We will also continue to build on success, significantly increasing the digital service opportunities for people to self-serve via online and digital methods, continuing to support those who are not digitally enabled, whilst making interaction and access to information easier.

The Council aims to be self-financing, setting a robust deliverable budget within the funding available.

Our people matter, we are focussed on employing, retaining, and developing talented, proactive, and highly engaged people 'living and breathing' our Council values.

The Council will have greater influence with external partners, working together to effectively deliver required improvements.



We will achieve this via our 7 key ambitions: -

Positive and proactive communications

- Improving the use of the Council's brand
- Increasing our positive promotion of things that matter to our Communities.

Customer Experience

- Improving the customer journey and experience across all service areas for all of the services we deliver, information provision and our engagement with the customer
- Improving customer interaction with the Council through the ongoing shaping of the Customer Services function
- Improving our understanding and perception of customers to improve the customer experience.

Customer Focus

- We will ensure a customer-first approach to all our residents

Digital and service transformation

- Continuing to develop and modernise digital solutions, transitioning to user-centric cloud technology
- Transforming processes to increase automation and reduce duplication of data and effort
- Ensuring that the Council website will continue to provide services in a digital format that drives channel shift and efficiency.

Financial sustainability

- Continuing to ensure the future financial robustness of the Council.
- Enhanced focus on identifying savings and income to support the Medium-Term Financial Strategy
- Maximising efficiencies and social value in the way we procure goods and services
- Continuing to focus on reducing the cost and carbon footprint of our buildings, vehicles, and other assets
- Develop and deliver a refreshed Commercial Strategy.

People and Partnerships

- Planning our workforce for the future, continuing to review organisational design
- Building critical skills and competencies for the organisation
- Ensuring a focus on employee health and well-being
- Ensuring 'added value' partnership working.

Performance, data and change management

- Improving our performance, data and insight approaches to inform and shape our ambitions and celebrate success
- Working effectively with our partners, having an ability to influence and shape decisions, funding, and improvements for the area
- Introducing new change management approaches to facilitate robust improvement delivery
- Continuing to understand, assess and mitigate risk.



Tenant engagement at Aspley Court, Sutton

Success means: -

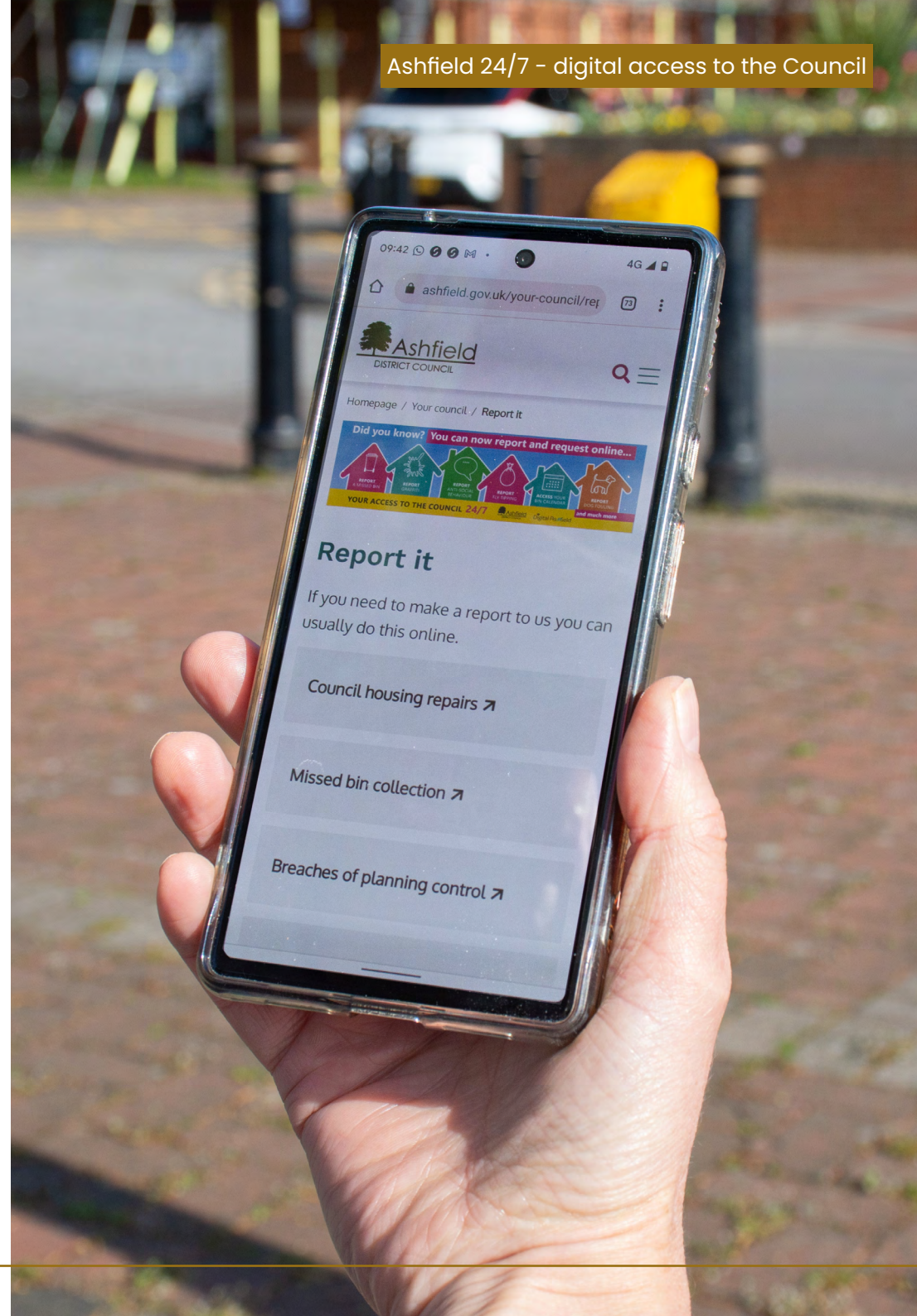
- Robust understanding of customer perception (complaints and comments and resident perception surveys)
- Improving the customer journey (reducing the number of telephone calls transferred and levels of customer demand that could have been avoided)
- Maximising income levels (void relet times, commercial property rent income, Investment property collection rates, housing rent, council tax and business rates collection rates)
- Reducing service and asset costs (Kwh/ EV's/ Cashable, Non-cashable, staff savings)
- Improving digital capability and customer self-serve (channel shift, website and portals usage, and more processes digital end to end)
- Embedded delivery of 'added value' through partnership working.

Leading delivery with others (partnerships and networks)

- We are focussed on building a thorough understanding of the delivery model of the new EMCCA, and our key lines of influence, engagement and contributing role in delivery of the priority workstreams
- Embedded use of our Partnership Framework.



6



How will we deliver our priorities?

The Strategic Direction and this Corporate Plan sets out our priorities for the future and the key projects and initiatives we intend to deliver.

The Corporate Plan sits above a wider strategic context which includes:

Corporate Project Management Framework

Corporate Performance Measures

A range of strategic documents relating to the organisation and its services

Page 126
Implementation of the Corporate Plan will be achieved through:-

Programme Management

Delivery of initiatives under a priority theme

Project Management Framework

Delivery of projects

Service Reviews

Rolling programme of reviews to inform the Savings and Efficiency Strategy

Service Plans

Annual review of each service in respect of added value improvement activity/ projects and service performance

Performance Management Framework

Using a balanced scorecard approach

Organisational Development Strategy

Embedding desired organisational culture. Providing a motivated, flexible and skilled workforce

The Corporate Plan also aligns with relevant partnership strategies, providing a structured and consolidated approach to successful delivery.



Kings Mill Hospital - image by David Gratton

How do we know we are performing well?

Our performance framework incorporates balanced performance scorecards on three separate levels as indicated below.

Place

Ashfield's Place Scorecard aligns directly with each of our outward facing corporate priorities. With each balanced scorecard perspective represented by a corporate priority and focussed on relevant outcomes measures of Ashfield as a place.

Corporate

Our Corporate Scorecard measures organisational performance, and as such typical perspectives of a balanced scorecard have been adopted including Community and Customer, Funding the Future, Organisational Effectiveness and Our People.

Service

Each service area has a performance scorecard which measures performance for that particular service area.

Every four years we will undertake a Peer Challenge Review, engaging peers from across the sector through the Local Government Association sector led improvement offer, with an independent evaluation of the organisation focused on leadership, governance, corporate capacity and financial resilience.



Plans for destination pub at West Kirkby Gateway

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Report To:	CABINET
Date:	18TH SEPTEMBER 2023
Heading:	2023/24 FORECAST OUTTURN FOR GENERAL FUND, HOUSING REVENUE ACCOUNT (HRA) AND CAPITAL PROGRAMME AS AT JULY 2023
Executive Lead Member:	EXECUTIVE LEAD FOR FINANCE, REVENUES AND BENEFITS – CLLR RACHEL MADDEN
Ward/s:	ALL
Key Decision:	YES
Subject to Call-In:	YES

Purpose of Report

To summarise the Council's forecast financial outturn position to 31 March 2024 compared to the latest approved budgets for the General Fund, Housing Revenue Account (HRA) and the Capital Programme. The forecast financial outturn is based on the actual financial activity to 31 July 2023 and forecast costs and income from 1 August 2023 to 31 March 2024.

Recommendation(s)

Cabinet is requested:

- (1) To note the current forecast outturn for the General Fund, Housing Revenue Account (HRA) and Capital Programme for 2023/24.
- (2) To approve the budget adjustments outlined in section 3.1, Table 3 and the reserve movements outlined in section 3.2 Table 4.
- (3) To approve the proposed revised communal heating charges payable from 30th October 2023 outlined in section 6, Table 6, ensuring residents benefit from the reduced charges in a timely manner.
- (4) To recommend to Council the amendments and the addition of new schemes to the Capital Programme 2023/24 to 2027/28 and the funding of the Capital Programme as set out in Section 7 and Appendix 3 of the report.
- (5) To note the monitoring of Prudential and Treasury Management indicators for 2023/24 detailed in Appendix 4.

Reasons for Recommendation(s)

In accordance with the Council's Financial Regulations to report to those charged with Governance the financial position.

Alternative Options Considered

The financial position has to be reported to those charged with governance. Therefore, there are no other options.

The decrease in the communal heating service charge is calculated to cover the costs of providing the heating to the housing court schemes. To delay the decrease in costs would mean the benefit of the decrease is not passed on to tenants promptly. To not decrease the charge would mean tenants are overcharged.

Detailed Information

Budget Monitoring April 2023 to July 2023 (General Fund and HRA)

1. Summary Budget for General Fund

- 1.1 Table 1 below sets out the 2023/24 net revenue forecast outturn position based on actual income and expenditure to July 2023 and forecast income and expenditure from August 2023 to March 2024, compared to the current revised budget (based on original budget approved by Council on the 2nd March 2023 and Council approved budget adjustments to 31st July 2023).

1.2 The current General Fund forecast is a £1,547k underspend compared to the revised budget.

Table 1 - Net General Fund Revenue Forecast to 31 March 2024 by Directorate

General Fund	Original Budget	Revised Budget	Forecast	Current Forecast Variance
	£'000	£'000	£'000	£'000
Directorate				
Chief Executive Officer	727	727	727	0
Governance	2,704	2,747	2,747	0
Transformation	525	428	659	231
Place	4,598	4,924	4,755	(169)
Operations	7,346	7,361	7,247	(114)
Total Net Directorate Expenditure	15,900	16,187	16,135	(52)
Net Recharges	(3,327)	(3,365)	(3,365)	0
Capital Financing	3,730	3,730	2,085	(1,645)
Net Interest Payable /(Receivable)	31	31	227	196
Net Revenue Expenditure	16,334	16,583	15,082	(1,501)
Funding	(16,134)	(16,134)	(16,134)	0
Net Revenue Expenditure before transfer to(from) earmarked reserve	200	449	(1,052)	(1,501)
Transfer to/(from) earmarked reserve	186	186	140	(46)
Net Revenue Expenditure after transfer to(from) earmarked reserve	386	635	(912)	(1,547)

- 1.3 Appendix 1 provides details of the variances for each Directorate, Corporate Costs and Funding.
- 1.4 Appendix 2 provides details of the approved and forecast earmarked reserves movements as at 31 July 2023.
- 1.5 The projected overspend in the Transformation Directorate arises mainly from loss of income from two investment properties (Charlecote Hotel and the former Callflex DWP building in Rotherham) combined with unexpected security costs for a vacant investment property. Subject to final outturn and if required, these costs will be funded from the Investment Property Reserve.
- 1.6 The main reason for the projected underspend in the Place Directorate is vacancies in Community Safety and Regeneration.
- 1.7 The Operations Directorate projected underspend is mainly due to decreases in energy costs, partly offset by additional costs of engaging agency workers to cover vacant posts.

1.8 The variances in Capital Financing Costs and Net Interest are mainly due to higher than expected interest payable and receivable on borrowing and investment. This, combined with slippage in the planned capital programme give a projected net underspend of £1,449k.

2. General Fund Savings/Efficiencies Monitoring 2023/24

2.1 The 2023/24 budget included the proposed savings and efficiencies as detailed in Table 2 below. The forecast achievement of these savings is identified, on the following basis:

- saving has been achieved (green),
- saving forecast to be achieved but actions are still required to secure the saving (amber),
- saving will not be achieved (red).

Table 2 - General Fund Savings/Efficiencies Monitoring 2023/24

Saving / Efficiency	Detail	Budgeted Saving	Forecast Achieved Saving	Forecast Saving Shortfall
		£'000	£'000	£'000
Planning Fee Income	Additional income based on up to date demand levels for planning applications	100	100	0
Customer Services	Savings generated from the review of the Service during 2022/23	51	51	0
Leisure	Additional income from Photovoltaic Panels on Leisure Centres not included in the Leisure Operating Contract	60	60	0
	Total	211	211	0

2.2 The position outlined above shows all of the £211k savings are forecast to be achieved. £60k (categorised amber) of the £211k forecast savings are anticipated to be achieved, with actions currently being reviewed to ensure they are fully achieved.

3. General Fund Budget Adjustments and Reserve Movements

3.1 There are no General Fund budget adjustments to report.

3.2 Cabinet approval is requested for the following movement of reserves and corresponding budget adjustments.

Table 3 – Reserves Movements 2023/24

Budget Contributed to:	Reserve movement from:	£'000
Capital Financing	Asset Repair and Renewal	43
Capital Financing	Revenue Grants Reserve	3

3.3 The £43k withdrawal from the Asset Management and Renewal Reserve is to part fund the Lindley's Windmill Roof capital scheme. This was included in a report to Council on 7th July 2022. The £3k withdrawal from the Revenue Grants Reserve is to fund improvement to Shop Fronts in the District.

4. Summary for Housing Revenue Account (HRA)

4.1 Table 4 sets out the 2023/24 HRA forecast outturn position based on actual income and expenditure to July 2023 and forecast income and expenditure from August 2023 to March 2024, compared to the original budget approved by Council 2nd March 2023.

4.2 Details of any significant variances incorporated within the forecast outturn are detailed in the commentaries below the table.

Table 4 – Housing Revenue Account Forecast to 31 March 2024

Description	2023/24 Revised Budget £'000	2023/24 Forecast Outturn £'000	Current Forecast Variance £'000
Income			
Rents, Charges and Contributions	(28,221)	(28,209)	12
Interest and investment income	(700)	(1,500)	(800)
Total Income	(28,921)	(29,709)	(788)
Expenditure			
Repairs and Maintenance	8,797	8,814	17
Supervision and Management	5,505	5,382	(123)
Interest payable and similar charges	3,548	3,548	0
Rents, Rates, Taxes and other charges	161	164	3
Depreciation and impairments of fixed assets	4,173	4,173	0
Debt Management Costs	44	44	0
Contribution to the Bad Debt Provision	200	200	0
Transfer to Major Repairs Reserve	9,897	2,188	(7,709)
Capital expenditure funded by the HRA	6,986	6,839	(147)
Total Expenditure	39,311	31,352	(7,959)
Net Cost of HRA Services	10,390	1,643	(8,747)

Interest and Investment Income

Increased Interest rates in the banking sector will increase the average annual interest return on the HRA balances. Currently forecasting an increase of £0.8m but this is open to fluctuation dependant on the economy for the remainder of the year.

4.4 Repairs and Maintenance

Increase in costs due to void property clearances £15k and hire of vehicles £11k due to delays in acquiring new vehicles. Partly offset from the reduction in fuel costs £9k.

There could be further future variances due to a contractor entering administration in July 2023. These will be reported to Cabinet once confirmed.

4.5 Supervision and Management

Forecasting an underspend due to expected gas price decreases for the annual contract from October of £132k, Ombudsman fees increased by £9k.

4.6 Transfer to the Major Repairs Reserve (MRR)

The current forecast outturn shows the reduced level of financing required from the HRA for the major repair element of the Capital Programme for 2023/24. The main reason for the forecast position is the Major Works Contract partner entering administration in July 2023. This has caused a programme of works to fall into future financial years, while the Council tenders for a new partner for the housing major works schemes.

4.7 Capital Expenditure Funded by the HRA

Capital expenditure funded by the HRA is forecast lower than budget due to the movement between financial years of various new build schemes. Overall, the individual new schemes are estimating higher costs from the rise in construction labour and materials.

5 HRA Savings/Efficiencies 2023/24

5.1 The 2023/24 HRA budget included no proposed savings and efficiencies.

6 Communal Heating Charges (District Heating)

- 6.1 Users of communal heating pay a weekly charge designed to cover the cost to the Council for providing this heating. Historically the weekly charge has been reviewed annually and takes into account any under/over recovery in the previous year.
- 6.2 As noted in Section 4.5 of the report, energy costs are forecast to decrease when the next contract is implemented in October 2023. These decreases are outside the levels included in calculating the Communal Heating Charge applied from 3rd April 2023, which was approved by Cabinet on the 24th January 2023 as part of the 2023/24 Rent Setting Report.
- 6.3 It is proposed to implement an in-year decrease to the Communal Heating Charge from 30th October 2023. An analysis of the revised forecast costs for the scheme show that it is now likely to be over-recovered based on the current service charge levels.
- 6.4 Implementing a timely in-year decrease enables the forecast reduction to be passed to tenants quickly and helps to mitigate some of the adverse impact of the cost of living crisis on these residents.
- 6.5 Table 5 below shows the movements of the weekly heating charges over the last 18 months along with the proposed revised 2023/24 weekly heating charges and the reduced cost for the final 19 weeks of 2023/24 (November to March).

Table 5 – Movement in Weekly Heating Charges from 2022/23 to 2023/24

	April - October 2022	November 2022 - March 2023	April - October 2023	Proposed November 2023 - March 2024	Proposed Weekly Decrease	TOTAL 19 Week Decrease (Nov - Mar)
	£	£	£	£	£	£
Band A	11.04	22.08	30.47	17.67	-12.80	-243.20
Band B	11.88	23.76	32.79	19.02	-13.77	-261.63
Band C	12.47	24.94	34.42	19.96	-14.46	-274.74
Band D	13.24	26.48	36.54	21.19	-15.35	-291.65
Band E	13.74	27.48	37.92	21.99	-15.93	-302.67
Band F	14.31	28.62	39.50	22.91	-16.59	-315.21

7. Capital Programme 2023/24 to 2027/28

7.1 The proposed Capital Programme and funding is summarised in Table 6 below. Appendix 3 shows a detailed breakdown of all the schemes below.

The three areas of the Capital Programme (Area Schemes, General Fund and HRA) are discussed in more detail below.

Table 6 – Capital Programme (2023/24 to 2027/28)

	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total £'000
Capital Expenditure						
Area Schemes	713	0	0	0	0	713
General Fund	27,202	4,095	5,670	5,860	6,110	48,937
Housing Revenue Account	15,450	21,494	17,721	17,914	15,914	88,493
Grand Total	43,365	25,589	23,391	23,774	22,024	138,143
Capital Financing						
Developers Contributions - Area Schemes	562	0	0	0	0	562
Borrowing	8	0	0	0	0	8
Capital Receipts	61	0	0	0	0	61
Other Capital Grants and Contributions - Area Schemes	82	0	0	0	0	82
Sub Total - Area Schemes	713	0	0	0	0	713
Prudential Borrowing - General Fund	19,413	1,560	4,560	4,750	5,000	35,283
Direct Revenue Financing - General Fund	546	0	0	0	0	546
Developers Contributions - General Fund	125	0	0	0	0	125
Capital Receipts	1,556	0	0	0	0	1,556
Other Capital Grants and Contributions - General Fund	5,562	2,535	1,110	1,110	1,110	11,427
Sub Total - General Fund	27,202	4,095	5,670	5,860	6,110	48,937
Funded from HRA Reserves	13,201	18,069	16,241	16,434	14,434	78,379
Homes England	650	1,000	0	0	0	1,650
Green Homes Grants	70	0	0	0	0	70
Social Housing Decarbonisation Fund 2	49	945	0	0	0	994
Future 1-4-1 Capital Receipts Funding Recently Built and New Schemes	600	600	600	600	600	3,000
Non 1-4-1 Capital Receipts	880	880	880	880	880	4,400
Sub Total - HRA	15,450	21,494	17,721	17,914	15,914	88,493
Grand Total	43,365	25,589	23,391	23,774	22,024	138,143

Area Capital Programme

7.2 These consist of mainly self-financed schemes that enhance the local environment. Developers' contributions (known as Section 106 funding) make up the largest funding source. Additional grant funding is sought wherever possible to maximise the benefit to local communities. Area schemes are included in Table 7.

Table 7 – Area Schemes (2023/24 to 2027/28)

	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total £'000
Area						
Hucknall Area	37	0	0	0	0	37
Kirkby Area	379	0	0	0	0	379
Sutton Area	176	0	0	0	0	176
Rural Area	121	0	0	0	0	121
Total	713	0	0	0	0	713
Funded by						
Borrowing	8	0	0	0	0	8
Capital Receipts	61	0	0	0	0	61
Nottinghamshire County Council (NCC)	37	0	0	0	0	37
Section 106	554	0	0	0	0	554
Skanska	6	0	0	0	0	6
Taylor Wimpey	39	0	0	0	0	39
Sustainable Transport S106	8	0	0	0	0	8
Total	713	0	0	0	0	713

Table 8 below shows where changes to capital schemes by Area are proposed due to project delays (slippage) or changes in project spend.

Table 8 – Area Schemes (changes in proposed expenditure)

	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total £'000
Approved Area Scheme	763	0	0	0	0	763
Changes to Hucknall Area Schemes	-50	0	0	0	0	-50
Proposed Area Schemes to be Approved	713	0	0	0	0	713

Table 9 – Area Schemes (changes to budget – by scheme)

	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total £'000
Hucknall Area						
Titchfield Park Brook	-50	0	0	0	0	-50
Grand Total	-50	0	0	0	0	-50

7.3 Changes to Existing Area Projects

Table 9 above shows only one proposed change to budget. The actual spend and funding for the Titchfield Park Brook scheme had previously been overstated. The actual allocation for each project is shown at Appendix 3.

Table 10 - Area Schemes Summary Reconciliation of Current Capital Programme to Proposed September 2023 Capital Programme

	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total £'000
July 2023 Capital Programme	763	0	0	0	0	763
Changes to Current Projects	-50	0	0	0	0	-50
Proposed September 2023 Capital Programme	713	0	0	0	0	713

Table 11 – General Fund Projects (changes in budget – by scheme)

	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total £'000
Changes to Current Projects						
Improvement Grants 1996 Act						
Disabled Facility Grant	-155	2	2	2	1,110	961
Purchase of Vehicles	-1,319	-547	4,314	4,750	5,000	12,198
Grand Total	-1,474	-545	4,316	4,752	6,110	13,159

7.4 Table 11 above shows the proposed changes to budget on a scheme by scheme basis.

Key changes to Existing General Fund Projects.

- **Improvement Grants 1996 Act Disabled Facility Grant** – For the purpose of the Capital Programme it has been assumed that the current year funding will be repeated over the next four years. The unspent allocation from previous years has been allocated equally over the current financial year and the next four years.
- **Purchase of Vehicles** – Reduction in vehicle purchases in years 2023/24 and 2024/25 due mainly as a result of extending the lives of existing vehicles. Increase in vehicle purchases from 2025/26 onwards due to the introduction of new electric refuse collection vehicles purchases.

The actual allocation for each project is shown at Appendix 3.

7.5 The Council has received an allocation £6.2m from the Government's Future High Street Fund (FHSF). The FHSF schemes and their funding is included on Appendix 3 of this report.

7.6 Ashfield District Council has secured £62.6m from the Government Towns Fund. The Capital Programme is being updated as these schemes commence implementation.

Table 12 – New General Fund Schemes

	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total £'000
New Projects						
Rapid Deployable CCTV Cameras and Installation	30	0	0	0	0	30
Grand Total	30	0	0	0	0	30

7.7 The Rapid Deployable CCTV Cameras are part of a funding application with the Nottinghamshire Police and Crime Commissioner. If the request for funding is unsuccessful the scheme will be removed from the Capital Programme. The outcome of the Council's bid is expected in September 2023.

Table 13 - General Fund Schemes Summary Reconciliation of Current Capital Programme to Proposed September 2023 Capital Programme

	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total £'000
Current July 2023 Capital Programme	28,646	4,640	1,354	1,108	0	35,748
Changes to Current Projects	-1,474	-545	4,316	4,752	6,110	13,159
New Projects	30	0	0	0	0	30
Proposed September 2023 Capital Programme	27,202	4,095	5,670	5,860	6,110	48,937

Table 14 – General Fund – Financing of the Capital Programme

The table below shows the changes in financing required to move from the existing Capital Programme to the proposed 2023/24 – 2027/28 Capital Programme.

	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total £'000
July 2023 Capital Programme	28,646	4,640	1,354	1,108	0	35,748
Capital Grants	-125	2	2	2	1,110	991
Capital Receipts	0	0	0	0	0	0
Direct Revenue Financing - General Fund	0	0	0	0	0	0
Prudential Borrowing	-1,319	-547	4,314	4,750	5,000	12,198
Developers Contributions - General Fund	0	0	0	0	0	0
Proposed September 2023 Capital Programme	27,202	4,095	5,670	5,860	6,110	48,937

7.8 Housing Revenue Account (HRA) Capital Programme

Key changes to existing schemes are as follows:

- **Decent Homes Schemes** – The Capital Programme now includes estimated expenditure for 2027/28. There is a significant reduction in the budget for 2023/24 which is primarily due to the Council's main contractor entering administration.

- **Affordable Housing developments - Sutton-in-Ashfield** – There is not expected to be any further expenditure required for this scheme.
- **Development of Unviable Garage Sites in Kirkby-in-Ashfield and Hucknall** – The cost of the scheme has reduced due to the number of plots being developed being less than previously anticipated.
- **Housing Vehicles** - The estimated expenditure on housing vehicles has now been included for the years 2024/25 to 2027/28.
- **Hucknall Infill Sites** - There is not expected to be any further expenditure required for this scheme.
- **Investment in New or Existing Council Dwellings** – The Government is allowing local authorities to retain amounts that would have been paid to the Treasury in 2022/23 and 2023/24 and to use this money to part fund the purchase of new or existing dwellings. As the Council is only able to fund 40% of the dwelling purchases through 1-4-1 receipts the additional funding means that the Council has to spend more in order to meet the new targets set out by DLUHC.
- **Northern View, Sutton-in-Ashfield** – This scheme is not expected to commence until 2024/25.
- **Warwick Close** – Reprofiling of the capital expenditure. The overall cost remains unchanged.

In addition, Councillor T Hollis, Executive Lead Member for Strategic Housing and and Climate Change has approved an Executive Decision to accept a grant award of £544,800 from the Local Authority Housing Fund Round 2, to acquire 6 properties that will be used to resettle Afghan families. Subject to full Council approval, this will increase the HRA Capital Programme by £1,020,000, with this being funded by up to £544,800 grant funding and £475,200 from HRA reserves (average circa £170k per property). This is not included in this report as it is subject to full Council approval on 25th September 2023. This report recommends Cabinet recommend the inclusion of this in the HRA Capital Programme.

Full details of the HRA Capital Programme are shown in Appendix 3.

Table 15 – Housing Revenue Account (changes to budget)

	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total £'000
Expenditure Approved	27,439	15,889	15,288	14,925	0	73,541
Changes to Current Projects						
Decent Home Schemes						
Management Fee	0	0	0	0	660	660
Catch up and Major Repairs	-4,800	646	434	427	9,727	6,434
Service Improvements	-3,630	1,475	762	578	2,772	1,957
Contingent Major Repairs	-52	20	15	-27	140	97
Exceptional Extensive Works	19	-1,134	234	950	20	89
Surveys	350	120	0	0	0	470
Disabled Adaptations	0	0	0	0	450	450
Sub Total	-8,113	1,127	1,445	1,928	13,769	10,157
Other Housing Revenue Account Schemes						
Affordable Housing developments - Sutton-in-Ashfield	-13	0	0	0	0	-13
Development of Unviable Garage Sites in Kirkby-in-Ashfield and Hucknall	-176	-25	0	0	0	-201
Housing Vehicles	-21	331	487	560	644	2,001
Hucknall Infill Sites	-10	0	0	0	0	-10
Investment in New or Existing Dwellings	0	445	501	501	1,501	2,948
Maun View Sutton-in-Ashfield	17	53	0	0	0	70
Northern View, Sutton-in-Ashfield	-3,583	3,583	0	0	0	0
Warwick Close, Kirkby-in-Ashfield	-91	91	0	0	0	0
Sub Total	-3,877	4,478	988	1,061	2,145	4,795
Grand Total	15,450	21,494	17,721	17,914	15,914	88,493
Capital Funding						
Funded from HRA Reserves	13,201	18,069	16,241	16,434	14,434	78,379
Homes England	650	1,000	0	0	0	1,650
Green Homes Grants	70	0	0	0	0	70
Social Housing Decarbonisation Fund 2	49	945	0	0	0	994
Future 1-4-1 Capital Receipts Funding Recently Built and New Schemes	600	600	600	600	600	3,000
Non 1-4-1 Capital Receipts	880	880	880	880	880	4,400
Total Capital Funding	15,450	21,494	17,721	17,914	15,914	88,493

8. Prudential and Treasury Management Indicators

8.1 The 2021 Prudential Code and Treasury Management Code introduced a new requirement that monitoring of the treasury management indicators should be reported quarterly (along with the other prudential indicators) as part of the Authority's general revenue and capital monitoring. To comply with this, the Prudential and Treasury Management Indicators are included in this report and will also be included in future monitoring reports.

8.2 Detailed information on the indicators including original and revised indicators for 2023/24 is shown at Appendix 4.

Implications

Corporate Plan:

The Revenue and Capital Budgets and Outturn position reflect delivery of the priorities in the Corporate Plan.

Legal:

This report ensures compliance with the Council's approved Financial Regulations. [RLD 24/08/2023]

Finance: [PH 25/08/2023].

Budget Area	Implication
General Fund – Revenue Budget	As set out in the body of this report and the appendices.
General Fund – Capital Programme	As set out in the body of this report and the appendices.
Housing Revenue Account – Revenue Budget	As set out in the body of this report and the appendices.
Housing Revenue Account – Capital Programme	As set out in the body of this report and the appendices.

Risk:

Risk	Mitigation
Failure to spend within approved budgets could impact the financial sustainability of the Council.	Regular financial monitoring reports to SLT and Cabinet. Financial Regulations. Finance training for Budget Managers and Budget Holders

Human Resources:

No HR implications [KB04/09/2023]

Environmental/Sustainability

No implications

Equalities:

No implications

Background Papers

Annual Budget and Council Tax 2023/24 and Medium-Term Financial Strategy Update to Council
2nd March 2023

Draft Outturn Report 2022/23 to Cabinet 31st July 2023

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Directorate:	Operations		
Forecast as at:	31/07/2023		
	Forecast Underspend OR Income over-recovery (-)	Forecast Overspend OR Income under-recovery (+)	Key reasons for forecast variance
Service Area	£'000	£'000	
Neighbourhood Services	-22		Premises Expenses - Estimated reduction in unit cost of gas and electricity from October.
	-19		Fuel Costs - prices fallen in the first part of the financial year.
		20	Developer Contributions realigned in 2022-23 reducing amount in 2023-24.
		25	Additional cost of Agency workers due to vacant posts
Garage Workshop		7	Unexpected cost for repair and maintenance of the electric road sweepers.
Waste Services	-47		Fuel Costs - prices fallen in the first part of the financial year.
	-15		Higher income from Trade Waste.
		25	Additional cost of Agency workers due to long term sickness cover.
Transport	-38		Premises Expenses - Estimated reduction in unit cost of gas and electricity from October.
Asset Management	-50		Premises Expenses - Estimated reduction in unit cost of gas and electricity from October.
Total	-191	77	
Net Under/Overspend	-114		

Corporate Costs	Corporate Costs		
Forecast as at:	31/07/2023		
	Forecast Underspend OR Income over-recovery (-)	Forecast Overspend OR Income under-recovery (+)	Key reasons for forecast variance
Service Area	£'000	£'000	
Loan Interest Payable	-612		It was assumed loans would be refinanced in 2023/24 and additional borrowing required. It is now clear this is not required.
Minimum Revenue Provision	-1,079		As borrowing is not required, MRP is reduced. It has also reduced due to switch funding and programme slippage.
Direct Revenue Financing		46	£43k Windmill Scheme and £3k Shop Fronts. All funded from reserves.
Net Interest Payable/Receivable		196	This is a net gain to the HRA, representing additional interest earned due to higher rates (internal borrowing).
	-1,691	242	
Net Forecast Under/Overspend	-1,449		

Statement of Movement on General Fund Reserves							
Service Earmarked Reserve	Opening Balance at 1st April 2023	Approved	Approved	Approved Balance as at 31 July 2023	Requiring Approval	Requiring Approval	Forecast Closing Balance as at 31 March 2024
		Contributions	Withdrawals		Contributions	Withdrawals	
	£	£	£	£			£
Earmarked Reserves							
Elections	(151,858)	(84,000)	197,000	(38,858)	0	0	(38,858)
Insurance Related Funds (Inc Risk Mngt)	(339,533)	(75,000)	0	(414,533)	0	0	(414,533)
Revenue Grant Reserve	(3,363,794)	0	332,000	(3,031,794)		3,000	(3,028,794)
District Planning Enquiry Fund	(201,140)	0	0	(201,140)	0	0	(201,140)
Asset Renewal	(640,476)	0	0	(640,476)	0	43,000	(597,476)
Leisure Maintenance Reserve (joint Use Pre 2021)	(1,141,678)	(290,000)	0	(1,431,678)	0	0	(1,431,678)
NNDR Equalisation Reserve	(5,982,109)	0	82,000	(5,900,109)	0	0	(5,900,109)
Supported Housing Trading Fund	(53,376)	0	0	(53,376)	0	0	(53,376)
Corporate Change Reserve	(847,789)	(150,000)	0	(997,789)	0	0	(997,789)
Commercial Property Investment Reserve	(4,200,000)	(200,000)	0	(4,400,000)	0	0	(4,400,000)
Economic Development and Place Reserve	(251,759)	0	0	(251,759)	0	0	(251,759)
Joint Crematorium Reserve	(635,035)	0	0	(635,035)	0	0	(635,035)
Selective Licencing	(73,044)	0	0	(73,044)	0	0	(73,044)
Licensing Reserve	(247,845)	0	37,000	(210,845)	0	0	(210,845)
Covid-19 Grant Reserve	(381,237)	0	0	(381,237)	0	0	(381,237)
Legal Reserve	(25,000)	(10,000)	0	(35,000)	0	0	(35,000)
Winter Maintenance Reserve	(15,000)	(5,000)	0	(20,000)	0	0	(20,000)
Commercial Property Dilapidations Reserve	(30,000)	(10,000)	0	(40,000)	0	0	(40,000)
IT Reserve	(15,000)	(10,000)	0	(25,000)	0	0	(25,000)
Total Earmarked Reserves	(18,595,673)	(834,000)	648,000	(18,756,673)	0	46,000	(18,735,673)
NNDR/Ctax S31 & Compensation Reserve	(320,473)	0	232,334	(88,139)	0	0	(88,139)
General Reserve	-9,234,870		386,000	-8,848,870			-8,848,870

Statement of Movement on HRA Reserves

Service Earmarked Reserve	Opening Balance 1 April 2023	Approved		Balance as at 31 July 2023	Forecast as at 31 July 2023		Forecast Closing Balance as at 31 March 2024	Forecast Comments
		Contributions	Withdrawals		Contributions	Withdrawals		
HRA Revenue Grants Reserve	-44,772	0	0	-44,772	0	19,642	-25,130	Grant for Tenant Survey Measures will be utilised.
HRA Eco Funding Reserve	-243,430	0	0	-243,430	0	0	-243,430	
HRA Insurance Reserve	-124,237	-30,000	30,000	-124,237	0	0	-124,237	
HRA Technology Investment	-25,566	0	0	-25,566	0	0	-25,566	
HRA Welfare Reform Reserve	-140,399	0	50,000	-90,399	0	0	-90,399	
Total HRA Earmarked Reserves	-578,404	-30,000	80,000	-528,404	0	19,642	-508,762	

Appendix 3 - Capital Programme														
General Fund Capital Schemes														
	Lead Officer	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Funding						
		£'000	£'000	£'000	£'000	£'000	£'000	Loan £'000	Section 106 £'000	Grant £'000	Grant Funder e.g. Lottery	Capital Receipts £'000	Reserves £'000	Total £'000
General Fund														
Cemeteries	Jas Hundal	2	0	0	0	0	2	2	0	0		0	0	2
Comm Facilities Investment - Selston Country Park	Jas Hundal	9	0	0	0	0	9	9	0	0		0	0	9
Demolition of Hucknall Toilets	Paul Parkinson	1	0	0	0	0	1	1	0	0		0	0	1
Depot Roof	Paul Parkinson	646	0	0	0	0	646	0	0	0		646	0	646
External health and safety works required for the Urban Road office	Paul Parkinson	34	0	0	0	0	34	34	0	0		0	0	34
Firewalls	Craig Bonar	2	0	0	0	0	2	2	0	0		0	0	2
Flood Support Schemes	Craig Bonar	49	0	0	0	0	49	0	0	49	CLG	0	0	49
Green Space Improvements	Jas Hundal	8	0	0	0	0	8	0	8	0		0	0	8
Green Homes Grant (GF) (1)	Paul Parkinson	0	0	0	0	0	0	0	0	0		0	0	0
Green Homes Grant (GF) (2)	Paul Parkinson	17	0	0	0	0	17	0	0	17	Green Homes Grant	0	0	17
Hucknall Car Park - Tithefield Street	Jas Hundal	115	0	0	0	0	115	22	93	0		0	0	115
Hucknall Leisure Centre Car Park Extension	Jas Hundal	750	0	0	0	0	750	350	0	0		400	0	750
Hucknall Leisure Centre - Fixtures, Fittings and Equipment	Jas Hundal	489	0	0	0	0	489	489	0	0		0	0	489
Hucknall Leisure Centre - New Pool	Jas Hundal	419	0	0	0	0	419	419	0	0		0	0	419
Hucknall Leisure Centre (PSDS3)	Jas Hundal	1,480	0	0	0	0	1,480	179	0	1,301	PSDS3	0	0	1,480
In District Regeneration	Craig Bonar	3,000	0	0	0	0	3,000	2,000	0	0		500	500	3,000
New Kirkby Leisure Centre - Fixtures, Fittings and Equipment	Jas Hundal	349	0	0	0	0	349	349	0	0		0	0	349
Lammam Leisure Centre - Fixtures, Fittings and Equipment	Jas Hundal	0	0	0	0	0	0	0	0	0		0	0	0
Idlewells Market Hall	Jas Hundal	9	0	0	0	0	9	9	0	0		0	0	9
Improvement Grants 1996 Act Disabled Facility Grant	Paul Parkinson	1,110	1,110	1,110	1,110	1,110	5,550	0	0	5,550	BCF	0	0	5,550
IT Wiring Infrastructure	Craig Bonar	1	0	0	0	0	1	1	0	0		0	0	1
Kings Mill Reservoir Car Park Expansion	Jas Hundal	0	0	0	0	0	0	0	0	0		0	0	0
Kings Mill Reservoir (The King and Miller to Kingfisher)	Jas Hundal	170	0	0	0	0	170	18	0	152	NCC £105k, MDC £27k, Development (HLF) £12k, NCC ROW £3k & Donations £5k Sport England £45k	0	0	170
Kirkby Leisure Centre	Jas Hundal	1,320	0	0	0	0	1,320	1,275	0	45		0	0	1,320
Lindley's Windmill Roof	Jas Hundal	49	0	0	0	0	49	0	6	0		0	43	49
Market Stalls	Jas Hundal	1	0	0	0	0	1	1	0	0		0	0	1
Members' IT	Craig Bonar	37	0	0	0	0	37	37	0	0		0	0	37
New Cross Support Scheme	Jas Hundal	1	0	0	0	0	1	0	0	1	RHB	0	0	1
New Servers	Craig Bonar	43	20	20	0	0	83	83	0	0		0	0	83
Northern Depot Office Rationalisation and Wireless CCTV Infrastructure	Jas Hundal	11	0	0	0	0	11	11	0	0		0	0	11
Office Accommodation Works to Accommodate DWP at Central Offices	Paul Parkinson	0	0	0	0	0	0	0	0	0		0	0	0
Office Accommodation Works to Accommodate Police at Central Offices	Paul Parkinson	5	0	0	0	0	5	0	0	5	Police	0	0	5
Officers' IT for Agile Working (General Fund)	Craig Bonar	56	40	40	0	0	136	136	0	0		0	0	136
Piggins Croft Car Park	Paul Parkinson	1	0	0	0	0	1	1	0	0		0	0	1
Public Space Protection Order and other UKSPF funded schemes	Jas Hundal	329	0	0	0	0	329	0	0	319	£25k Safer Streets, £289k UKSPF and £5k PCC	10	0	329
Purchase of Vehicles	Jas Hundal	1,450	1,500	4,500	4,750	5,000	17,200	17,200	0	0		0	0	17,200
Rapid Deployable CCTV Cameras and Installation	Jas Hundal	30	0	0	0	0	30	0	0	30	PCC	0	0	30
Retail Improvement Scheme	Jas Hundal	3	0	0	0	0	3	0	0	0	£106 Revenue	0	3	3
SAN Hardware	Craig Bonar	2	0	0	0	0	2	2	0	0		0	0	2
Safer Streets	Jas Hundal	31	0	0	0	0	31	0	0	31	Notts PCC	0	0	31
Safer Streets for Kirkby	Jas Hundal	81	0	0	0	0	81	0	0	81	Notts PCC	0	0	81
Discovery Centre and Planetarium	Jas Hundal	1,625	1,425	0	0	0	3,050	0	0	3,050	DLUHC	0	0	3,050
Solar Panels - Northern Depot	Paul Parkinson	2	0	0	0	0	2	2	0	0		0	0	2
Switch Network Hardware	Craig Bonar	13	0	0	0	0	13	13	0	0		0	0	13
Towns Fund Projects	Jas Hundal	6,438	0	0	0	0	6,438	6,422	0	16	NCC £16k	0	0	6,438
Tree Planting and Habitat Improvements, Ashfield-Wide	Jas Hundal	32	0	0	0	0	32	0	18	14	Trees for cities	0	0	32
Urban Road Offices (PSDS3)	Paul Parkinson	804	0	0	0	0	804	138	0	666	PSDS3	0	0	804
Vehicle Tracking Scheme	Jas Hundal	5	0	0	0	0	5	5	0	0		0	0	5
Future High Street Funding Schemes														
Sutton Academy Community Theatre/Cinema	Jas Hundal	2,255	0	0	0	0	2,255	2,155	0	100	Private Sector £100k	0	0	2,255
Sutton Maker Space and Business Hub	Jas Hundal	968	0	0	0	0	968	968	0	0		0	0	968
Low Street vacant units	Jas Hundal	2,459	0	0	0	0	2,459	2,459	0	0		0	0	2,459
Fox Street pop-up food court and car park	Jas Hundal	491	0	0	0	0	491	491	0	0		0	0	491
Total General Fund		27,202	4,095	5,670	5,860	6,110	48,937	35,283	125	11,427		1,556	546	48,937

Appendix 3 - Capital Programme

Housing Revenue Account Capital Schemes

Housing Revenue Account		2023/24	2024/25	2025/26	2026/27	2027/28	Total
		£'000	£'000	£'000	£'000	£'000	£'000
HOUSING REVENUE ACCOUNT							
Decent Homes Schemes							
Management Fee	Paul Parkinson	672	660	660	660	660	3,312
Catch up and Major Repairs	Paul Parkinson	3,221	10,632	10,372	10,655	9,727	44,607
Service Improvements	Paul Parkinson	1,161	3,785	2,905	2,969	2,772	13,592
Contingent Major Repairs	Paul Parkinson	105	105	105	102	140	557
Exceptional Extensive Works	Paul Parkinson	998	70	1,234	970	20	3,290
Surveys	Paul Parkinson	350	120	0	0	0	470
Disabled Adaptations	Paul Parkinson	788	360	410	450	450	2,456
Grand Total		7,291	15,732	15,686	15,806	13,769	68,284
Other Housing Revenue Account Schemes							
Affordable Housing Developments Sutton In Ashfield	Paul Parkinson	0	0	0	0	0	0
BEIS Social Housing Decarbonisation Fund	Paul Parkinson	0	0	0	0	0	0
Investment in New or Existing Dwellings	Paul Parkinson	1,501	1,501	1,501	1,501	1,501	7,505
Davies Avenue Housing Project - Frog Hopper Lane	Paul Parkinson	44	0	0	0	0	44
Development of Unviable Garage Sites in Kirkby-in-Ashfield and Hucknall (Darley Avenue and Spruce Grove New Builds)	Paul Parkinson	440	25	0	0	0	465
Firewalls	Paul Parkinson	1	0	0	0	0	1
Green Homes Grant (HRA) (1)	Paul Parkinson	43	0	0	0	0	43
Green Homes Grant (HRA) (2)	Paul Parkinson	27	0	0	0	0	27
Housing Vehicles	Jas Hundal	368	423	467	560	644	2,462
Hucknall Infill Sites	Paul Parkinson	0	0	0	0	0	0
Major Repairs Temporary Accommodation	Paul Parkinson	113	46	47	47	0	253
Maun View Sutton-in-Ashfield	Paul Parkinson	912	53	0	0	0	965
Northern View, Sutton-in-Ashfield	Paul Parkinson	0	3,583	0	0	0	3,583
SAN Hardware	Paul Parkinson	1	0	0	0	0	1
Switch Network Hardware	Paul Parkinson	4	0	0	0	0	4
Officers' IT for Agile Working (HRA)	Paul Parkinson	73	40	0	0	0	113
Vehicle Tracking Scheme	Jas Hundal	4	0	0	0	0	4
Warwick Close, Kirkby-in-Ashfield	Paul Parkinson	4,628	91	0	0	0	4,719
Grand Total		8,159	5,762	2,035	2,108	2,145	20,209
Total Housing Revenue Account		15,450	21,494	17,721	17,914	15,914	88,493

Appendix 3 - Capital Programme

Area Capital Schemes

	Start Date	Completion Date	Lead Officer	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Funding						
										Loan	Section 106	Grant	Grant Funder	Capital Receipts	Reserves	Total Funding
										£'000	£'000	£'000	e.g. Lottery	£'000	£'000	£'000
Hucknall Area																
Play Areas			Jas Hundal	1	0	0	0	0	1	1	0	0		0	0	1
Titchfield Park Brook			Jas Hundal	20	0	0	0	0	20	0	0	20	NCC	0	0	20
Washdyke Recreation Ground			Jas Hundal	16	0	0	0	0	16	0	16	0		0	0	16
Total Hucknall Area				37	0	0	0	0	37	1	16	20		0	0	37
Sutton Area																
Ashfield Estate Footpaths			Jas Hundal	5	0	0	0	0	5	0	5	0		0	0	5
Football Changing Rooms			Jas Hundal	15	0	0	0	0	15	0	15	0		0	0	15
Kingsmill Reservoir footpath links		Mar-19	Jas Hundal	1	0	0	0	0	1	0	1	0		0	0	1
Kingsmill Reservoir management plan: Implementation Works	Ongoing	Ongoing	Jas Hundal	6	0	0	0	0	6	0	0	6	Skanska	0	0	6
Play Areas			Jas Hundal	6	0	0	0	0	6	6	0	0		0	0	6
Riley Recreation Ground			Jas Hundal	1	0	0	0	0	1	0	1	0		0	0	1
Roundhill Recreation Ground			Jas Hundal	9	0	0	0	0	9	1	0	8	LIS	0	0	9
Sudbury Drive Play Area	Sep-18	Mar-19	Jas Hundal	39	0	0	0	0	39	0	0	39	Taylor Wimpey	0	0	39
Sutton Lawn management Plan		Mar-18	Jas Hundal	14	0	0	0	0	14	0	6	8	NCC SLC	0	0	14
Sutton Town Centre Improvements			Jas Hundal	70	0	0	0	0	70	0	70	0		0	0	70
Taylor Crescent Recreation Ground	Sep-18	Mar-19	Jas Hundal	10	0	0	0	0	10	0	10	0		0	0	10
Total Sutton Area				176	0	0	0	0	176	7	108	61		0	0	176

Appendix 3 - Capital Programme

Area Capital Schemes

	Start Date	Completion Date	Lead Officer	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total £'000	Loan £'000	Section 106 £'000	Grant £'000	Grant Funder e.g. Lottery	Capital Receipts £'000	Reserves £'000	Total Funding £'000
Kirkby Area																
Annesley Art Project			Jas Hundal	2	0	0	0	0	2	0	2	0		0	0	2
Annesley Public Open Space			Jas Hundal	106	0	0	0	0	106	0	106	0		0	0	106
Footpath Improvements Across the Larwood and Greenwood & Summit Wards			Jas Hundal	15	0	0	0	0	15	0	15	0		0	0	15
Forest Road Nature Area	Ongoing	Ongoing	Jas Hundal	5	0	0	0	0	5	0	5	0		0	0	5
Kingsway Park: Implementation of management plan	Ongoing	Ongoing	Jas Hundal	204	0	0	0	0	204	0	204	0		0	0	204
Kirkby footpaths/cycle ways	TBD	TBD	Jas Hundal	1	0	0	0	0	1	0	1	0		0	0	1
Lindleys Lane Play/Youth Area	TBD	TBD	Jas Hundal	6	0	0	0	0	6	0	6	0		0	0	6
Sports pavilion, Titchfield Park	TBD	TBD	Jas Hundal	39	0	0	0	0	39	0	39	0		0	0	39
West Park			Jas Hundal	1	0	0	0	0	1	0	0	0		1	0	1
Total Kirkby Area				379	0	0	0	0	379	0	378	0		1	0	379
Rural Area																
Jacksdale Car Park			Jas Hundal	1	0	0	0	0	1	0	0	1	NCC	0	0	1
Rurals and Open Space			Jas Hundal	120	0	0	0	0	120	0	60	0		60	0	120
Total Rural Area				121	0	0	0	0	121	0	60	1	0	60	0	121
Total Area				713	0	0	0	0	713	8	562	82		61	0	713

Prudential Indicators of Affordability

The Prudential Indicators for 2023-24 were agreed at the Council meeting on 2nd March 2023
The Prudential Indicators for affordability are as follows:

- a) Estimate of the ratio of financing costs to the net revenue stream split between the Housing Revenue Account and the General Fund

For the HRA this is calculated by dividing the HRA capital financing costs by the total estimated Council Dwelling Income. For the General Fund this is calculated by dividing the General Fund capital financing costs by the estimated Council Tax Receipt plus Central Government Grants.

Table 1 – Ratio of financing costs to net revenue stream for the Housing Revenue Account and General Fund.

	2022/23 Revised	2022/23 Outturn	2023/2024 Original %	2023/24 Revised %
Housing Revenue Account	11.87	10.44	10.57	7.34
General Fund	21.05	15.32	30.08	22.94

The General Fund indicator is lower than forecast due to slippage and switch funding of borrowing in 2022/23 reducing the amount of Minimum Revenue Provision in 2023/24 the HRA indicator has reduced due to interest receivable amounts on HRA balances being higher than previously anticipated and higher than expected rental income.

Table 2 – Ratio of financing costs to net revenue stream for the General Fund including Investment Property income.

	2022/23 Revised	2022/23 Outturn	2023/2024 Original %	2023/24 Revised %
General Fund	-9.30	-11.17	-1.38	-6.79

The reason the above figures are negative is due to the Item 8 credit and investment property income being greater than the other financing costs e.g. Minimum Revenue Provision and interest payable. The General Fund indicator is lower than forecast due to slippage and switch funding of borrowing in 2022/23 reducing the amount of Minimum Revenue Provision in 2023/24.

- b) Estimate of the incremental impact of capital investment decisions on the Council Tax and Rent Levels

These indicators have been prepared using the revised Capital Programme, on the same agenda as this report.

The revised indicator for 2023-24 can be found on Table 3 below.

Table 3 - Incremental Impact of capital investment decisions on Council Tax and Rent Levels

	2022/23 Revised	2022/23 Outturn	2023/2024 Original %	2023/24 Revised %
General Fund (Band D)	19.88	24.31	34.79	23.51
HRA (52 weeks)	0	0	0	0

The table is calculated by dividing the estimated finance costs of the in year capital expenditure by; the estimated number of Council Tax Band D equivalents for the General Fund and the number of Council Dwellings for the HRA. As there has not been any new HRA borrowing in the two years above the indicator is showing a zero. The reason for the difference on the General Fund is due to slippage and switch funding from the 2022/23 Capital Programme.

c) Net borrowing and the Capital Financing Requirement split between the General Fund and the Housing Revenue Account

In order to ensure that in the medium term borrowing is only undertaken for capital purposes, local authorities are required to ensure that external borrowing does not exceed, except in the short term, the total of their capital financing requirement over the planning period. In broad terms the capital financing requirement reflects an authority's need to borrow for capital purposes and is a measure of the assets contained on the balance sheet which have as yet not been fully financed, i.e. there is still some indebtedness outstanding.

The latest 2023/24 estimate of the Capital Financing Requirement is shown in Table 4 below.

Table 4 – Estimates of Capital Financing Requirement.

	31st March 2023 Revised	31st March 2023 Outturn	31st March 2024 Original	31st March 2024 Revised
	£m	£m	£m	£m
Housing Revenue Account	80.061	80.061	80.061	80.061
General Fund	106.473	86.287	104.706	103.270
Total	186.534	166.348	184.767	183.331

As mentioned in b) above there is not expected to be any new HRA borrowing and unlike the General Fund there is not a requirement to charge Minimum Revenue Provision (MRP) for the HRA. The decrease in General Fund is due to higher than expected MRP payments and a small decrease in the expected borrowing requirement.

d) Capital Expenditure

Estimates of capital expenditure for 2023/24 years split between the General Fund and the Housing Revenue Account

The estimated total capital expenditure for 2023/24 as detailed in the Capital Programme, is shown below in Table 5:

Table 5 – Housing Revenue Account and General Fund Capital Expenditure estimates.

Capital Expenditure £m	2022/23 Revised	2022/23 Outturn	2023/24 Original	2023/24 Revised
General Fund	34.111	15.358	6.826	27.915
HRA	20.006	17.350	24.785	15.450
Total	54.117	32.708	31.611	43.365

The increase in General Fund is due to slippage on Towns Fund schemes, Future High Street Fund Scheme, In District Regeneration and vehicle purchases in 2022/23. The decrease for the HRA is largely due to the main contractor for the decent homes work going into administration.

e) Capital Programme Funding

Table 6 shows how the expenditure in Table 5 is to be funded.

Table 6 - Capital Expenditure Funding

Financing of Capital Programme £m	2022/23 Revised	2022/23 Outturn	2023/24 Original	2023/24 Revised
Capital Receipts	3.540	2.630	2.113	3.097
Capital Grants	14.623	17.049	6.053	7.100
Capital Reserves	0.640	0.094	0.000	0.000
Direct Revenue Financing	13.138	10.944	21.695	13.747
Borrowing Requirement	22.176	1.991	1.750	19.421
Total	54.117	32.708	31.611	43.365

The increased borrowing requirement is mainly due to slippage and switch funding from 2022/23. The increase in capital grants is largely due to additional DLUHC Levelling Up Fund 2 funding for the Science Discovery Centre and Planetarium and the decrease in direct revenue financing is largely due to the reduction in Decent Homes Expenditure as a result of the main contractor going into administration.

f) Balance Sheet Summary and Forecast

The Council has an increasing CFR until the end of 2023/24 due to switch funding being used to finance many unfunded schemes in 2022/23. This position is continually reviewed due to the level of reserves and working capital having many variables and due to slippage in delivery of the capital programme making forecasting with certainty difficult.

Table 7 shows the original and revised balance sheet summary for 2023-24.

Table 7 - Balance Sheet Summary

31st March:	2023 Revised	2023 Outturn	2024 Original	2024 Revised
Capital Financing Requirement	186.5	166.3	184.8	183.3
Less: External Borrowing	-90.5	-90.5	-86.3	-86.3
Under(Over) Borrowing	96.0	75.8	98.5	97.0
Less: Usable Reserves plus working Capital	-81.6	-79.4	-78.1	-92.1
Investments / (New Borrowing)	-14.4	3.6	-20.4	-4.9

See c) above for explanation of the change in the Capital Financing Requirement. The Usable Reserves is higher than previously expected as a result of HRA reserves being higher than anticipated caused by a decrease in 2023/24 capital expenditure as a result of the main contractor going into administration.

External Debt

g) **Authorised Limit**

This is calculated by taking into account current external debt, new borrowing for loans which mature or for capital purposes and the need to borrow on a short term basis to cover for temporary shortfalls in revenue income and expenditure.

A comparison with the authorised limit to the actual external debt is shown in Table 8 below.

Table 8 – Authorised Limit

	2022/23 Original	2022/23 Outturn	2023/2024 Original	30 th June 2023 Actual External Debt
	£m	£m	£m	£m
Borrowing	217	91	215	90

The Authority's debt is currently significantly below the Authorised Limit.

h) **Operational Boundary**

As well as an authorised limit the local authority must also set an operational boundary for its external debt for the next three years. The operational boundary is based on the most likely or prudent but not worst case scenario in relation to cash flow.

The future Operational Boundary comparison to actual external debt as at 30th June 2023 is shown in Table 9.

Table 9 – Operational Boundary for External Debt

	2022/23 Original	2022/23 Outturn	2023/2024 Original	30 th June 2023 Actual External Debt
	£m	£m	£m	£m
Borrowing	188	91	187	90

The Authority is currently significantly below the Operational Boundary.

Treasury Management

i) Interest rate exposure

These indicators relate to both fixed and variable rate interest and are net of any investments.

Depending on the level of interest rates and their expected movement in the year, the Council may accept all of its new borrowings in the form of either fixed or variable rate debt. The figures in Table 10 give the following maximum levels, when compared to the authorised limit of exposure to fixed and variable interest rates, which are prudent limits for the forthcoming years:

Table 10 - Interest Rate Exposure

Principal Outstanding	2022/23 Original	2022/23 Outturn	2023/24 Original	30th June 2023 Actual
	£m	£m	£m	£m
Fixed Rates	217.0	72.5	215.0	72.5
Variable Rates (No more than 40% of the operational boundary).	86.8	18.0	86.0	17.0

The Council is significantly within the boundaries previously set.

j) Maturity Structure of borrowing

This indicator relates only to fixed rate debt and is therefore a measure of the longer-term exposure to interest rate risk.

Table 11 shows the proposed lower and upper limits, given the current structure of the Council's debt portfolio:

Table 11 - Maturity Structure of Debt

Maturity Structure of Fixed Rate Borrowing	Actual Amount 31/03/2023 £m	Forecast Position for 31/03/2023	Actual Amount 30/06/2023 £m	Forecast Position for 30/06/2023	Lower Limit %	Upper Limit %
Under 12 Months	4,227	4.67%	3,227	3.60%	0.00%	10.00%
Under 24 Months	5,454	6.02%	4,454	4.97%	0.00%	12.50%
Under 5 years	8,541	9.43%	7,541	8.42%	0.00%	20.00%
Under 10 years	20,236	22.35%	19,236	21.48%	0.00%	25.00%
Under 20 years	30,236	33.40%	29,236	32.65%	0.00%	40.00%
Under 30 years	35,236	38.92%	34,236	38.24%	0.00%	50.00%
Under 40 years	68,236	75.37%	67,236	75.09%	0.00%	80.00%
Under 50 years	90,536	100.00%	89,536	100.00%	0.00%	100.00%
50 Years and Above	0	0.00%	0	0.00%	0.00%	0.00%

All the Council debt maturities are within the targets set.

k) Principal sums invested for more than 364 days

Maximum investments over £5m as at 30th June 2023 £0 and as at 31st March 2023 £0.

Report to:	CABINET
Date:	18TH SEPTEMBER 2023
Heading:	APPROVAL TO PURCHASE A SITE AT LOWMOOR ROAD FROM NOTTINGHAMSHIRE COUNTY COUNCIL (NCC) BY ASHFIELD DISTRICT COUNCIL (ADC)
Executive Lead Member:	CLLR RACHEL MADDEN, EXECUTIVE LEAD MEMBER FOR FINANCE, REVENUES AND BENEFITS
Ward/s:	ALL
Key decision:	YES
Subject to call-in:	YES

Purpose of report

To seek the support of the Cabinet to the proposed Heads of Terms (HOTs) for the purchase of the Lowmoor Road site for the development of the Ashfield Innovation & Technology Park (AITP) and within it, the Automated Distribution & Manufacturing Centre (ADMC).

Recommendation(s)

- I. Support be granted to progress the purchase of the Lowmoor Road site from NCC, in accordance with draft Heads of Terms (HOTs).
- II. Delegated authority be granted to Executive Director Place, in consultation with the Executive Director Governance, Corporate Resources Director and Executive Lead Member for Finance, Revenue and Benefits to complete the purchase of the Lowmoor Road site from NCC in accordance with the draft HOTs set out in the report.
- III. This report be referred to the next meeting of the Full Council for funding approval on 25th September 2023.

Reasons for Recommendation(s)

Two sites were identified for the potential construction of the ADMC. Site A is on Lowmoor Road, opposite Sutton Parkway, and site B is southeast of Oakham Business Park.

Site A is the preferred location for the development of ADMC, and as well as a regional Innovation and Technology Park because of its size, strategic location, transport links, proximity to Vision West Notts. College and neighbouring industrial clusters. It is proposed that the latter development is named, Ashfield Innovation & Technology Park, (AITP for short), for the purpose of consulting Council's strategic partners on its branding.

Site A is owned by NCC, and ADC has been in negotiations to purchase this site both for the AITP and ADMC. This has culminated in HOTs being offered following detailed negotiations between the two Councils. As this information is commercially sensitive, this is included in the Exempt Appendix A, along with a summary of the basis on which the terms are considered acceptable to ADC.

Also shown in the Exempt Appendix B are cashflow projections.

(Exempt Appendices)

Alternative Options Considered

Site B was considered, and it has been discounted for the reasons set out in the report.

Detailed Information

The construction of ADMC is a flagship Towns Fund project to support the adoption, integration, and expansion of modern technologies amongst local regional businesses to improve productivity and competitiveness.

£20 million has been secured from Ashfield's Town Fund Deal, as a part of a £30 million investment to create a nationally and potentially internationally recognised centre, mirroring the UK's existing Catapult Centres. The centre has the support of Innovate UK, D2N2, LEO, Make UK and the MTC.

The ADMC is a circa 4000m² purpose built, multi-function centre, with space allocated for:

- research and development
- new product development and testing
- education and skills development
- technology showcasing
- networking, collaboration, and event hosting

It will encompass researchers, engineers, technical experts from a range of partners, stakeholders, and entrepreneurs.

The construction of ADMC is due to start in 2024.

Site A being larger than site B lends itself to be developed as the AITP and become an investment destination for high-tech industrial clusters in sectors such as, aeronautics, robotics, biosciences, engineering, and manufacturing into the area.

It has the potential to become a renowned destination for inward investment, bringing economic prosperity and well-paid jobs to the area, and thus become a centre of excellence, both nationally and potentially internationally. The whole site will be a £100 million plus development, attract inward investment and create higher economic growth opportunities for residents of Ashfield.

Cashflow Projections

A cashflow of the forecast project developments is summarised below.

The Towns Fund Income has the following profile:

2023/24	£30.6million
2024/25	£15.0million
2025/26	£3.8million

For this exercise, it has been assumed that the required level of spend will be a maximum of 80% of the Towns Fund income above can be achieved for each of the 3 years. This leaves a residual 20% amount of Towns Funding available to fund the initial land and phase 1 infrastructure costs in the short term. The cashflow model also assumes forward land sales of plot 2 (including the acquirer meeting infrastructure costs) and a capital receipt of £900k from a land sale outside of this development specifically earmarked in the short term to mitigate borrowing costs.

The above results in estimated short-term borrowing costs being incurred for the 3-year period 2023/24 to 2025/26 of £249K. This is a conservative estimate, as it could be the actual spend on the programme is lower, which would reduce the overall level of temporary borrowing required. This is possible because of the exceptional funding ADC has been able to secure from the Government to improve economic prosperity for residents of Ashfield.

From year 3 onwards the ADCM is expected to yield annual income of £302K; and £2.279 million cumulatively by year 10.

Risks and Mitigation

Risk	Mitigation
Like any construction project, there may well be increased infrastructure costs or lower income from ADCM.	Fixed price/target cost contracts, allowance for contingency, and with built-in value engineering, control over contract variations, and specifications as required.
The funding strategy for Phase 2 Infrastructure costs are contingent on forward sales, and/or rental income.	There is high demand for sites like Lowmoor. A local company has already expressed a strong interest in this site and once the site is secured, then the opportunities for sale of units of land can be actively pursued. If there is insufficient demand or a delay in demand this will require additional short-term borrowing to be incurred.
Shortfall in income	ADCM will be underpinned by research-based data of demand and supply to maximise effectiveness of the marketing strategy. Market research indicates there is a high level of commercial interest in the development.

Landbank	Given the rising interest rates and how long it may persist there may well be a delay in forward sales of units on the wider AITP. However, the cost of landholding should be covered by ADMC, and increase in the value of commercial land. (It should be noted that any growth in land value above that agreed in the HOTs would be split equally between ADC and NCC).
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Implications

Corporate Plan:

The development of the AITP and ADMC will play a key role in bringing economic growth and new investment opportunities that will benefit businesses and residents of Ashfield, create higher paid jobs and education and learning opportunities. These developments will be central to achieving the Council's ambition of making Ashfield a destination of choice for business and visitors, and a desirable place to live for all residents.

Legal:

Legal support and advice will be provided in relation to the proposed acquisition. The County Council's title has not been reviewed yet. [RLD 11/08/2023]

Finance: As set out in the body of the report and the table below. [PH 15/08/2023].

Budget Area	Implication
General Fund – Revenue Budget	ADMC specific project - £1m Towns Fund revenue to support revenue costs of this project prior to opening. Wider AITP scheme - Estimated short-term borrowing costs of £249k for the 3-year period 2023/24 to 2025/26.
General Fund – Capital Programme	ADMC specific project - £19,483,141 funded by £19,483,141 Towns Fund Capital funding. Wider AITP scheme - £13.222m – to be funded from 2023/24 to 2025/26 by internal borrowing. Residual borrowing for this period would be £4.288m incurring the £249k revenue costs above.
Housing Revenue Account – Revenue Budget	N/A

Housing Revenue Account – Capital Programme	N/A
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Human Resources

No HR implications [KB04/09/2023]

Equalities:

Not applicable.

Reason(s) for urgency

Not applicable.

Background Papers

Not applicable

Report Author and Contact Officer

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Report To:	COUNCIL
Date:	18 SEPTEMBER 2023
Heading:	MINUTES OF CABINET AND COMMITTEE MEETINGS
Executive Lead Member:	LEADER OF THE COUNCIL
Ward/s:	N/A
Key Decision:	N/A
Subject to Call-In:	N/A

Purpose of Report

To present a list of minutes of Cabinet and Committee meetings which have been published since the last ordinary meeting of the Council and for Members to consider whether they wish to give notice of their intention to ask a question of the relevant Chairman under Council Procedure Rule 13.2. Questions are limited to a maximum of two per Member.

MINUTES PUBLISHED SINCE 24 JULY 2023.

The minutes are accessible via the Council's website:

<https://democracy.ashfield.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>

Committee Meeting:	Date of Meeting:
Principal Select Committee	8 June 2023
Chief Officers' Employment Committee	21 June 2023
Local Plan Development Committee	3 July 2023
Standards and Personnel Appeals Committee	5 July 2023
Outward Focus Select Committee	13 July 2023
Inward Focus Select Committee	20 July 2023
Planning Committee	26 July 2023
Audit Committee	27 July 2023
Cabinet	31 July 2023

Report Author and Contact Officer

Ruth Dennis

EXECUTIVE DIRECTOR OF GOVERNANCE AND MONITORING OFFICER

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